OFFICIAL MINUTES SUMMERSET PLANNING AND ZONING COMMISSION REGULAR MEETING TUESDAY, MARCH 12th, 2024 @, 6:00 P.M.

The meeting was called to order by Vice-Chairman Dustin Hirsch at 6:00 p.m.

ROLL CALL: Dustin Hirsch, Mitchell Woldt, Brittni Bjorum and Casey Kenrick were present. Absent: Brody Oldfield. Also present was the City Administrator.

CALL FOR CHANGES: Motion by Kenrick, second by Woldt to approve the agenda of the meeting for March 12, 2024. Motion carried.

CONSENT CALENDAR: Motion by Kenrick, second by Bjorum to approve the minutes of the regular meeting of January 23rd, 2024. Motion carried.

TRAINING

ADJOURNMENT

Motion by Kenrick, second by Woldt, to open discussion. Motion carried. City Administrator Lisa Schieffer presented a training class covering the following items:

Minor Plat, Preliminary Plat, Final Plat, Rezoning, Annexation, Lay Out Plan, Variance, Conditional Use, and Three-mile Platting Jurisdiction

Motion by Bjorum, second by Kenrick to close discussion. Motion carried.

CHANGE MEETING DATE OF 04/09/2024 TO 04/08/2024.

Motion by Woldt, second by Bjorum to change the meeting date of 04/09/2024 (due to city wide municipal election) to Monday, April 8th at 6:00 p.m.

Motion by Bjorum, second by Woldt to adjourn the meeting at 7:11 p.m. Motion carried.

Stephany Baumeister, Finance Officer			Dustin Hirsch, Vice-Chairman
Published once	at a cost of \$,	



COMMUNITY PLANNING & DEVELOPMENT SERVICES

City of Summerset 7055 Leisure Lane, Summerset, SD 57718

Phone: (605) 718-9858

Fax: (605) 718-9883

Web: www.summerset.us

MINOR PLAT

The filing fee for a Minor Plat application is \$250.00.

Resolution and plat recording fee of \$90.00 must also accompany Minor Plat Application. Actual review costs exceeding the minimum plat fees will be charged to the applicant prior to approval of the City Commission. Covenants being recorded with the plat will be charged a recording fee as per Meade County.

Information and submission requirements follow:

- 1. The purpose of a Minor Plat is to allow, without being subject to the requirements of a Preliminary Plat Review: consolidation of up to three (3) previously platted parcels of land; the adjustment of common lot line between up to three (3) previously platted parcels of land; or the resubdivision of a previously platted parcel into three (3) or fewer lots.
- 2. No lot created by a Minor Plat shall be included in another subdivision plat for a period of two (2) years from the Register of Deeds filing date of the Minor Plat.
- 3. Minor Plats shall not be allowed if extention of community water, city sanitary sewer, drainage facilities, or public streets would be required if the Minor Plat is approved.
- 4. Applicant shall submit a complete Minor Plat application (below) including non-refundable fee more than **three**(3) weeks before a regular meeting of the Planning Commission and shall submit copies as follows:
 - (1) Copies of Minor Plat Application and Minor Plat, prepared by a registered land surveyor, (on fifteen by twenty-six inch (15" x 26") paper)
 - (1) Electronic copy of Minor Plat(submitted by disk, e-mail or other approved electronic media)

Minor Plat shall include the following:

- Plat title, centered at the top of the page, consisting of the proposed name of the subdivision and a description of the land being subdivided. This should include former description if applicable.
- A scaled map of the proposed subdivision showing the location, dimension and area of the subdivision, lot(s), street(s) and dedicated boundaries. Include subdivisions, lots, and streets of adjoining subdivisions.
- XA north arrow, scale, creation date, preparer name, and address legend.
- The location and dimension of lands to be dedicated or reserved for streets, parks, open space, and other public use.
- The lot and (if needed) block number that clearly identifies each parcel of land.
- A floodplain note addressing if any FEMA-defined Flood Hazard Area is present in the subdivision.
- A note (if there are any major drainage easements shown on the plat) stating that "Major drainage easements shall be kept free of all obstructions, including fences, and that the major drainage easement provides the Summerset Public Works Department, or their designee(s) the rights of entry, construction, and maintenance in order to facilitate drainage through these easements."
- A note stating "An eight foot (8') utility easement is hereby granted on the interior of all lot lines. Removal or modification of any obstruction or impediment to such an easement shall be the financial responsibility of the landowner."
- All certifications and signature lines that are required on the Final Plat (see Subdivision Ordinance 115, Section 4, Paragraph D, for required certifications and signatures).

City of Summerset Ordinance #115 Subdivision Regulations can be found online at:

http://www.summerset.us/City_Ordinances.html

The City of Summerset has adopted the current Rapid City Infrastructure Design Criteria Manual, the Rapid City Stormwater Quality Manual and the Standards and Specifications for Public Works Construction for Rapid City.



Date Paid:

COMMUNITY PLANNING & DEVELOPMENT SERVICES

City of Summerset

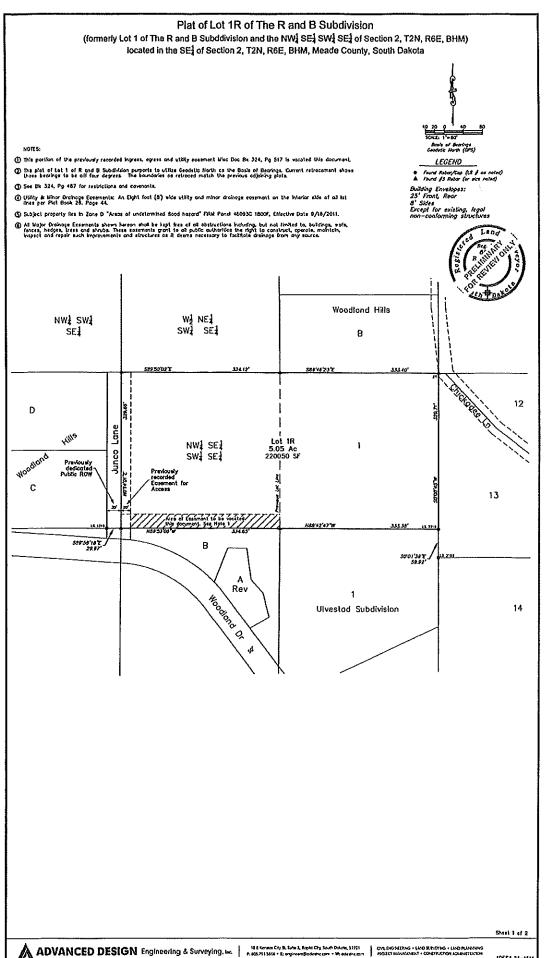
7055 Leisure Lane, Summerset, SD 57718 Fax: (605) 718-9883

Phone: (605) 718-9858

Web: www.summerset.us

APPLICATION FOR DEVELOPMENT REVIEW

REQUEST (please check all that apply) Annexation Comprehensive Plan Amendment Fence Height Exception Planned Development (Overlay) Designation Initial Plan Final Plan Major Amendment Minimal Amendment Tegal Designation Rezoning Road Name C	y Plat
EVISTING (I I I I I I I	Atlanta additional sneets as necessary)
EXISTING LOT OF RAND B SUBD. A OF SECTION Z, TZN, RGE, BHN	1, MEADE COUNTY, SD
PROPOSED LOT IR OF THE RANDE	SUBDIVISION
LOCATION 7508 JUNCO LANE, B	
Size of Site–Acres 5.05 +/- Square Foot	
DESCRIPTION OF REQUEST: CONSOLIDA	TE Z. LOTS / PARCELS Utilities: Private / Public
INTO A SINGLE LOT	Water Community
	Sewer PRIVATE
	PPLICANT
Name JOHN ZOGORSKI	Phone 605-390-2640
Address 7508 JUNCO LANE	
City, State, Zip BLACK HANK, 50 5	
Name ADVANCED DESIGN	Phone 65-791-5866
Address 18 F KANGAG CITY GT	Email: analla@adaciaa can
City, State, Zip RAPID CITY, 5D 5T	Signature 3-8-74 ORD (If different from applicant) Date
OWNER OF REO	ORD (If different from applicant)
Name	Phone
Address	E-mail
City, State, Zip	
July 5. 3 ogost 3-8-201	2.4
Property Owner Signature Date	Property Owner Signature Date
Signature Date	Signature Date
Print Name:	Print Name:
Title*:	Title*:
*required for Corporations, Partnerships, etc.	AFF USE ONLY
ZONING Sewer Utility	☐ BHP&L ☐ Diamond D Water
Current ☐ Fire Department North ☐ Public Works	☐ Finance Officer ☐ Black Hills Water
South Public Works	☐ Register of Deeds ☐ County - Planning ☐ Other:
East Building Inspector	SD DOT Other:
West Engineering	U Other:
Planner ☐ City Code Enforcement ☐ Police	☐ Auditor - Annexation ☐ Other:
File No. □ Police Comp Plan □ City Attorney	☐ Drainage ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐
Received By:	
Planning and Zoning Meeting Date:	Covenants filing fee? Yes No
Commission Mosting Date:	

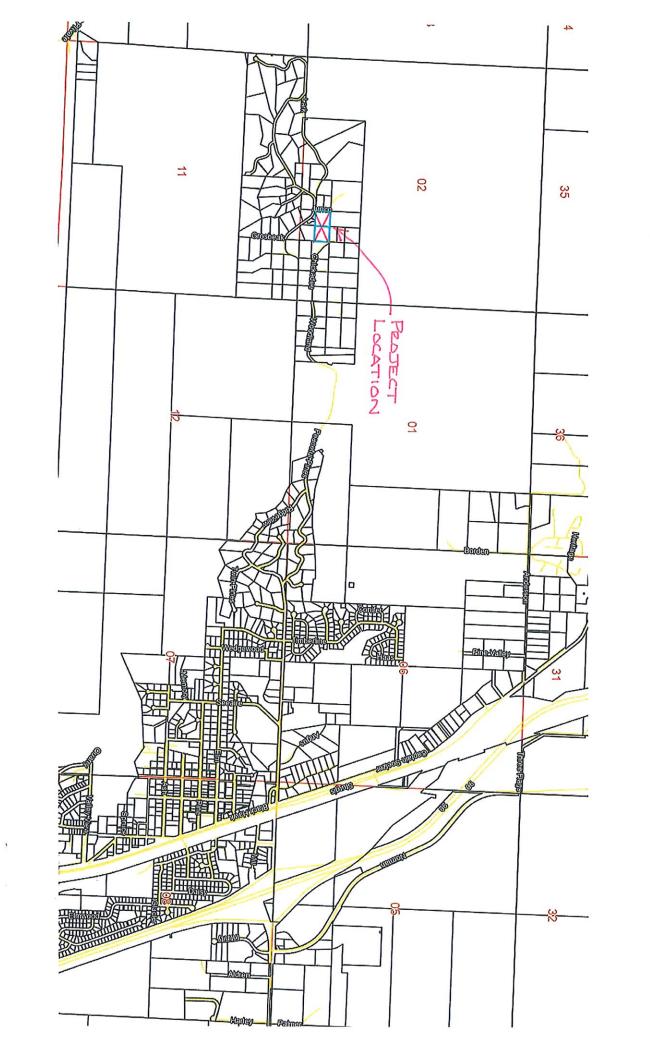


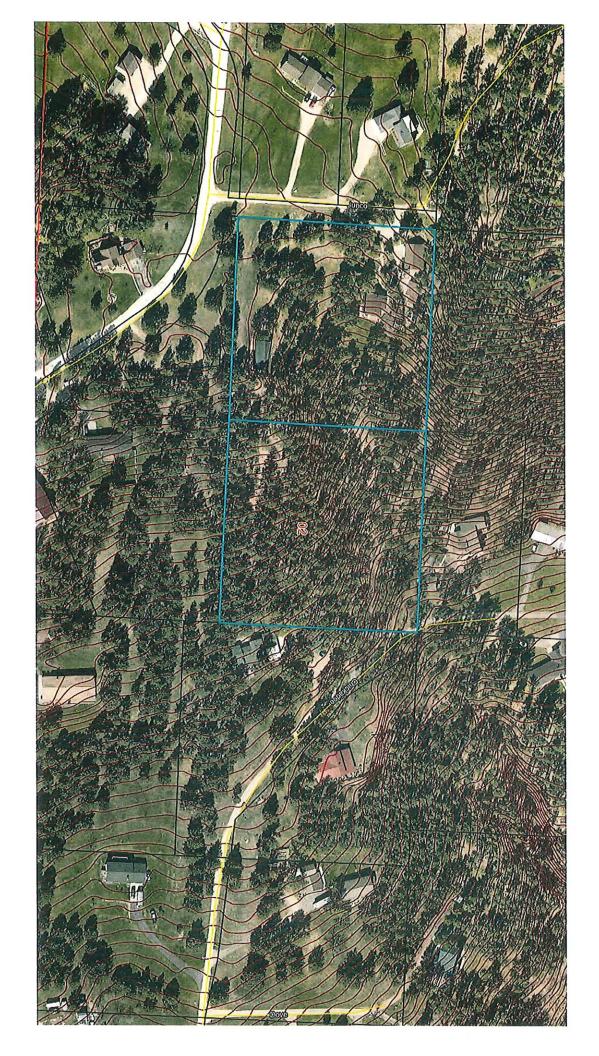
Plat of Lot 1R of The R and B Subdivision

(formerly Lot 1 of The R and B Subddivision and the NW1 SE1 SW1 SE1 of Section 2, 72N, R6E, BHM) located in the SE1 of Section 2, 72N, R6E, BHM, Meade County, South Dakota

CERTIFICATE OF SURVEYOR			
Side of South Dotals County of Pancington of	CERTIFICATE OF COUNTY TREASURER State of South Doketo County of Meade 9		
i, Rond's W. Neb, Registered tond Surveyor No. 8565 in the State of South Dutate, co hardly centry that of the recent of the source total barron, I have surveyed and publish 84 intentity haven and described harden. I have modeled soon the immunities	I. Became of Whole County, as harshy certify first at terms which are time upon any land indused which such plat, as shoren by the records of his or the office, have been duty paid.		
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4. After \$2. Separate, the heavy perify that it can pay make all the hand whom and carried the heavy, out that I did not need to all all plays appear to be arrange and a tri- pict, it gets the ready but development in this load and tenders to an extile a confidence area. The heavy confidence are in a feature that it produces to the extile a confidence area.	Faming Commission Mercur Cole		
John S. Zagarid - Owner	· · · · · · · · · · · · · · · · · · ·		
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My Commission Expires	(C) 13 terms and apacies consuments upon the Tract or Subdivision have been buly point and		
	(b) Are such first and the surrey therest from team teached occurring to low. HOW DERSTORE, BE IR RESOLVED that and plat is harely appeared in all respects.		
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The location of the proposed process mode to the highesty or Street on whom herein to havely copresed. Any change in the bootion of the proposed occurs shall expulse additional expresed.	Usper of the City of Somewald Dela		
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L. Finance Officer of the City of Summercel, Sents Debate, do harely centry state of special ecosponents with the films spon the within described lends are filey paid occurring to the records of my office.	427 41 23		
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Sheet 2 of 2





National Flood Hazard Layer FIRMette





Legend



SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT Without Base Flood Elevation (BFE) Zone A, V, A99

SPECIAL FLOOD HAZARD AREAS Regulatory Floodway 0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage With BFE or Depth Zone AE, AO, AH, VE, AR

FLOOD HAZARD Area with Flood Risk due to Leveezone D Future Conditions 1% Annual Chance Flood Hazard Zone X Levee. See Notes, Zone X Area with Reduced Flood Risk due to

areas of less than one square mile zone x

OTHER AREAS GENERAL ---- Channel, Culvert, or Storr STRUCTURES | 1111111 Levee, Dike, or Floodwall NO SCREEN Area of Minimal Flood Hazard Zone X Effective LOMRs Channel, Culvert, or Storm Sewer Area of Undetermined Flood Hazard Zone D

OTHER FEATURES Limit of Study Water Surface Elevation Cross Sections with 1% Annual Chance No Digital Data Available Profile Baseline Coastal Transect Digital Data Available Hydrographic Feature Coastal Transect Baseline Jurisdiction Boundary Base Flood Elevation Line (BFE)



Unmapped

The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.

The flood hazard information is derived directly from the authoritative NIFHL web services provided by FBMA. This map was exported on 3/4/2024 at 3:02 PM and does not reflect changes or amendments subsequent to this date and time. The NIFHL and effective information may change or This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards

This map image is void if the one or more of the following map elements do not appear basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas cannot be used for

become superseded by new data over time.

Common HENC Madional Man 2000

Plat Review Plat of Lot 1R of The R & B Subdivision

Formerly Lot 1 of The R & B Subdivision and the NW1/4 SE1/4 SW1/4 SE1/4 of Section 2, T2N, R6E, BHM)

General Information:

Parcel Acreage 5.05 acres

Location Meade County

Date of Application 3-8-24

Reviewed By: Lindsay Shagla, HDR Engineering, Inc.

Purpose: Combine 2 lots to 1 lot.

Access and Utilities: Access and utilities will remain the same, will be vacating existing access and

utility easement.

Fire Protection: By Black Hawk Volunteer Fire Department.

Drainage: Drainage will remain the same.

Final Plat Review:

Bearings and distances close.

Need to provide documentation from utility companies that no utilities are in the easement to be vacated. Suggest changing bearing and distance text to a more legible font.

Lisa Schieffer

From:

Tonya Vig <tonya.vig@meadecounty.org>

Sent:

Thursday, March 21, 2024 9:11 AM

To:

Janelle Finck; Lisa Schieffer

Cc:

John Zogorski

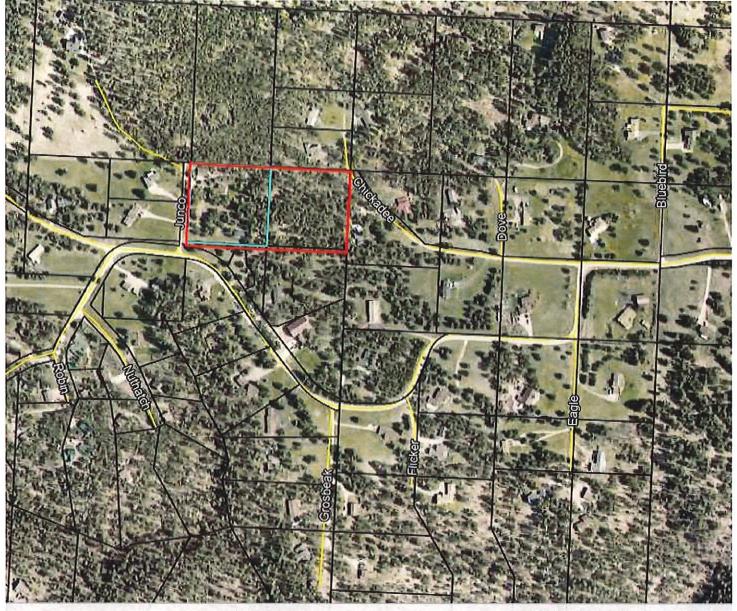
Subject:

RE: Minor Plat

Lisa,

Since Janelle Finck is making the statement "Lot 1 has remained undeveloped there are no utilities serving that lot" I have no further comments joining the two lots into one.

Tonya Vig, CFM Planning Director Meade County 1300 Sherman St, Ste 222 Sturgis SD 57785 O-605.347.3818 meadecounty.org



Alternate IDn/a Class NACS Acreage n/a Owner AddressZOGORSKI, JOHN S PO BOX 153 BLACK HAWK SD 57718

Board of Adjustments Meeting Date:_

Date Paid:

COMMUNITY PLANNING & DEVELOPMENT SERVICES

City of Summerset 12150 Siouxland Dr., Summerset, SD 57718 Fax: (605) 718-9883 Phone: (605) 718-9858

Web: www.summerset.us

APPLICATION FOR DEVELOPMENT REVIEW

REQUEST (please check all that apply) Annexation Comprehensive Plan Amendment Fence Height Exception Planned Development (Overlay) Designation Initial Plan Major Amendment Minimal Amendment	Subdivision Layout Plan Preliminary P Final Plat Minor Plat Variance Rezoning Road Name Char			Marica Ma	Ity / Drainage Ea: D.W. / Section Line cess / Non Acces anting Screen Eas R (specify)	sement Highway s ement
EXISTING	LEGAL DESC	RIPTION (Attach addi	tional sheet	s as nec	essary)	
PINE HILLS SUBD TRACT 1B						
PROPOSED						
LOCATION						
WALDAN LIV	10 5 .					
Size of Site–Acres 2.043	Square Footage			oposed	Zoning N/A	
DESCRIPTION OF REQUEST: Exce	ption to Ordinace 155.256	6 (B)(1) Drainage and S	Surfacing	-	Utilities: Private	Public
HARDSHIP: Access through road district				-	Water	
		J. LICANT			Sewer	•
Name BOOM CONSTRUCTION, INC.			Phone	605-38	1-5707	
Address 22370 152ND PLACE			-		@BOOMINC.NET	.2
City, State, Zip BOX ELDER, SD 5771	9		L-man .	D/ILITE	- G DOOMINO.IVE I	
	PROJECT PLA	NNER - AGENT				
Name			Phone			
City, State, Zip	OWNED OF DECOR					
Name	OWNER OF RECOR					
Address			Phone _			
and the state of t			E-mail _		T.	
City, State, Zip	- 1 .					
100	2/14/24					
Property Owner Signature	Date	Property Owner S	Signature			Date
Signature Print Name: Dalue Boomsma Title*:	Date	Signature Print Name: Title*:				Date
required for Corporations, Partnerships, etc.		USE ONLY				-
Current	ewer Utility ire Department ublic Works lanning uilding Inspector ngineering ity Code Enforcement	□ BHP&L □ Finance Officer □ Register of Deeds □ County - Planning □ SD DOT □ SD DENR □ Auditor - Annexation □ Drainage □ Parks & Recreation			Diamond D Water Black Hills Water Other: Other: Other: Other:	

§ 155.256 MINIMUM REQUIREMENTS.

(A) Standards.

(1) Each off-street parking space shall be an area of not less than 171 square feet, exclusive of access or maneuvering area, ramps, and other appurtenances as per the following standards.

Required Minimum Off-street Parking Dimensions				
Parking Angle (Degrees)	Stall Length (Feet)	Stall Width (Feet)	Aisle Width, One- Way (Feet)	Aisle Width, Two-Way (Feet)
90	19	9	25	25
60	19	9	18.5	20
45	19	9	13.5	20
30	19	9	1	20
0 (parallel)	21	9	12	20

- (2) Off-street parking facilities shall be located on the site on which the use or structure for which they are provided is located except as otherwise permitted under a special plan for location or sharing of facilities.
- (B) *Maintenance*. Off-street parking facilities shall be constructed, maintained, and operated in accordance with the following specifications.
- (1) Drainage and surfacing. They shall be properly graded for drainage, surfaced with concrete or asphalt, and maintained in good condition, free of weeds, dust, trash, and debris.
- (2) Protective barriers. They shall be provided with barriers of such dimensions those occupants of adjacent structures are not unreasonably disturbed, either by day or night, by the movement of vehicles.
 - (3) Outdoor lighting. When provided, outdoor light shall comply with §§ 155.195 through 155.204.
- (4) Entrances and exits. They shall be provided with designated entrances and exits so located as to minimize traffic congestion.
- (5) *Prohibition of other uses.* They shall not be used for the sale, storage, repair, or dismantling of any vehicles, equipment, materials, or supplies.
 - (6) Permanent barrier.
- (a) In the event they are designed such that the facility abuts a public sidewalk and vehicle parking is diagonal or perpendicular to the sidewalk, a permanent barrier shall be installed three feet from the interior edge of the sidewalk to prevent vehicle encroachment over the sidewalk.
- (b) If the facility abuts and faces a street and there is no sidewalk, permanent barriers shall be installed seven feet from the curb to provide for a pedestrian way and to prevent vehicle encroachment.
 - (7) Compliance. All parking facilities shall comply with § 155.182.
- (8) Parking space design. In residential districts, parking spaces accessed by local roads and required by this chapter shall be located and designed with a minimum of 23 feet or sufficient depth

COMMUNITY PLANNING & DEVELOPMENT SERVICES City of Summerset 12150 Siouxland Dr., Summerset, SD 57718 Phone: (605) 718-9858 Fax: (605) 718-9883 Web: www.summerset.

Board of Adjustments Meeting Date:_

Date Paid:_

Web: www.summerset.us

APPLICATION FOR DEVELOPMENT REVIEW

REQUEST (please check all that apply) Annexation Comprehensive Plan Amendment Fence Height Exception Planned Development (Overlay) Designation Initial Plan Major Amendment Minimal Amendment	Subdivision Layout Plan Preliminary P Final Plat Minor Plat Variance Rezoning Road Name Char		☐ Mai ☐ Vacatio ☐ Uti ☐ R.0 ☐ Ac ☐ Pla	lity / Drainage Easement D.W. / Section Line Highway cess / Non-Access anting Screen Easement R (specify)	
EXISTING					
PINE HILLS SUBD TRACT 1B					
PROPOSED					
LOCATION WALDAN LN					
Size of Site-Acres 2.043	Square Footage)	Proposed	I Zoning N/A	
DESCRIPTION OF REQUEST: _				Utilities: Private / Public	
DESCRIPTION OF REQUEST: Except	tion to Ordinace 53.007	 Private wastewater disposa 	al systems	Water	
HARDSHIP: Public sewer system not ava	ilable.			Sewer	
	APPI	LICANT			
Name BOOM CONSTRUCTION, INC.		Pho	ne 605-38	1-5707	
Address 22370 152ND PLACE			E-mail DAENE@BOOMINC.NET		
City, State, Zip BOX ELDER, SD 57719)				
	PROJECT PLA	ANNER - AGENT			
Name		Pho	ne		
Address		E-m	ail		
City, State, Zip		_			
	OWNER OF RECOR	D (If different from applicant)			
Name		Pho	ne		
Address		E-m	ail		
City, State, Zip		·			
12	2/4/24				
Property Owner Signature	Date	Property Owner Signa	ture	Date	
Signature Print Name: Jaene Doomsm Title*: CED	Date	Signature Print Name: Title*:		Date	
*required for Corporations, Partnerships, etc.					
ZONING Se	FOR STAF	F USE ONLY BHP&L	П	Diamond D Water	
Current Fir	e Department	Finance Officer		Black Hills Water	
North Pu South Pla	blic Works	☐ Register of Deeds ☐ County - Planning		Othori	
	ilding Inspector	SD DOT	님	Other:	
West	gineering	☐ SD DENR		Other:	
Planner	y Code Enforcement	Auditor - Annexation		Other:	
File No.		☐ Drainage		•	
	y Attorney	☐ Parks & Recreation			
Received By:					

§ 53.007 PRIVATE WASTEWATER DISPOSAL SYSTEMS AND THE LIKE PROHIBITED.

Except as hereinafter provided, it shall be unlawful to construct or maintain any privy, privy vault, cesspool, or other facility intended or used for the disposal of wastewater. Private wastewater disposal systems may be permitted upon recommendation of the Planning and Zoning Board and approval of the Board of Commissioners.

(Ord. 30, passed 8-21-2008)

NOTICE OF PUBLIC HEARING

NOTICE OF HEARING APPLICATION FOR VARIANCES BEFORE THE CITY OF SUMMERSET BOARD OF ADJUSTMENTS

Notice is hereby given that the following petitioner has applied to the City of Summerset Board of Adjustments under the provisions of the City of Summerset Zoning Ordinance as follows:

Applicant: BOOM CONSTRUCTION, INC.

Legal Description:

Pine Hills Subdivision Tract 1B, located in Section 36, Township 3 North, Range 6 East, Black Hills Meridian, City of Summerset, Meade County, SD

Variance:

Variance request for ordinance 155.256(B)(1) Drainage and Surfacing. Would like access through road district with existing gravel road into lot.

Variance request for ordinance 53.007 – Private wastewater disposal system. Would like to put septic on lot.

Notice is further given that said applications will be heard and considered by the City of Summerset Planning & Zoning Board at Summerset City Hall, 7055 Leisure Lane, Summerset, SD 57718 at 6:00 p.m. on the 26th day of March 2024. At that time, any person, persons, or their attorney who are interested in the approval or rejection of said application may appear and be heard at said scheduled public hearing.

Dated this 4th day of Marc	h, 2024.	
City of Summerset		
Published once	_, at an approximate cost of \$_	·





