

Rio Grande Obedience Dog Club, Inc.—Club Policies
ADOPTED JANUARY, 2010

1. Any expenditure over \$ 500.00 will be reviewed and approved by an ad-hoc finance committee.
2. Detailed budgets will be presented by trial committees and approved by the board of directors, a minimum of three months prior to the trial date.
3. If a third judge is needed for a licensed trial, or a judge has to be replaced for any reason, the trial committee is authorized to select the judge.
4. At least one match will be held every year.
5. The treasurer will bill twice for membership dues: not later than thirty (30) days prior to the beginning of the fiscal year, and then again forty-five (45) days after the beginning of the fiscal year. After ninety (90) days, the member is dropped from the rolls.
6. New members shall be eligible for a one time proration of membership dues and annual training fees from the month of application through the end of the fiscal year. If annual training fees are not paid upon application for membership, training fees shall be assessed at the set monthly rate for the remainder of the first membership year.
7. A list of trainers who teach classes for RGODC will be posted at the clubhouse.
8. The board will set fees for Club events at the recommendation of the event committee, after discussion with the membership.
9. The board will determine class fees for members and non-members, and instructor compensation. Trainers teaching classes for RGODC may receive up to 50% of fees for members and non-members.
10. A refund will be given for the beginner's class if the student drops out during the first week. No refunds will be given after that time.
11. Annual recognition will be presented for the following three categories:
 - a) Title awards will be presented to members in good standing, for titles achieved during the fiscal year (October 1 through September 30). Title awards other than certificates require payment of annual training fees.
 - b) Annual High Score Awards will be presented to members in good standing, for High Scoring Novice A and B, Open A and B, and Utility A and B during the fiscal year with the following exceptions:
 - Any member who has earned an OTCH by September 30 of that year.
 - Any member who has not paid annual training fees.
 - c) Volunteer Awards will be presented to members in good standing, for volunteering their time to the club. Nominations will be presented to the board in October for the previous fiscal year. Board members will vote and choose the most deserving members in the following three areas:
 - Obedience Service
 - Agility Service
 - General ServiceMembers who have been presented an award in one of the volunteer categories are not eligible for that same award for three consecutive years.
12. Portraits of deceased UD dogs belonging to club members will be posted in the clubhouse.
13. If members want recognition, it is their responsibility to inform the correct people or person (Board Member or committee head) of new titles, death of UD dogs, and/or illnesses/deaths in the family.
14. Incidents of dog aggression and/or dogs out of control on club property or satellite classes will be handled on a case by case basis by the parties directly involved with the assistance of any

available training staff. Any unresolved issue will be referred to the board of directors for resolution.

15. Grounds and Clubhouse Keys: Keys will be issued to all club officers and board members, and RGODC trainers. Members not in the above group who request keys must meet the following criteria:

- a) Member must be current on annual training fees or be lifetime member.
- b) Must be approved by the Training Review Committee and/or by the Board of Directors.

A key master will be appointed by the board. The key master will keep a file with a list of current key holders. Gate locks will be changed as needed at the discretion of the Key Master and Board of Directors.

16. Equipment Usage: The criteria for club members to use RGODC equipment while not being supervised by a club trainer (obedience, agility, rally, etc.) will be as follows:

- a) Must have met key holder criteria above and be an approved key holder.
- b) Must be approved by the Training Review Committee and/or Board of Directors.

RGODC Equipment will not be removed from the clubhouse for personal use without written permission from the board. Members removing equipment from the clubhouse for use at Club events must coordinate with trainers who regularly use said equipment.

17. The Membership Chair or designated member of the Membership Committee will send all new RGODC members a welcome packet to include a welcome letter, class schedule, event schedule, membership roster, and current copy of the Constitution and Bylaws and Club policies.