

**VILLAGE OF PARDEEVILLE
FINANCE & PERSONNEL COMMITTEE
REVISED MEETING AGENDA
Village Hall – 114 Lake Street, Pardeeville
Tuesday, June 21, 2022 at 4:00 p.m.**

- I. Call to Order
- II. Roll Call
- III. Agenda Approval
- IV. Minutes Approval
- V. NEW BUSINESS:
 - a. Budget Year 2023 Process
 - b. Utility Relocate and citizen complaint at 207 Allye Court
- VI. Adjourn

Kayla Lindert, Clerk/Treasurer

Posted: 06/20/2022

The Village Hall is accessible to the handicapped. If you require additional assistance, please contact the Village Office no later than 48 hours prior to the meeting date. Phone 608-429-3121. If members are present from other recognized Boards, Commissions, or Committees which may constitute a quorum, the meeting is presumed to be for the above-stated agenda/purpose. An updated agenda may be posted 24 hours before meeting time.

VILLAGE OF PARDEEVILLE
FINANCE & PERSONNEL COMMITTEE MINUTES
Village Hall – 114 Lake Street, Pardeeville
Monday, June 6, 2022, at 6:00 p.m.
DRAFT MINUTES

Call to order: Babcock called the meeting to order at 5:26 p.m.

Roll Call: All committee members present. Also in attendance; Village Administrator/DPW Erin Salmon, Clerk/Treasurer Kayla Lindert, Bob Abrath, Michael Haynes, and Steve Balsiger.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, Pardeeville Post Office, Library, and on the website.

Agenda Approval:

MOTION Possehl/Babcock to approve agenda as presented. Motion carried.

Minutes Approval:

MOTION Babcock/Possehl to approve minutes as presented. Griepentrog not present. Motion carried.

OLD BUSINESS:

A. Voluntary Emergency Services – Call-Outs

- Babcock explained the situation /language needed
- Discussion on within village limits vs. not/out of town/any calls
- Internal conflict call-out
- Salmon addressed language of all emergency services
- Discussion on having no language in the manual at all or having in-depth
- Responder, not compensated and may use their personal time
- Board available on the 21st to approve language as revised, **Possehl/Griepentrog. Haynes commented**

NEW BUSINESS:

A. Employee Job Description and Employee Benefits Manual (for new Committee Member)

- Babcock opened for Griepentrog
- Lead operator positions/Babcock inquired if committee has reviewed these. Salmon explained these were created mid-year 2019 when wage study started
- Administrator/job description discussion
- Griepentrog acclimated to all descriptions

Meeting was adjourned by Babcock at 6:05 p.m.

Submitted by: Jody Hardwick, Deputy Clerk



Village of Pardeeville

114 Lake Street
Pardeeville, WI 53954

1-608/429-3121
FAX 1-608/429-3714

June 21, 2022

On or about June 9th, 2021, I was asked to look at a deck installation at 207 Allye Court, Pardeeville, Wisconsin. DPW had reported that the deck was built around the electrical meter pedestal with no room for excess.

The level of the deck was at the height of the meter, with no room for access or protection for the meter itself.

The homeowner had not called for the required inspections so the situation was not discovered until construction was completed.

Oxford Lumber had provided the materials for the construction of the deck. The representative had told the Homeowners to call for inspections, but that did not happen.

As of the current date, no inspections were requested or performed. Non-compliance will be noted for future reference.

Kevin Henrikson

A handwritten signature in black ink, appearing to read "Kevin Henrikson", written in a cursive style.

Building Inspector

General Engineering Company





Erin Salmon

From: Trustee 2 <pvtrustee2@gmail.com>
Sent: Friday, October 22, 2021 10:12 AM
To: Erin Salmon
Subject: Re: Invoice to move service

Hi
Please send me the original invoice to Angie.

Thank you, Mike Babcock

On Fri, Oct 22, 2021 at 9:18 AM Erin Salmon <dpw@villageofpardeeville.net> wrote:

Mike,
FYI. :)

Erin M. Salmon, P.W.M.
Village Administrator/D.P.W.
Village of Pardeeville

Sent from my U.S.Cellular® Smartphone
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From: Erin Salmon <dpw@villageofpardeeville.net>
Sent: Friday, October 22, 2021, 8:59 AM
To: angie engelmann
Cc: pvillepresident (pvillepresident@gmail.com)
Subject: RE: Invoice to move service

Hi Angie,

Thank you for the email. I think it would be good to talk so that we can capture all of the details of this project, from start to finish. But to recap for reference so everyone involved is clear:

In the beginning of summer, one of our linemen was doing a locate at your property and had seen the obstruction to the electric meter (the new deck abutting the electric meter). He called me in concern, so I called our building inspector; asking if he was *notified* for an on-site inspection. Unfortunately, he was not notified to come look. While a permit had been pulled and a sketch done of the property, there was key information missing on the permit. The sketch DID provide dimensions of the deck, it also had shown utilities on that same side of the deck. However, the sketch did *not* show a dimension from the utilities to the new deck. Nor did it show an actual meter box was *right there* and that the meter box was going to be obstructed from being able to open and from being serviced.

As you know, the electrical option of the project was the innovative idea to avoid the entire deck structure removal. The Village wanted to work with you; so we then went down a path on doing just that. We know we had many other challenges with fence location, easements, etc. I think we worked well together and ended up with a great solution.

As for the invoice of services provided for the relocation of your service line:

The 2 linemen who had performed the underground installation had recorded 3.5 hours for 1 lineman and 4 hours for the other lineman. One was there a little bit longer with the Bobcat for purposes of backfill and leveling the ground. The install and job itself was very difficult. There was open trench, hand digging, some work done with an actual trenching machine, working around other utilities (Charter and Frontier), connections at the boxes and other challenges. All very time consuming.

As you know, we met on site several times with your contractors (all part of what we do at no charge). Our mission is to provide the best customer service for our residents. We pride ourselves on what we do and bending the truth on actual time spent on a jobsite is unethical and not something we practice. The job was billed out at 5 hours simply because we are not done with the project yet. We still have to disconnect the old service, there are reconnections to perform and other time consuming tasks that go along with completing the hook up. It will likely be more than 1 to 1 ½ hour of time, but we are generous with our time so the bill doesn't get too high for our customers.

Please let me know when you would like to further discuss.

Thank you,

Erin M. Salmon, P.W. M.

Village Administrator/Director of Public Works

Village of Pardeeville

608-429-3121

From: angie engelmann <engelmannangie@yahoo.com>

Sent: Thursday, October 21, 2021 3:56 PM

To: Erin Salmon <dpw@villageofpardeeville.net>

Subject: Fw: Invoice to move service

Erin;

Please see below, although I am sure you have already seen the email and spoke with Phil.

I spoke with Phil on my lunch hour at work and he requested I speak with you regarding this before going to the Village Board or alternative options.

I know I have spoke with you about this previously due to the fact that my deck will now have a hole in it-that will cost a substantial amount of money to correct, I was working with the Village on this since it was "missed" (not my words) in my inspection and approval of the deck plans/diagram, I have to incur additional fees/charges to have the box moved by an electrician and more.

Please reevaluate the fee charged. I am very concerned as a tax paying village resident at the embellishment of "time" that was noted and charge when I seen the length of time it actually took.

I am free to meet on Friday to discuss further if needed as well.

I hope this is received well and that through better understanding we can effectively resolve this situation. I think this is a good opportunity to create a platform of acceptance and to learn and grow together without bitterness.

All the best,

Angie

Jen;

Yes; Phil Possehl, Village President.

I contacted him and another board member regarding this due to my ethical concerns over this.

Also; it stated "it has to be paid before we can switch over to new service"; which the box hasn't been completed yet so I assumed this invoice was pending until service needed to be connected.

I had spoke with Phil regarding this because I am contesting the hours "worked". Only one individual actually did any work and there was another person just watching-never physically did anything (so it appeared as though he was being trained). Also, the hours are greatly over exaggerated; it was completed in under 45min. so I am appalled at the hours charged.

Thanks for bringing this back to my attention as I thought it had been handled back in early September.

So, I will reach back out. I had told him, if needed, I would like to request a closed session meeting with the Board members regarding this.

All the best,

Angie

On Thursday, October 21, 2021, 10:34:31 AM CDT, Jennifer Becker <clerk-treasurer@villageofpardeeville.net> wrote:

Tax roll is - Unpaid charges for services performed by the Village and Utilities get placed on the tax roll when not paid by November 15th of each year.

Do you mean Phil Possehl? Or another Phil...

From: angie engelmann <engelmannangie@yahoo.com>
Sent: Thursday, October 21, 2021 10:22 AM
To: Jennifer Becker <clerk-treasurer@villageofpardeeville.net>
Subject: Re: Invoice to move service

Jenifer;

I spoke with Phil about this so I am not sure why it hasn't been taken care of.

I will call him about it tomorrow.

Also, what does tax roll mean?

Thank you,

Angie

On Thursday, October 21, 2021, 10:15:59 AM CDT, Jennifer Becker <clerk-treasurer@villageofpardeeville.net> wrote:

Good morning

Just a reminder

I show this outstanding so I had to send you a letter yesterday regarding payment due and tax roll!

Thanks much!
Jen

From: Jennifer Becker
Sent: Monday, August 30, 2021 3:43 PM
To: angie engelmann <engelmannangie@yahoo.com>
Subject: FW: Invoice to move service

Hi Angie

Please see attached

Thanks

Jen

From: angie engelmann <engelmannangie@yahoo.com>
Sent: Monday, August 30, 2021 10:06 AM
To: Jennifer Becker <clerk-treasurer@villageofpardeeville.net>
Cc: Erin Salmon <dpw@villageofpardeeville.net>; Robin Bortz <utilities@villageofpardeeville.net>
Subject: Re: Invoice to move service

Good Morning:

Is there an itemized statement?

Hours/pay per hour and material/cost for material?

Thank you,

Angie

On Monday, August 30, 2021, 08:09:42 AM CDT, Jennifer Becker <clerk-treasurer@villageofpardeeville.net> wrote:

Hi Angie,

Here is the invoice from the electric dept to move service.

Once paid this will be connected. If you have any questions please contact the office!

Thanks,

Jennifer Becker

Village Clerk/Treasurer

Village of Pardeeville

114 Lake Street

P.O. Box 217

Pardeeville, WI, 53954

Phone (608) 429 - 3121

Fax (608) 429 – 3714

Notice: This email is on a publicly owned system, subject to open records (sec. 19.21, et seq.) and archival (sec. 16.61, et seq.) requirements under Wisconsin State Law.

Village of Pardeeville

114 Lake St.
Pardeeville, WI 53954
608-429-3121 | 608-429-3714

Invoice # 33-2021

Date: August 30, 2021

Bill To

Angie Engelmann

207 Allye Court
Pardeeville, WI 53954

Item Description	Amount
Electric utility charge to re-locate service	\$595.70

Subtotal	\$595.70
Tax Rate	
Other Costs	
Total Cost	\$595.70

Make all checks payable to:

Village of Pardeeville
114 Lake Street
Pardeeville, WI 53954

QTY	ITEM #	MATERIAL	COST	AMOUNT	ITEM #	MATERIAL	
	SP0001	3M QUICK SPLICE 4/0 #5412-C1			UP0001	#2 ALUM 15 KV CONC NEUTRL STRN	
	SP0002	3M QUICK SPLICE #5402			UP0002	#2 ALUM 15 KV ONC NEUTRL SLD	
	SP0005	3M QUICK SPLICE #5411			UP0003	1/0 ALUM 15KV CONC NEUTRL STRN	
	SP0006	SHRINK REPAIR SLEEVE			UP0004	PRIMARY 15 KV 220 MIL 19ST 4/0	
	SP0007	CI-22 3M SPLICE CONNECTOR					
	SP0009	GELWRAP-33/10-250 RAYCHEM			US0002	1/0 URD TRIPLEX (BRENAU)	
	SP0010	4/0 BLACKBURN AUTO TENSION SPL			US0003	4/0 URD TRIPLES (SWEETBRIAR)	
	SP0012	GL402A FARGO AUTO SPLICE			US0005	#6 DPLX URD RD-XL=USE (CLAFLIN)	
	SP0013	GL407 HPS AUTO LINE SPLICE			US0006	350-350-4/0 URD (WESLEYAN)	
	SP0014	GL406 HPS ACSR AUTO SPLICE			US0007	350MCM SINGLE (RUTGERS)	
	SP0015	GELWRAP-UF-200 600V SPLICE KIT			US0008	4/0 SINGLE (BELOIT)	
					US0009	500-500-350 URD (RIDER)	
	TI0001	4/0 PIN TIE			US0010	500 SINGLE (EMORY)	
	TI0002	4/0 SPOOL TIE					
	TI0003	1/0 PIN TIE			ZZ0001	MISCELLANEOUS ITEMS	
	TI0004	1/0 SPOOL TIE			50 ft of 4/0 urd triplex not on Inventory (69)		
	TM0002	3M TERMINATORS #5601			SALVAGED MATERIAL RETURNED TO STOCK		
	TM0003	X5U2-6 HOMAC #2 PIN COMP TERM					
	TM0004	HOMAC 1/9 PIN COMP TERM					
	TR0001	ALUMA-FORM CLUSTER MOUNT #TM16					
	TR0002	ALUMA-FORM CLUSTER MNT #11MW-24L			INSTALLED COST OF PLANT REMOVED		
	TR0003	ALUMA-FORM CLUSTER MNT #3MW-24					
	TR0004	TRANSFORMER CONNECTOR PTT-350					
	UC0001	UTILCO CONNECTOR #UGA6-250					
	UC0002	UTILCO CONNECTOR #USG2-350					
	UC0003	UTILCO CONNECTOR #PTF6-350			MISCELLANEOUS INFORMATION		
	UC0007	UTILCO CONNECTOR #USG2-750			Labor		
	UC0013	UTILCO CONN 500 MCM USG2-500					
				5 hrs	Paul @ 61.97	309.85	
	UM0001	RISER TIES #GL854		5 hrs	Jesse @ 57.17	285.85	
	UM0004	RELIABLE CABINET POST #DM72GJ					
	UM0009	U-GUARD PLASTIC 10' X 3"			Total Charge		595.70
	UM0010	U-GUARD PLASTIC 10' X 2"					
	UM0011	FORMEX TRANS PAD					
	UM0013	4-PVC-40 CONDUIT 49015			This charge must be paid		
	UM0014	2" CARLON HDPE DUCT SCH 40			by home owner before		
	UM0017	U-GUARD PLASTIC 5' X 2"			we can switch over to		
	UM0018	51-2X ELM 1" X 10' STEEL U GUARD			new service		
	UM0019	PE-1UG10 ELM 1" X 10' U GUARD				\$	595.70
	UM0020	PA 200 SEC PED W/CONN					
	UM0021	53-2X ELM 3" X 10' STEEL U-GUARD					
	UM0025	52-2 ELM 2" X 5' STEEL U-GUARD					

Erin Salmon

From: Erin Salmon
Sent: Saturday, October 23, 2021 11:54 AM
To: angie engelmann
Cc: pvillepresident (pvillepresident@gmail.com)
Subject: Re: Invoice to move service

Hi Angie,

I understand you were billed for 5 hours, for 2 lineman. The 2 lineman have a total of time in, thus far of 7.5 hours. But they are not done yet. 1.5 hours to go, likely more, getting the invoice to 5 hours.

There are so many variables that could have taken place on the time stamp you witnessed the work:

That wasn't their ONLY visit to perform the work.

There is a lot of prep work

They come & go; phasing

They left for their break.

There certainly WAS hand digging. We cannot by- law trench in/plow in an electric line around existing charter & frontier lines. We could hit that with our machine & be liable for the damage.

We are not stretching the truth on the time spent thus far for the line work needed at your property.

We certainly do not take advantage of our customers. We do just the opposite. We ensure our estimates & invoices are on the light side to give our customers a break.

The work not yet completed (1.5 hours between the two lineman) COULD BE way over 1.5 hours. Getting the invoice to that 5 hours you see.

We are not planning to adjust the billing & bill out more. That's how we treat all customers. Give them the benefit. If for some some, the last phase of the project is less than 1.5 hours, I would be willing to adjust down the invoice. But it is unlikely it will be less than 1.5 hours.

I am scheduled for vacation next Friday, but can make an exception & meet with you to further discuss.

Thanks!

Erin M. Salmon, P.W.M.
Village Administrator/D.P.W.
Village of Pardeeville

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From: angie engelmann <engelmannangie@yahoo.com>
Sent: Friday, October 22, 2021, 1:37 PM
To: Erin Salmon
Cc: pvillepresident (pvillepresident@gmail.com)
Subject: Re: Invoice to move service

Erin;

I was billed for 5hrs per Lineman (2).

And regarding the time; I was home (as well as someone we had painting and Warner and they both agree it wasn't more than an hour) and the linemen used a trenching machine; however, it was less than 45min, there wasn't any hand digging completed. They also didn't do any leveling and only covered the trench slightly because Glen (our landscaper) was brining in more dirt and leveled the ground after they were done & they were aware of that.

So I am very confused and to be blunt; I am getting very upset because there are things that were simply not done & I really cannot understand why it is being said they were done.

I know you were not present and I am not sure where the miscommunication is coming from. I don't like getting upset and I don't know how to put this so everyone else doesn't get upset either but I feel like I am being tried to be made a fool of and taken advantage of.

For example; I have never used a trenching machine; however, I rented one and trenched four times further than they did (and I am untrained). I had to maneuver over gas, two (the new and old) electric & spectrum (which I spliced but they repaired with an entire new line) & the Village linemen only had to maneuver over Spectrum near the box (which they also spliced). I completed my trenching 18" down in less than 2hrs (I had a four hour rental from Home Depot and was able to drive it home, trench and drive it back within those 4hr and it is the West side Home Depot).

I would like to resolve this. I may still have some photos I took but I may have deleted them, I will check the cloud (there maybe a time stamp on them as well)....I cleaned up my images though since my storage was getting full so I may have removed those.

Phil and Erin, are you available next Friday to meet? I have my biweekly UW Specialty appointment at 11:20am on the West side of Madison but I can meet after, if you both are available.

Let me know and I meet you both at a location of your choosing. If I find the photos; I will forward those.

All the best,

Angie

Sent from my iPhone

On Oct 22, 2021, at 8:59 AM, Erin Salmon <dpw@villageofpardeeville.net> wrote:

Hi Angie,

Thank you for the email. I think it would be good to talk so that we can capture all of the details of this project, from start to finish. But to recap for reference so everyone involved is clear:

In the beginning of summer, one of our linemen was doing a locate at your property and had seen the obstruction to the electric meter (the new deck abutting the electric meter). He called me in concern, so I called our building inspector; asking if he was *notified* for an on-site inspection. Unfortunately, he was not notified to come look. While a permit had been pulled and a sketch done of the property, there was key information missing on the permit. The sketch DID provide dimensions of the deck, it also had shown utilities on that same side of the deck. However, the sketch did *not* show a dimension from the utilities to the new deck. Nor did it show an actual meter box was *right there* and that the meter box was going to be obstructed from being able to open and from being serviced.

As you know, the electrical option of the project was the innovative idea to avoid the entire deck structure removal. The Village wanted to work with you; so we then went down a path on doing just

Village of Pardeeville

114 Lake St.
Pardeeville, WI 53954
608-429-3121 | 608-429-3714

Invoice # 33-2021

Date: August 30, 2021

Revised 11-05-21

Bill To

Angie Engelmann

207 Allye Court
Pardeeville, WI 53954

Item Description	Amount
Electric utility charge to re-locate service	\$447.98
revised 11/5/21	

Subtotal	\$447.98
Tax Rate	
Other Costs	
Total Cost	\$447.98

Make all checks payable to:

Village of Pardeeville
114 Lake Street
Pardeeville, WI 53954

Erin Salmon

From: Erin Salmon
Sent: Friday, June 3, 2022 8:16 AM
To: angie engelmann
Cc: pvillepresident (pvillepresident@gmail.com)
Subject: Re: Invoice to move service

Hi Angie,

Thanks for the update. We are respectfully requesting the completion of this, within the next 60 days. As previously discussed, this is a safety concern for all parties.

Thanks,

Erin M. Salmon, P.W.M.
Village Administrator &
Director of Public Works
Village of Pardeeville

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From: angie engelmann <engelmannangie@yahoo.com>
Sent: Friday, June 3, 2022 7:58:52 AM
To: Erin Salmon <dpw@villageofpardeeville.net>
Cc: pvillepresident (pvillepresident@gmail.com) <pvillepresident@gmail.com>
Subject: Re: Invoice to move service

Good Morning Erin;

Yes, our home was resided-we had storm damage from a few years ago and finally found someone available to complete it (after COVID it has been difficult to secure contractors).

The electrician was actually over yesterday. He has the box relocated (as the linemen know from last year), so he needs to find time to run the conduit, have it inspected and then the service can be switched over.

His Grandmother just passed, his wife, himself and his two children all have had COVID in 2022, so similar to the siding; we are just waiting on the electrician.

All the best;

Angie

Sent from my iPhone

On Jun 3, 2022, at 7:49 AM, Erin Salmon <dpw@villageofpardeeville.net> wrote:

Hi Angie,

Pardeeville Utilities is wondering the status of connecting your new underground service to the new location?

We noticed the house was recently re-sided, however the meter has not been relocated?

Please advise the schedule for connection.

Thank you,

Erin

Erin M. Salmon, P.W.M.
Village Administrator &
Director of Public Works
Village of Pardeeville

Sent from my U.S.Cellular© Smartphone

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FOR INSPECTIONS CALL:		GENERAL BUILDING PERMIT APPLICATION			PERMIT # <u>21-33</u>	
		GENERAL ENGINEERING COMPANY OFFICE: (608) 745-4070 FAX: (608) 745-5763			EXPIRATION DATE:	
Parcel Number: <u>1171-271.026</u>		Property is Located in <input type="radio"/> Town of <input checked="" type="radio"/> Village of <input type="radio"/> City of			Municipality Number: <u>1-1-19-1</u>	
PROJECT DESCRIPTION (Submit Building Plans & Site Plan) <u>BACK Fence Installation & Electric Upgrade</u>					Does this project require any additional approvals or permits? <input checked="" type="radio"/> yes <input type="radio"/> no	
Building Project Address: <u>207 Allie Court Pardeeville WI</u>					Finished Project Value \$ <u>8,000</u>	
Zoning District(s):	Zoning Permit No.:	Corner Lot <input type="radio"/> yes <input checked="" type="radio"/> no	Bldg. Height Ft.	Setbacks:	Front	Rear Left Right
Owner's Name(s) <u>Angela M Engelmann</u>		Mailing Address <u>207 Allie Court Pardeeville</u>			Telephone <u>9203178830</u>	
Contractor Name & Type		Licen. / Cert #	Exp. Date	Mailing Address		Email
Construction Contractor <u>Scott Bronson</u>				<u>PO Box 40 Wyocena WI</u>		Telephone & Email <u>9203178830</u> <u>engelmamangie@yahoo.com</u>
Dwelling Contractor Qualifier <u>NIA</u>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	The Dwelling Contr. Qualifier shall be an owner, CEO, COB or employee of the Dwelling Contr.		Tel. <u>6085135988</u> Email <u>scottbronson@alco@gmail.com</u>
HVAC Contractor <u>NIA</u>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			Tel. Email
Electrical Contractor <u>NIA</u>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			Tel. Email
Master Electrician <u>NIA</u>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			Tel. Email
Plumbing Contractor <u>NIA</u>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			Tel. Email
RESIDENTIAL Single Family/Duplex	Addition: <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> HVAC <input type="checkbox"/> Construction _____ sq. ft. <input type="checkbox"/> Erosion Control					
	Detached Accessory Building: <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input checked="" type="checkbox"/> HVAC <input checked="" type="checkbox"/> Construction _____ sq. ft.					
	Remodel: <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> HVAC <input type="checkbox"/> Construction _____ sq. ft.					
	Other: <input checked="" type="checkbox"/> Fence <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> HVAC <input type="checkbox"/> Construction _____ sq. ft. <input type="checkbox"/> Erosion Control <input checked="" type="checkbox"/> Electrical Service Upgrade (Amp _____) <input type="checkbox"/> Removal of Structure (Raze) <input type="checkbox"/> _____ <u>Relocate Meter Ped.</u>					
COMMERCIAL	New Commercial Building: _____ Bldg. Sq. Ft. <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> HVAC <input type="checkbox"/> Construction <input type="checkbox"/> Erosion Control					
	Commercial Addition/Alteration: <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> HVAC <input type="checkbox"/> Construction <input type="checkbox"/> Erosion Control _____ Building Sq. Ft. <input type="checkbox"/> Electrical Service (Amp _____) <input type="checkbox"/> Fence <input type="checkbox"/> Sign <input type="checkbox"/> Removal of Structure (Raze)					
	State of Wisconsin Plan Approval Needed: <input type="radio"/> yes <input type="radio"/> no (Approved plans must be submitted with permit application)					
Zoning - When applicable, owner shall research setback information regarding height, lot coverage, etc. prior to submittal of this application.						
I agree to comply with all applicable codes, statutes and ordinances and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and certify that all the above information is accurate. If I am an owner applying for an erosion control or construction permit, I have read the cautionary statement regarding contractor financial responsibility on the reverse side of the last ply of this application. I expressly grant the building inspector or the inspector's authorized agent permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done. It is the Owner/Contractors Responsibility to Call in ALL INSPECTIONS to the Inspector.						
APPLICANT'S SIGNATURE <u>Angela Engelmann</u>					DATE SIGNED <u>6/11/2021</u>	
APPROVAL CONDITIONS This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty. <input type="checkbox"/> See attached for conditions of approval.						
BELOW SECTION FOR OFFICE USE ONLY						
FEES:		PERMIT(S) ISSUED		PERMIT ISSUED BY:		
Construction	\$ <u>95</u>	<input checked="" type="checkbox"/> Construction		Name <u>Karin Hemmickson</u>		
Plumbing	\$ _____	<input type="checkbox"/> HVAC		Date <u>June 21 2021</u> Telephone <u>408-697-7775</u>		
Electrical	\$ <u>150</u>	<input checked="" type="checkbox"/> Electrical		Cert No. <u>969504</u> Census Code <u>131</u>		
HVAC	\$ _____	<input type="checkbox"/> Plumbing		<u>www.generalengineering.net</u>		
Zoning	\$ _____	<input type="checkbox"/> Erosion Control		VER. 1/3/2018		
Other	\$ _____	<input type="checkbox"/> Other _____				
Administrative	\$ _____					
Total Permit Fee	\$ <u>245</u>					

ZONING APPLICATION

(To be completed by Applicant)

Owner's Name	Angela Engelmann	Phone #	9202178880
Owner's Email	engelmannangie@yahoo.com		
Owner's Address	207 Ailly Ct, Pk VI 53954	Fax #	N/A
Applicant Name (Contractor, Architect, Engineer)	Adjustable Fence	Phone #	6085135988
Applicant Email	Scottbranson726@gmail.com		
Applicant Address	PO BOX 410 Wyocena WI	Fax #	N/A
Site Location (i.e. City, Town, Village)	Village / Pardeeville		
Site Address	207 Ailly Court Pardeeville WI		
Existing Use			

Type of Development

(Check (x) where appropriate)

Change in Use		New Construction		Addition	
Garage		Access		Sign	
<u>Fence</u>	X	Pool		Antenna/Tower	
Deck		Accessory Bldg.			

Site Information (include site plan map with application, include covenants as necessary)

(Check (x) where appropriate, or enter number value)

Wetlands		Front Setback		Rear Setback	
Underground Tanks		Side Setback #1		Side Setback #2	
Floodplain		Easements	Utility	Lot Square Foot	
Percent (%) of Lot Coverage	narrow			Height	

Special Considerations:

Does this project need developer architectural committee approval? Yes _____ No X

Estimated Land Disturbance Area (Square Feet) 12' x length of back yard

Does this project need Sewer District Approval? Yes _____ No X

The Zoning Administrator may request additional information during the review of the Zoning Application.

The Zoning Administrator may require a site survey by an RLS if proposed uses/structures occur within 2 feet of the applicable setback lines.

Building Information (include information as necessary)

(Check (x) or fill in information, where appropriate)

Building Permit Req'd	X				
Homeowners Assoc.	No	If No, Complete Section Below.			
Building Height	6'	Max. Length		Max. Width	
Square Footage (main)	234	Square Footage (basement)		Square Footage (upper)	

**this is only for rear fence - the sides will remain (just be replaced)*

of fence

w/ 1-6' 4" wide gate in rear

Signature: Angela Engelmann Date: 6/11/2021

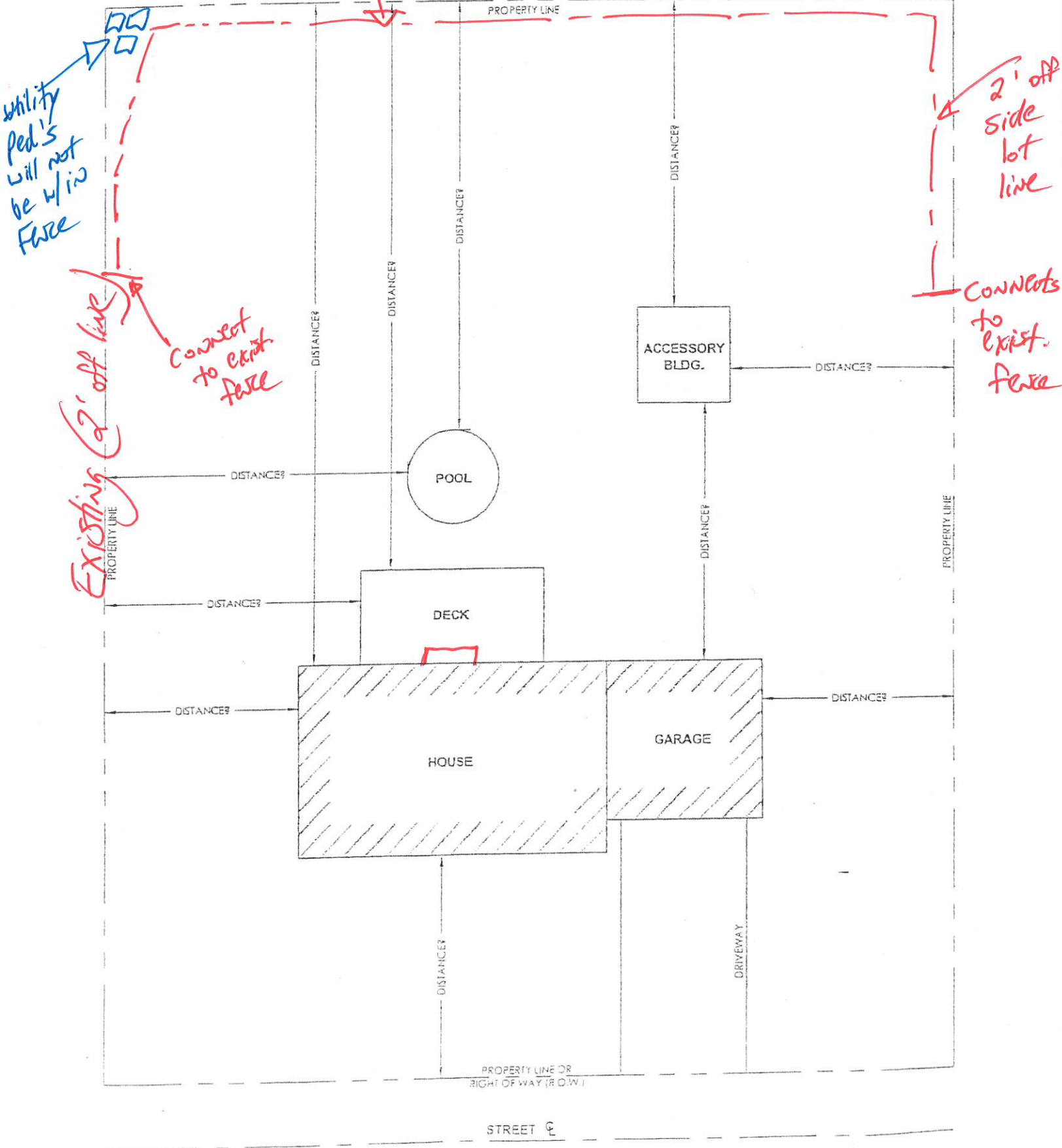
FOR INSPECTIONS CALL:		GENERAL BUILDING PERMIT APPLICATION				PERMIT # <u>21-17</u>	
		GENERAL ENGINEERING COMPANY OFFICE: (608) 745-4070 FAX: (608) 745-5763				EXPIRATION DATE:	
Parcel Number:		Property is Located in <input type="radio"/> Town of <u>Pardeeville</u> <input checked="" type="radio"/> Village of <u>Pardeeville</u> <input type="radio"/> City of				Municipality Number <u>11-171</u>	
PROJECT DESCRIPTION (Submit Building Plans & Site Plan) <u>DECK</u>						Does this project require any additional approvals or permits? <input type="radio"/> yes <input type="radio"/> no	
Building Project Address: <u>207 Allie Court Pardeeville WI 53954</u>						Finished Project Value \$ <u>15,000</u>	
Zoning District(s):	Zoning Permit No.:	Corner Lot <input type="radio"/> yes <input type="radio"/> no	Bldg. Height Ft.	Setbacks:	Front	Rear	Left
Owner's Name(s) <u>Angela Engelmann</u>		Mailing Address <u>207 Allie Ct PAVI 53954</u>				Telephone <u>202178880</u>	
Contractor Name & Type		Licen. / Cert #	Exp. Date	Mailing Address		Telephone & Email	
Construction Contractor						Tel. Email	
Dwelling Contractor Qualifier				The Dwelling Contr. Qualifier shall be an owner, CEO, COB or employee of the Dwelling Contr.		Tel. Email	
HVAC Contractor						Tel. Email	
Electrical Contractor						Tel. Email	
Master Electrician						Tel. Email	
Plumbing Contractor						Tel. Email	
RESIDENTIAL Single Family/Duplex	Addition: <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> HVAC <input checked="" type="checkbox"/> Construction <u>DECK</u> sq. ft. <input type="checkbox"/> Erosion Control						
	Detached Accessory Building: <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> HVAC <input type="checkbox"/> Construction sq. ft.						
	Remodel: <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> HVAC <input type="checkbox"/> Construction sq. ft.						
	Other: <input type="checkbox"/> Fence <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> HVAC <input checked="" type="checkbox"/> Construction <u>500</u> sq. ft. <input type="checkbox"/> Erosion Control <input type="checkbox"/> Electrical Service Upgrade (Amp) <input type="checkbox"/> Removal of Structure (Raze) <input type="checkbox"/>						
COMMERCIAL	New Commercial Building: _____ Bldg. Sq. Ft. <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> HVAC <input type="checkbox"/> Construction <input type="checkbox"/> Erosion Control						
	Commercial Addition/Alteration: <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> HVAC <input type="checkbox"/> Construction <input type="checkbox"/> Erosion Control _____ Building Sq. Ft. <input type="checkbox"/> Electrical Service (Amp) <input type="checkbox"/> Fence <input type="checkbox"/> Sign <input type="checkbox"/> Removal of Structure (Raze)						
	State of Wisconsin Plan Approval Needed: <input type="radio"/> yes <input type="radio"/> no (Approved plans must be submitted with permit application)						
Zoning - When applicable, owner shall research setback information regarding height, lot coverage, etc. prior to submittal of this application.							
I agree to comply with all applicable codes, statutes and ordinances and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and certify that all the above information is accurate. If I am an owner applying for an erosion control or construction permit, I have read the cautionary statement regarding contractor financial responsibility on the reverse side of the last page of this application. I expressly grant the building inspector or the inspector's authorized agent permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done. It is the Owner/Contractors Responsibility to Call in ALL INSPECTIONS to the Inspector.							
APPLICANT'S SIGNATURE <u>Angela Engelmann</u>						DATE SIGNED <u>4/2/2021</u>	
APPROVAL CONDITIONS This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty. <input type="checkbox"/> See attached for conditions of approval.							
<u>comply with all codes and ordinances</u> <u>call for all required inspections</u>							
BELOW SECTION FOR OFFICE USE ONLY							
FEES:		PERMIT(S) ISSUED			PERMIT ISSUED BY:		
Construction	\$ <u>430</u>	<input checked="" type="checkbox"/> Construction			Name <u>Kerrin Hennikson</u>		
Plumbing	\$ _____	<input type="checkbox"/> HVAC			Date <u>Apr 9, 2021</u> Telephone <u>608-697-7775</u>		
Electrical	\$ _____	<input type="checkbox"/> Electrical			Cert No. <u>969504</u> Census Code <u>120</u>		
HVAC	\$ _____	<input type="checkbox"/> Plumbing			www.generalengineering.net		
Zoning	\$ _____	<input type="checkbox"/> Erosion Control			VER 1/3/2018		
Other	\$ _____	<input type="checkbox"/> Other _____					
Administrative	\$ _____						
Total Permit Fee	\$ <u>430</u>						

PLEASE NOTE IF PROPERTY IS A CORNER LOT

PROPERTY ADDRESS:

EXAMPLE SITE PLAN

Fence will be 2' off line
Rear lot



Utilities
not
shown

25'

Upper Deck

Pool

8'

1500

Deck
Lower
Finish
Floor
16" of
Concrete
Foundation

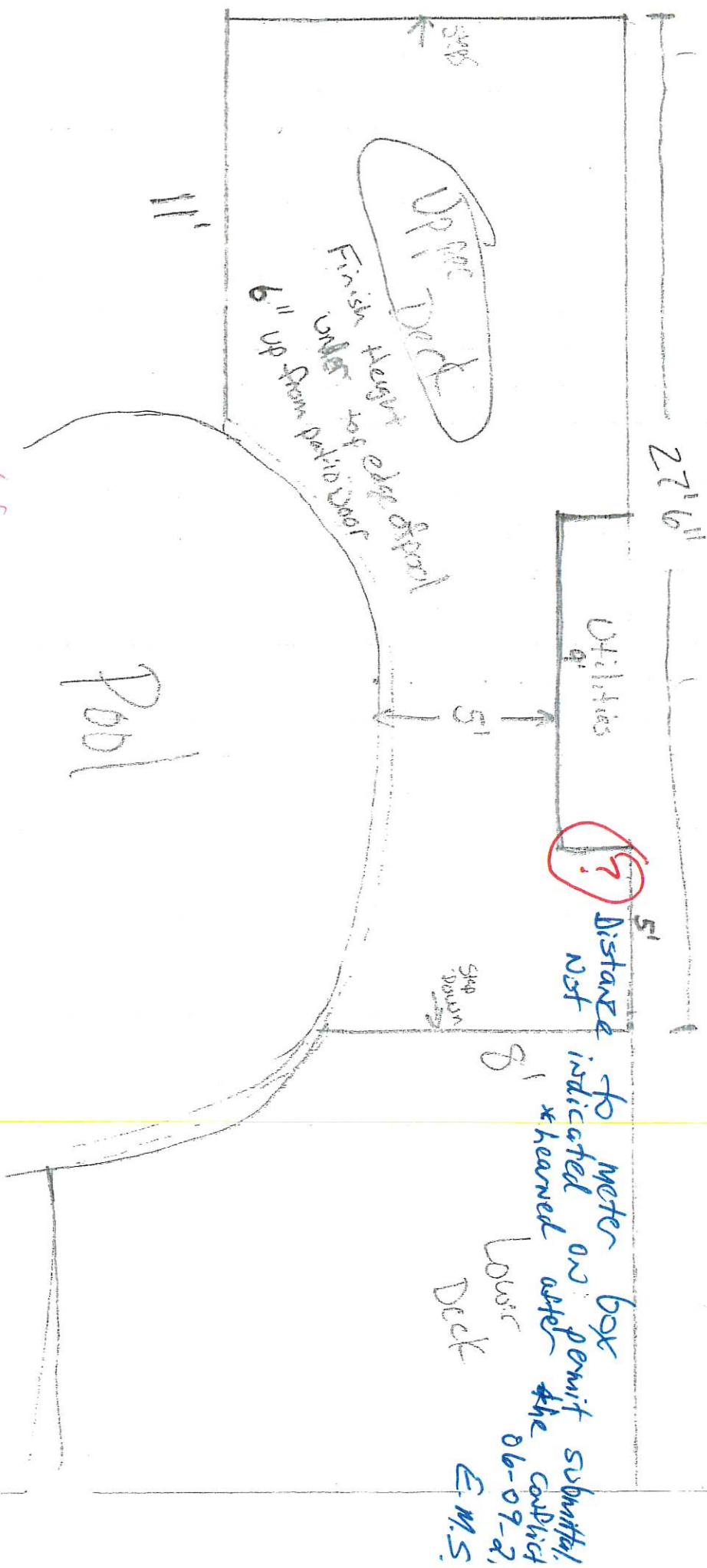
16'

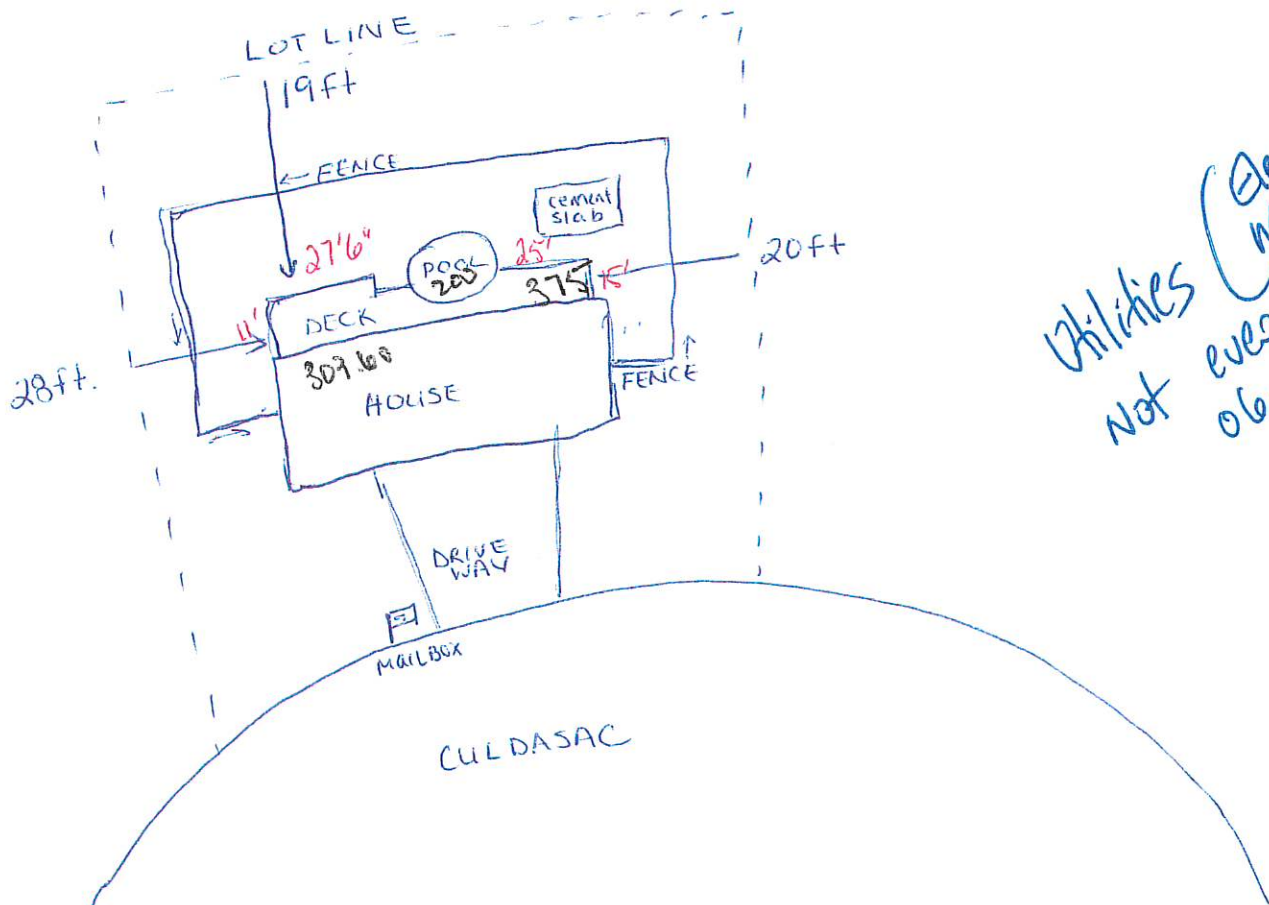
$25' \times 18' = 300 \text{ sq. ft.}$

15'

5'6"

5'6"





Utilities (Electric Meter)
 Not even shown.
 06-20-21
 E.M.S.

Angela Engelmann 207 Allie Court
 Pardreville W 53954

Erin Salmon

From: Erin Salmon
Sent: Wednesday, June 16, 2021 5:16 PM
To: angie engelmann
Subject: RE: Hi!

Hi Angie,

No problem. Just keep me in the loop on when you're ready for the lineman and then when Scott has decided on WHERE to put the fence, based on the re-locate of charter and frontier. I'd like to be able to put on the fence permit the location of the proposed fence. Is it going to be 2' off the lot line, or is it going to be 3 or 4 feet off, based on the existing utilities. I finally got to speak to our Village attorney on the matter yesterday. He advised the same thing I had already mentioned previously. By having the fence within the 12' easement, there is risk in the event of an emergency. The Village will not be held liable for any damage caused to the fence if we need to get in there for maintenance, etc. I also cannot speak for Charter or Frontier. They are not aware of the fence install project. One last thing on the matter, please be sure to keep the fence line (12' easement) clear of any plantings, playground equipment, material storage, etc. That way if we need to dig, re-locate, etc. there are no other obstructions in the way.

In regards to concrete, the Village will take clean concrete from local contractors for \$5/yard. Unfortunately, we cannot take concrete from homeowners and various projects. I know Davis Construction has operating hours Mon-Friday and will take it. They are located nearby in Portage.

Thanks Angie!!

Thank you,

Erin M. Salmon, P.W. M.

Village Administrator/Director of Public Works
Village of Pardeeville
608-429-3121

From: angie engelmann <engelmannangie@yahoo.com>
Sent: Tuesday, June 15, 2021 9:02 AM
To: Erin Salmon <dpw@villageofpardeeville.net>
Subject: Re: Hi!

Erin-sounds good, it was a rambling thought...I tend to ramble when I'm anxious/nervous 😊

Thanks for meeting with Scott, sounds like there's a game plan.

I contacted Jeremiah, our electrician, to see when he is available.

Do I need to stop by the Village office on Friday to pick up any approval paperwork for the fence?

Doug from Mad Saw is coming on Friday to do stump removal.

When I talked to Phil on Sunday, after my issue with my neighbor-he mentioned there was an area the village had for disposal of harden concrete (that you guys crushed and used for various projects) but that if I wanted/needed to dispose of concrete footers (we'd remove the posts)-I would need to ask you for permission and the location. When we remove the fence and the posts, can we dispose of the concrete at this location?

Staplemaier

→ lot line
2' ft setback

← (already done - w/ lot touch)

← replace (same spot)



→ new fence location * survey has been done and pins are visible (green stakes)

Erin Salmon

From: Erin Salmon
Sent: Thursday, June 10, 2021 5:04 PM
To: Paul A. Johnson
Subject: Village staff plat interpretation - resident fence project....oops????
Attachments: MX-4071_20210610_152257.pdf; MX-4071_20210610_152249.pdf

Hi Paul,

Last year, a resident inquired with staff if there was an easement on her back lot line. She was told no. She received a quote & paid in full to install a new vinyl fence 2' off lot line this year.

I met with her today. I see & interpret the Plat as having a 12' easement due to backyard utilities. She was in tears as she said when she paid, it's non-refundable.

Do I let her go closer onto the easement??? Knowing we have utilities in there? Including our electric, charter & frontier?

Think I can call her fence contractor & help her out? We're talking 10' x 2 rear setbacks. Totaling 20' of a discount. Thanks!!!

Erin M. Salmon, P.W.M.
Village Administrator/D.P.W.
Village of Pardeeville

Sent from my U.S.Cellular© Smartphone
Get [Outlook for Android](#)

From: Jennifer Becker <clerk-treasurer@villageofpardeeville.net>
Sent: Thursday, June 10, 2021 3:22:21 PM
To: Erin Salmon <dpw@villageofpardeeville.net>
Subject: maps

Jennifer Becker
Village Clerk/Treasurer
Village of Pardeeville
114 Lake Street
P.O. Box 217
Pardeeville, WI, 53954
Phone (608) 429 - 3121
Fax (608) 429 - 3714

Notice: This email is on a publicly owned system, subject to open records (sec. 19.21, et seq.) and archival (sec. 16.61, et seq.) requirements under Wisconsin State Law.

Erin Salmon

From: angie engelmann <engelmannangie@yahoo.com>
Sent: Tuesday, June 15, 2021 6:49 AM
To: Erin Salmon
Subject: Re: Hi!

Good Morning Erin;

Yes; I fully understand the "risks" or the allowances I will need to make if the fence is allowed to be placed within the utility easement.

We will also be placing another gate (so there will be four-a double, and two single) on the back wall of the fence-if allowed to be constructed to create an easier/more convenient entry for the utility workers from their work site location to our property if needed to access the line.

And when I was talking to the one utility worker who was marking the lines-if allowed to have the fence constructed, we will be using Glen Fisher to clean up our entire yard and that area, making those lines more accessible to the workers. (he had said with the trees and brush there previously it was hard to even mark lines, let alone access them if they ever needed to-because we didn't know it was our property so we never "cleaned it up").

So I think it would be a mutually beneficial arrangement 

Thank you,

Angie

On Tuesday, June 15, 2021, 05:12:36 AM CDT, Erin Salmon <dpw@villageofpardeeville.net> wrote:

Hi Angie,

Pending how the meeting goes with Scott this am relating to the utility conflicts, I want to be clear with you. If I allow for the fence to be installed in the 12' utility easement, I want you to understand the risks of that, like we discussed in our earlier conversations.

In the event of an emergency; there will no be time to take down panels, remove the fence posts, etc. Now the odds of that happening are quite slim, but I still needed to mention.

In all other situations, like maintenance or a planned upgrade, the electric utility will coordinate with you.

However, I cannot speak for the other utilities in the 12' easement.

Thanks Angie!

Erin M. Salmon, P.W.M.

Village Administrator/D.P.W.

Village of Pardeeville

Sent from my U.S.Cellular© Smartphone

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PERKINS RUN SECOND ADDITION

BEING PART OF THE SW1/4 OF THE SW1/4 AND PART OF THE NW1/4 OF THE SW1/4,
OF SECTION 3 AND PART OF OUTLOT 1, PLAT OF PARDEEVILLE BUSINESS PARK,
LOCATED IN THE NE1/4 OF THE SE1/4, SECTION 4, ALL IN T.12 N, R.10 E, VILLAGE OF
PARDEEVILLE, COLUMBIA COUNTY, WISCONSIN.

CONTAINING 213,489 SQ. FT. - 4.90 ACRES

171-271. A



GRAPHIC SCALE



(IN FEET)
1 inch = 60 ft.

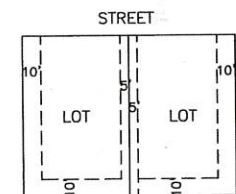
BASIS OF BEARINGS: IS
THE WEST LINE OF THE SW1/4, WHICH
IS RECORDED TO BEAR N00°59'35"W.

LEGEND

- 1 1/4" X 30" IRON REBAR SET (WT. = 4.17 LBS./L.F.)
- 1 1/4" IRON ROD FND.
- 3/4" X 24" IRON REBAR SET (WT. = 1.5 LBS./L.F.)
- 3/4" IRON ROD FND.
- COLUMBIA CO. ROUND ALUMINUM MON. FND.
- CONCRETE MON. FND.

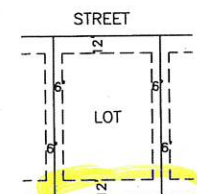
SETBACKS (R-2 ZONING)

FRONT = 30 FEET
SIDE = 8 FEET
REAR = 30 FEET



NO SCALE

TYPICAL DRAINAGE EASEMENT SKETCH



NO SCALE

TYPICAL UTILITY EASEMENT SKETCH

OWNER/SUBDIVIDER

JPI ENTERPRISES LTD
C/O JACK PERKINS
218 LIBERTY LANE
POYNETTE, WI 53955
(608) 635-7713

VILLAGE OF PARDEEVILLE
C/O KATHLEEN FREDERICKSON
VILLAGE ADMINISTRATOR, CLERK
& TREASURER
114 LAKE STREET
PARDEEVILLE, WI 53954
(608) 429-3121

SURVEYOR

JAMES R. GROTHMAN
P.O. BOX 373
625 E. SLIFER STREET
PORTAGE, WI 53901
PHONE PORTAGE: (608) 742-7788
PHONE SAUK PRAIRIE: (608) 644-8877
FAX: (608) 742-0434
e-mail: jgrothman@grothman.com

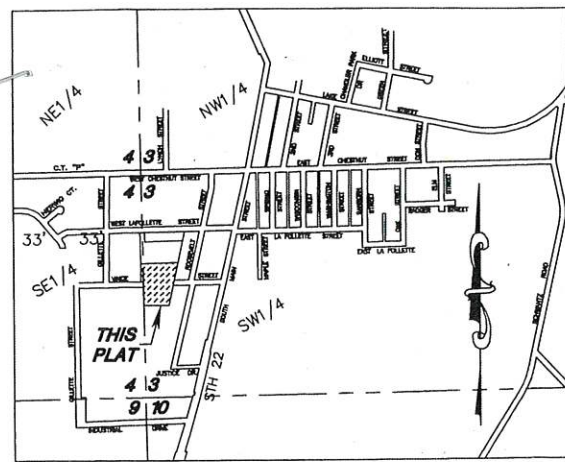
REVISED 7/15/04
REVISED 6/02/04



A FINAL PLAT OF
**PERKINS RUN
SECOND ADDITION**

VILLAGE OF PARDEEVILLE
COLUMBIA COUNTY, WISCONSIN

FILE NO. 608-494



NO SCALE

PLAT OF PARDEEVILLE
BUSINESS PARK

LOT 18

ENTERPRISE ADDITION TO
PARDEEVILLE
(195-28)

LOT 1
LOT 2
LOT 3
LOT 4

OUTLOT 6

OUTLOT 5

LANDS BY VILLAGE
OF PARDEEVILLE

VINCE
STREET

LOT 2
C.S.M. 2796
(797-400)

LOT 15

C.S.M. 2026

BY M.S.A.

LOT 16

There are no objections to this plat with respect to
Secs. 236.15, 236.16, 236.20 and 236.21 (1) and (2),
Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified *July 20th*, 2004
James R. Grothman
Department of Administration



P.O.S. BY G & A
(498-214)

LANDS BY VILLAGE OF PARDEEVILLE

CURVE DATA TABLE

CURVE	LOT #	DELTA	ARC	RADIUS	BEARING	DIST	TAN. IN	TAN. OUT
C1	25	136°55'28"	35.85	15.00	S18°53'15"W	27.91	N87°20'59"E	S49°34'29"E
C2		273°50'54"	286.77	60.00	S87°20'58"W	81.96	S49°34'29"E	
	25	55°09'40"	57.76	60.00	S21°59'39"E	55.56		
	26	39°18'32"	41.16	60.00	S25°14'27"W	40.36		
	27	39°09'28"	41.01	60.00	S64°28'27"W	40.21		
	28	39°01'44"	40.87	60.00	N76°25'57"W	40.09		
	29	39°27'58"	41.33	60.00	N37°11'06"W	40.52		
	30	61°43'31"	64.64	60.00	N13°24'39"E	61.56		
C3	30	136°55'28"	35.85	15.00	N24°11'17"W	27.91	N44°16'27"E	N87°20'59"E