

Richwood Village Council Regular Meeting – Agenda 8/26/2024

1. Pledge of Allegiance 7:00 pm

2. Call to order and Roll Call

Reddy Brown Y Pat Morse Y Von Beal Y Donald Ridgeway Y Jackie Hamilton Y Brad Plotner Y

3. Meeting Minutes from regular meeting 08/12/024

Motion to approve Minutes:

Motion PM Second DR Vote: RB Y PM Y VB Y DR Y JH Y BP Y

4. Warrants

Motion to approve Warrants

Motion VB Second RB Vote: RB Y PM Y VB Y DR Y JH Y BP Y

5. Introduction of Visitors

6. Legislation

7. Mayor's Report:

8. Administration Report

- Street/Utility
- Police
- Finance
- Zoning

9. Old Business:

10. New Business:

11. Adjourn

Motion VB Second RB
Vote: RB _____ PM _____ VB _____ DR _____ JH _____ Time: 8:02 pm

Next Council meeting Monday 9th @ 7:00 PM

August 12, 2024
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor Scott Jerew on July 22, 2024 at 7:00 pm.

Mayor Jerew called for attendance. Council members present were, Donald Ridgeway, Von Beal, Pat Morse and, Brad Plotner, Jackie Hamilton, and Reddy Brown. Village Administrator Monte Asher, Police Chief Jim Hill, Zoning Officer Marion Bump, Sarah Sellers Fiscal Officer, and Julie Spain, Solicitor (virtual).

Pat Morse moved and Donald Ridgeway seconded a motion to approve the regular meeting minutes from 7/22/24. Motion passed unanimously.

Von Beal moved and Reddy Brown seconded a motion to approve the warrants. The motion passed with Brad Plotner abstaining.

Visitors:

- Carmen Shields represented the Trailblazers Committee as the pickleball ambassador. Shields reported she has turned in the specs for the new pickleball courts. Shields questioned the time frame for the drawing and wondered if the grant has a time line to use it or lose it and if drawings needed to be done. Mayor Jerew replied that an extension could be done if needed. Administrator Asher stated a drawing should be done and there will be a cost for it that will also come out of the grant funds. The time line for drawings should be around 2 weeks. Access Engineering stated it will be pretty quick and simple.
- Barbara Parish – Vice President for Trial Blazers question council to consider changing shelter house reservation times to 11 am – 4pm or 3:30 and then 4pm – 9pm.

Legislation:

- Von Beal moved and Reddy Brown seconded the motion for Resolution of authorization for NatureWorks application for grant through ODNR for cornhole boards repayment. Motion passed unanimously. Only reading

Mayor's report:

Street / Utility report: Administrator, Monte Asher – report attached

Police report: Police Chief, Jim Hill – report attached

Finance report: Fiscal Officer, Sarah Sellers. Report attached

- All approved for new software be placed on the website for renting shelter houses and campsites at \$0 cost to the village from Park.

Zoning report: Zoning Officer, Marion Bump. Report attached.

Old Business:

- Reddy Brown asked if Ohio Edison has repaired all the light poles that were out. Asher stated that he has not heard that any are still out at this point. Contractor knocked out one of the new light poles and they will pay for repair.

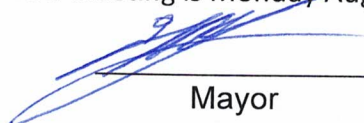
- Donald Ridgeway asked about ordering any new benches at the park. Mayor stated there will be new prices for benches due to cost increase. He will make that available asap. Probably over \$1,000.00 now. The engravers have finished one bench in 3 months.
- Reddy Brown moved and Donald Ridgeway seconded the motion to **approve Section VI Rule 6.1 of Council regarding Council Vacancies**. Motion approved 6-0.
- Von Beal moved and Reddy Brown seconded the motion to purchase cameras for the Park for \$4,430.00 quoted from Johnston IT. Motion passed unanimously.
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- Reddy Brown discussed and distributed information on VPRO (Vacant Property Registration Ordinances). Monte Asher agreed to work with Marion Bump to get a list started on the vacant properties in the village. Beal stated if the program gives the village the control on foreclosures, we need to do it.
- Plotner reported the quote from Bahan Excavating for tearing down and hauling away is \$468,510.00 This included putting up poles and fencing for protection around the property during construction. \$92,000.00 to set top down. It was stated to possibly have Bahan take the top down and get a new quote from Fisher Excavating to tear down because they have mean to haul away that might save money.
- Julie Spain will research what it takes to get a court order for zoning violations such as putting apartments in downtown first floor commercial buildings.

New Business:

- Julie Spain will represent council for Sunshine Law and get resolution for next meeting.
- Council agreed to keep shelter house rental times the same.
- Brown requested a way for council and clerk to keep track of resolutions stating that they can be hard to find. Beal stated he will create a searchable spreadsheet. Sellers stated there is now a link on the website for copies of the Ordinances and Resolutions as they are passed. Not able to search or look at the past legislation.
- Donald Ridgeway asked if the shelter houses underneath need to have sealer on them for protection from the elements as they are pine and not treated lumber.
- Plotner requested attention to be made to the trees in the tree lawn on West Blagrove and West Ottawa. Brown stated the property owners can cut them down. It was requested that the village contact the property owners to see if the village can cut them down. They are form Tree City 27 years ago and at their end of life.

Von Beal moved and Donald Ridgeway seconded a motion to adjourn at 8:30 pm. The motion passed unanimously.

Next meeting is Monday August 12th, 2024 at 7pm.



 Mayor



 Fiscal Officer

Payment Listing

8/22/2024 to 8/31/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
27427	08/22/2024	08/22/2024	AW	Shinn Bros Inc	\$168,988.16	O
Purpose: WTP pay app #1						
27431	08/26/2024	08/26/2024	AW	MASI Environmental Services	\$698.18	O
27432	08/26/2024	08/26/2024	AW	Ohio Edison	\$9,807.57	O
27433	08/26/2024	08/26/2024	AW	RONA PENIX	\$350.00	O
27434	08/26/2024	08/26/2024	AW	PICKENS UNDERGROUND UTILITY SERVIC	\$187.50	O
27435	08/26/2024	08/26/2024	AW	Brown Supply Co.	\$105.10	O
27436	08/26/2024	08/26/2024	AW	BONDED CHEMICALS INC	\$8,015.00	O
Purpose: WATER / WASTEWATER PLANT CHEMICALS						
27437	08/26/2024	08/26/2024	AW	AXON	\$241.50	O
Purpose: TASER CARTRIDGES						
27438	08/26/2024	08/26/2024	AW	Pat's Print Shop	\$755.45	O
Purpose: mailers/boil alets/ uniforms						
27439	08/26/2024	08/26/2024	AW	KEVIN L BLANKENSHIP	\$95.00	O
Total Payments:					\$189,243.46	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$189,243.46	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Village of Richwood
Finance Report: 08/26/2024

- Payroll: biweekly 8/2 and 8/16; biweekly and monthly 8/30)
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current
- Working on 2018 and 2019 audit (on-going)
- State audit for 2022 and 2023 (requested extension; now due 9/24) **CPA owner passed; now in limbo until sold; Monte and I took our documents to Columbus on Wednesday 8/21. Nina Jackson assured us she can continue to work on them, just no reports can be submitted until the firm is sold.**
- **Park software is up and running on the website. We have taken several reservations; only issue is the ½ day shelter rentals and they are working on it / should be fixed early this week.**
- **Camping issues. Ordinance states 4 nights max. Have people switching sites and then paying 4 more nights in another site (leaving \$ in night drop). And/ or reserving site in another name. Basically, not leaving the park. Increase cost?**

Star Ohio: July interest: \$8,615.68 YTD interest: \$56,668.97 Rate: 5.42%

Bulk Water: July \$840.00 YTD revenue: \$5,663.00

Village of Richwood

Planned Projects for 2024

Date August 26 2024

- 1) New Water Plant **laying electric and plumbing**
- 2) SRTF 47 sidewalk advised they will start by end of Month.
What Month?
- 3) New Well waiting on EPA for test drills
- 4) Sewer Plant Up Grade Bidding 2025
- 5) Franklin Street Phase 3 **Gill Street will be open for fair.**
- 6) Uptown parking lot. Access is working with union county
for grant our cost will be \$22,733
- 7) North Franklin Street Phase #4 Starts in 2025

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Village of Richwood
153 N. Franklin Street
Richwood, OH 43344
740-943-3315



Case Activity Report

Date from: AUG 12 2024 To: AUG 26 2024

1) Pending Cases	<u>4</u>
2) Active Cases	<u>0</u>
3) Completed Cases	<u>9</u>
4) Cases on Hold	<u>3</u>
5) Zoning Applications	<u>2</u>
6) Zoning Permits	<u>2</u>
6) Demolition Application	<u>0</u>
7) Demolition Permits	<u>0</u>
8) Tree Permit Application	<u>0</u>
9) Tree Permit	<u>6</u>
10) Zoning Complaints	<u>1</u>
11) Record of Complaint	<u>1</u>
12) Cases Referred to Solicitor	<u>0</u>
13) Inspections	<u>9</u>
14) Letters Sent	<u> </u>
15) Certified Letters Sent	<u>3</u>
16) Clean up Due	<u>1</u>
17) Clean up Completed	<u> </u>
18) Clean up Billed	<u> </u>
19) Unlicensed Vehicles Removed	<u>2</u>

Marion Bump Zoning Enforcement Officer