



Meeting Minutes
June 5, 2023
7:00 P.M.

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday June 5, 2022, at 7:00 P.M. The following was discussed:

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 P.M. and established a quorum. Commissioner Haygood was unable to attend.
2. Citizen Public Forum. No citizens chose to speak.
3. The Board entered Executive Session at 7:01 P.M. to discuss the Station 132 Contract close out and the Sabinal Group request for mediation with the ESD 4 attorney, Mr. Ken Campbell.
4. The Board re-entered the open session at 8:04 P.M.
5. The approval of the minutes from the May 1, 2023, and May 22, 2023, Board Meetings. Commissioner Lopez-Maddox motioned to approve the Board Meeting Minutes. Commissioner Surratt seconded the motion. Motion carried by a 4/0 vote in favor of.
6. Leon Springs Fire Department (LSFD) Reports due to ESD 4. Summarized and reviewed the following with the Board.
 - a. Chief Ramon presented the LSFD Chief's report and discussed the Monthly Run Report, significant incidents, Training, Community Health Paramedic activities and public relations including car seat installations and school presentations. Chief Ramon provided the status of Ladder 134 which is experiencing several mechanical issues with the ladder nozzle operation and hydraulics. The truck also has a frame corrosion issue which may be covered under warranty. The warranty is for 25 years and the truck is 26 years old. The repair shop is checking on if the corrosion can be repaired and Chief Ramon will be following up. Engine 134 is experiencing electrical issues and a new battery changer is on order.
 - b. Mr. Costantino reviewed the LSFD expenditures for May 2023.
7. Discussion and appropriate action on the following:
 - a. Commissioner Huber updated the Board on the Bexar County Association activities and the bill signed by Governor Abbot eliminating the \$20,000 debt limit for Bexar County ESDs.
 - b. Mr. Charles Laljer, Administrator, review a proposed revised budget for Fiscal Year 2023 (FY 23). The revised budget realigns the ESD 4 expenditures and accounts for some increased income from sales taxes. Commissioner Rasmussen motioned to adopt the revised FY 23 budget. Commissioner Lopez-Maddox Surratt seconded the motion. Motion carried by a 4/0 vote in favor of.

- c. Mr. Laljer reviewed the parcel of property along IH-10 Eastbound Access Road near Ranchland View. The review included a station test fit from Debra Dockery Architects and a discussion on the number of trees on the property which will have a cost impact on the property development. The Board discussed the property and possible alternatives. Commissioner Rasmussen motioned to offer \$1,750,000 for a 2.78 acre parcel out of the 5.56-acre tract. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 4/0 vote in favor of.
 - d. Deputy Chief Creech and Mr. Laljer reviewed proposals for refinishing the Station 134 floors. There were different options including epoxy finishes in the truck bays and re-staining the meeting room floors or epoxy of the entire building. The most expensive but also the most durable approach was to epoxy the entire building. Commissioner Surratt motioned to epoxy the entire Station 134 floors including the sleeping quarters and conference room. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 4/0 vote in favor of.
 - e. Chief Ramon and Mr. Laljer discussed the sale of the old Rescue 132 which is out of service. The best option for sale was through Brindlee Mountain Fire Apparatus on consignment which meets the requirement for public sale. The initial asking price will be \$60,000. The Board concurred with the path forward for disposing of the excess inventory.
 - f. Mr. Laljer discussed the Sales Tax Compliance Services provided by HdL and the information provided to the ESD 4. The Board concurred with keeping the HdL contract in place for another year with the growth of the Lemon Creek Development and new businesses being located there.
8. Financial discussions and appropriate action:
- a. Mr. Laljer discussed the completion of the FY 22 Audit and delivery to the Bexar County Auditor. The one significant finding was the failure to update the FY budget as needed. Mr. Laljer will take steps to update the budget as needed to provide a clear picture of the ESD 4 financial status to any interested parties.
 - b. Mr. Laljer provided the June 2023 ESD 4 Financial Report against the newly revised budget.
 - c. The outstanding bills owed by ESD 4 were reviewed.
 - d. Action by the Board on approving payments by ESD 4. Commissioner Rasmussen motioned to approve the ESD 4 payment requests. Commissioner Surratt seconded the motion. Motion carried by a 4/0 vote in favor of.
9. Determine date, time, and possible agenda items for the next meeting. The next regularly scheduled Board meeting will be Monday, July 3, 2023.
10. Adjourn. With no further business before the Board, Commissioner Lopez-Maddox made a motion to adjourn. Commissioner Rasmussen seconded the motion. Motion carried by a 4/0 vote in favor of. The meeting was adjourned at 9:34 P.M.