TODAY’S DATE: Date

STR NAME: STR Name

OCCUPANCY LIMIT: Occupancy

STR PROPERTY ADDRESS: Property Address

ALL OWNER(s) NAMES, ADDRESS, PHONE NUMBER AND EMAIL: Property Owner(s)

LIST OF ALL FULL-TIME RESIDENTS: Residents

Required Documentation:

 [ ]  Copy of current vesting deed.

 [ ]  Owners written authorization for Code Enforcement officer to inspect property.

 [ ]  Owner’s written statement of compliance with all STR standards and covenant to maintain compliance for as long as the property is used as an STR.

 [ ]  Contact information for all persons designated pursuant to section XVI-1(A)(1).

 [ ]  Copy of STR contract to be used by the operator.

 [ ]  Certificate of authority to collect tax issued by Schuyler County Treasurer.

 [ ]  Copy of approved site plan, stamped as approved by the Planning Board.

 [ ]  Copies of govt. approvals and permits necessary to operate an STR on the subject property, including Special Use Permit from the Planning Board.

 [ ]  Certificate of both property and liability coverage for subject property as STR by the insurance carrier.

 [ ]  Inspection Fee $ 120.00 made payable to the Town of Dix.