

**CITY OF SHEPHERD
BOARD OF ALDERMEN
SPECIAL CALLED MEETING**

28 N. Liberty Shepherd Texas- Shepherd City Hall Council Chambers
Monday, January 14, 2019 6:30 PM

OFFICIAL MINUTES

Regular Called Meeting

Members Present: Charles Minton, Mark Porter, Shannon Bailey, Amanda Addison, Yvonne Cones

Members Absent:

City Staff Present: City Secretary Debra Hagler, Larry Foerster

Others Present: Pat Reynolds, Gail Norris, her daughter & son in law, Pat Oats, Santos & Martha Hernandez, Alvie Ellis, Emily and Bobby Carter, Larry Albritton, Isaac Addison, Ray Rash, Neil Adams, Roy Pippin, Maurice Stephenson and the JRROTC, Len Shrader, Jeff Langham.

CALLED TO ORDER /INVOCATION

Mayor Charles Minton called the meeting to order. Brother Larry Albritton, pastor of Good Shepherd Baptist Church led the prayer. The JRROTC presented the flags and the pledges were stated.

APPROVE MINUTES OF PREVIOUS MEETINGS

Yvonne Cones made a motion to accept the minutes as presented. Shannon Bailey seconded, and the motion passed with a unanimous vote.

APPROVE MONTHLY PAYMENT OF BILLS

Yvonne Cones made a motion to pay the bills. Amanda Addison seconded, and the motion passed with a unanimous vote.

PUBLIC INPUT:

Discuss and take action if needed regarding concerns from Kara Bell regarding the Traffic Light at the 4 Way.

Kara Bell did not show up for the meeting to discuss the agenda item she previous submitted.

PUBLIC INPUT FOR ITEMS NOT LISTED ON AGENDA:

OLD BUSINESS:

Discuss and take action to allow Mr. Shrader to subdivide his property on Lily Road.

Mark Porter made a motion to allow Mr. Shrader to subdivide his property. Shannon Bailey seconded and the motion passed with a unanimous vote. Mr. Shrader complied with the requirements of the Council. City Attorney Larry Foerster stated this property would not qualify as a subdivision but he requested that the survey be signed by the Mayor and then it could be filed. Mr. Shrader provided metes and bounds for each lot.

Discuss and take action to amend Ordinance #305 to include the sale of bulk water and establish rates.

Shannon Bailey made a motion to approve this amended Ordinance and to implement a \$2500.00 deposit be required. Mark Porter seconded and the motion passed with a unanimous vote. Mr. Bailey also reminded Ray that a locking mechanism is needed to secure the meter. The Ordinance allowed for the sale of bulk water. The definition of Bulk water is "transportable water" in this agreement.

Discuss and take action needed to enter into an encroachment agreement with Jeff Langham and Douglas Lilly regarding a City Easement bordering the 4 Way Café located at 1318 S. Byrd Avenue.

Yvonne Cones made a motion to approve this agreement with the changes Mr. Langham suggested. Mark Porter seconded and the motion passed. Mr. Langham requested that Douglas be labeled as tenant in the

agreement.

NEW BUSINESS:

Discuss and take action to receive proposals and then vote to award an engineering firm for the 2019-2020 TxCDBG grant.

Shannon Bailey made a motion to accept the proposal submitted by Goodwin Lasiter and use them for the engineering required with the 2020 TCDBG grant project. Amanda Addison seconded and the motion passed with a unanimous vote.

Discuss and take action to allow Wanda Norris to place a 2019 Platinum Cottage at 81 Richey Road.

Shannon Bailey made a motion to grant Ms. Norris a variance based on tiny home being classified as an RV. Yvonne Cones seconded and the motion passed with a unanimous vote. The property is over 3 acres. SJC will handle the septic requirements.

Discuss and take action to grant a manufactured home variance to Emily Carter on Lots 5 & 6 on Shoemaker Road with a 2018 home.

Shannon Bailey made a motion to grant this request based on the year of the home. Mark Porter seconded and the motion passed with a unanimous vote. The home is a new 2018 home. It is being placed on 2 lots.

Discuss and take action to grant a manufactured home variance to Santos G. Hernandez at 2711 S. Byrd Ave with a 1985 home.

Shannon Bailey made a motion to table this item until Eli could be consulted on a pre-inspection to see if the home is up to current codes. Mark Porter seconded and the motion passed with a unanimous vote. The home is a 1985 home located in the Conroe area.

Discuss and take action to amend the INTERLOCAL AGREEMENT BETWEEN CONSTABLE OF PRECINCT TWO, SAN JACINTO COUNTY, TEXAS AND THE CITY OF SHEPHERD FOR LAW ENFORCEMENT SERVICES to allow the building at 11020 Hwy 150 (Old City Hall) be used by Constable Pct. 2 Roy Pippin and his staff as an office.

Shannon Bailey made a motion to amend this agreement. Amanda Addison seconded and the motion passed with a unanimous vote. This is a one year auto renew agreement with the County. It includes an agreement to reimburse the County for Neil Adam's salary and benefits package. It also includes an agreement to allow the Constable Pct. 2 Department to use the building located at 11020 Hwy 150 as their office.

Discuss and take action necessary to advertise to hire an equipment operator.

Shannon Bailey made a motion to advertise for these positions. Amanda Addison seconded and the motion passed with a unanimous vote. Ray Rash submitted his intent to retire so the City will be advertising for two positions.

ADJOURNMENT

Yvonne Cones made a motion to adjourn. Amanda Addison seconded, and the motion passed with a unanimous vote.

Charles Minton, Mayor
Prepared by City Secretary, Debra Hagler