

NOTIFICATION OF JOB VACANCY

Posting Date: 1-25-2021

Department: Environmental Services

Position: Housekeeping (Glenville Clinic)

Shift: Regular Full Time

MHHS Description: Minnie Hamilton Health System (MHHS) is a Federally Qualified Health Center (FQHC) that owns and operates a Critical Access Hospital with 18 Acute Care/Swing Beds, 24 Long Term Care (Nursing Home) Beds, a Level IV Trauma Emergency Department, Rural Health Clinic, Primary Care practices, and a Dental practice, serving nearly 20,000 residents in central WV.

Job Duties:

- Maintain the Environmental Atmosphere of the Facility in a clean, sanitary, safe and attractive manner in accordance with the established policy and procedures.

Job Requirements:

- The ability to bend, stretch, stoop and stand for prolonged periods is necessary.
- Must be able to tolerate extreme temperatures.
- Handling of Bio-Hazardous and contaminated materials.
- Handling of Hazardous material.
- Must be able to communicate effectively.
- Must be able to read and write legibly in English.
- Hearing within normal range and visual acuity is required.
- Frequent walking, standing, stooping, reaching, pushing, pulling, lifting, and grasping are necessary body movements in environmental services work.
- Must have the ability to perform concentrated mental activity to organize work and tasks involved.
- Must be able to respond to changes in work volume throughout the shift.
- Must have the ability to interact with co-workers and vendor representatives in a positive and helpful manner.
- Must have the ability to comprehend and perform oral and written instructions and procedures.
- Must be able to use computers to input and retrieve information.
- Must be able to work with frequent interruptions.

Specific Requirements:

- A 10th grade education is appropriate as the ability to maintain logs, read and understand directions is essential.
- Prior experience with floor maintenance is preferred.
- Must have pleasant, cheerful attitude and the ability to maintain confidentiality.

Environmental Conditions: (Potential For)

- Exposure to body fluids, human tissues, contagious diseases, sharps, and explosive gases.
- Exposure to cleaning agents and disinfectants.



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- Exposure to toxic gas, fumes, and odors.
- Exposure to high stress and constant interruptions.
- Exposure to electrical current.
- Exposure to Bio-Hazardous and contaminated material.

Opportunity offers the following:

Competitive salary. Excellent benefit package including: health, dental, vision, life insurance, 401k, paid vacation, personal and sick time. MHHS is an equal opportunity provider, and employer.

Submit application/resume mailing to: Minnie Hamilton Health System
Attn: Human Resources Department
186 Hospital Drive
Grantsville, WV 26147

Email to: shelia.gherke@mhhs.healthcare

Submit on-line application at: <https://www.mhhs.healthcare/employment-application.html>

Last day to apply for position: