



LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRiCC)
PO Box 1016, Orland Park, IL 60462 Phone: (708) 790-2807

BOARD OF DIRECTORS' MEETING
5215 Oakton Street, Skokie, IL 60077 (847-324-3174)
Tuesday May 20, 2014 Time 9:00 a.m.

LIMRiCC MINUTES

Call to Order, Roll Call

Susan Dickens called the meeting to order at 9:10 a.m. The roll was called and the following Board members were present to establish a quorum:

Susan Dickens, Jennie Mills and Stacy Wittmann

Absent: Lenora Berendt and Kevin Davis

Others Present: April Krzeczowski, Executive Director

Introduction of Visitors / Public Comments

Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes.

Kathie Henn from Klein Thorpe & Jenkins, and Joseph Martin (arrived at 9:45) from Brian Zabel & Associates P.C

Consent Agenda

Mills moved, seconded by Wittmann that it be:

RESOLVED, THAT THE LIMRiCC BOARD OF DIRECTORS
APPROVE THE CONSENT AGENDA AS PRESENTED

- a. Approval of Agenda
- b. Acceptance of the April 8, 2014 LIMRiCC Board Meeting Minutes (Exhibit A.1 – A.3)
- c. Approval of the payment of bills for April 9, 2014 through May 20, 2014 LIMRiCC Business Services in the amount of \$13,590.60 (Exhibit B.1)
- d. Approval of the payment of bills for April 9, 2014 through May 20, 2014 Joint Self-Insurance Pool (JSIP) in the amount of \$619.00 (Exhibit B.1)
- e. Approval of the payment of bills for April 9, 2014 through May 20, 2014 Purchase of Health Insurance Program (PHIP) in the amount of \$537,261.98 (Exhibit B.1)
- f. Approval of the payment of bills for April 9, 2014 through May 20, 2014 Unemployment Compensation Group Account (UCGA) in the amount of \$68,604.13 (Exhibit B.1)
- g. Approval of Balance Sheet and Detail of Expenditures for April 2014 (Exhibit C.1-C.2)

Roll was called with the following results: 3 yes, 0 no, 2 absent. Motion carried.

Discussion #1

Fiscal Year 2014 Audit and SAS99 questions

The auditor reviewed the Fraud Risk Assessment (SAS99 questions) with the Board. A Fraud Risk Assessment form must be completed by all Board members and returned directly to the auditor. Potential audit dates were discussed.

Executive Session – JSIP Case Update

For the purposes of discussing “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.” 5ILCS 120/2(c)(11).

Mills moved, seconded by Wittmann to close the open session and go into Executive Session for Litigation purposes at 9:12 a.m.

Roll was called with the following results: 3 yes, 0 no, 2 absent

Mills moved, seconded by Wittmann to reconvene the regular session at 9:35 a.m.

Roll was called with the following results: 3 yes, 0 no, 2 absent

Action #1

Approve New PHIP Member

Wittmann moved, seconded by Mills that it be:

RESOLVED THAT THE LIMRICC BOARD OF DIRECTORS APPROVE FARMINGTON AREA LIBRARY DISTRICT TO JOIN THE PURCHASE OF HEALTH INSURANCE PROGRAM (PHIP) EFFECTIVE JULY 1, 2014

Roll was called with the following results: 3 yes, 0 no, 2 absent. Motion carried.

Action #2

Approve New PHIP Member

Mills moved, seconded by Wittmann that it be:

RESOLVED THAT THE LIMRICC BOARD OF DIRECTORS APPROVE HELEN M. PLUM MEMORIAL PUBLIC LIBRARY DISTRICT TO JOIN THE PURCHASE OF HEALTH INSURANCE PROGRAM (PHIP) EFFECTIVE JULY 1, 2014

Roll was called with the following results: 3 yes, 0 no, 2 absent. Motion carried.

Action #3

Approve New PHIP Member

Wittmann moved, seconded by Mills that it be:

RESOLVED THAT THE LIMRICC BOARD OF DIRECTORS APPROVE THREE RIVERS PUBLIC LIBRARY DISTRICT TO JOIN THE PURCHASE OF HEALTH INSURANCE PROGRAM (PHIP) EFFECTIVE JULY 1, 2014

Roll was called with the following results: 3 yes, 0 no, 2 absent. Motion carried.

Action #4

Approve New PHIP Member

Mills moved, seconded by Wittmann that it be:

RESOLVED THAT THE LIMRICC BOARD OF DIRECTORS APPROVE WARREN COUNTY PUBLIC LIBRARY DISTRICT TO JOIN THE PURCHASE OF HEALTH INSURANCE PROGRAM (PHIP) EFFECTIVE JULY 1, 2014

Roll was called with the following results: 3 yes, 0 no, 2 absent. Motion carried.

Action Item #5

Approve New PHIP Member

Moved by Wittmann, seconded by Mills that it be:

RESOLVED THAT THE LIMRICC BOARD OF DIRECTORS APPROVE MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT TO JOIN THE PURCHASE OF HEALTH INSURANCE PROGRAM (PHIP) EFFECTIVE JULY 1, 2014

Roll was called with the following results: 3 yes, 0 no, 2 absent. Motion carried.

Discussion #2
FY 2015 Budget

The draft FY 2015 budget was reviewed. Discussion will continue at June's Board meeting.

Discussion #3
Discuss Annual Employee Review Process

An executive session will be held at June's Board meeting to discuss the Executive Director's evaluation. Board members should bring a completed evaluation form to June's meeting. An executive session will also be held at July's Board meeting to perform the Executive Director's evaluation.

Information Item #1
Executive Director's Report (Exhibit D.1)

LIMRiCC had a large turnout for the PHIP membership meeting on April 30th at the Woodridge Public Library.

The 01/01/15 PHIP renewal meeting will be held in September. (Plan changes will be voted on at this meeting.)

First Quarter UCGA reports are being collected and processed. Unemployment claims increased this quarter to almost \$70,000 which is higher than the past two quarters.

Quotes have been requested from two actuaries for the new requirements for joint self-insurance pools. The annual filing with the Department of Insurance will now include a statement of actuarial opinion from an independent actuary. Currently this will have no effect on the PHIP pool because it is a fully insured pool.

New Business

There was no new business.

Next Board Meeting and Location

The next LIMRiCC Board Meeting will be June 17, 2014 at the Skokie Public Library at 9:00 a.m.

Adjournment

Wittmann moved, seconded by Mills to adjourn the meeting at 10:17 a.m.

Minutes prepared by April Krzeczkowski

Kevin Davis