

Instructional Time – Sample Policy Language

The Board defines “actively engaged in the educational process” as time when students are working toward achieving educational objectives under the supervision of a teacher, including:

- Classroom instruction time
- Individual student work time while at school, including study hall and library research
- School-related field trips
- Independent study
- Assemblies
- Types of learning that are unique to the CMA such as Civil Air Patrol activities

For in-person instruction, calculations for contact time may include passing periods* between classes. Time calculated as “actively engaged in the educational process” shall not include: • Lunch • Teacher preparation time • Passing between lunch and a class.

For the 2020-21 school year, in response to COVID-19 and the flexibilities made available by the state, the Board expands its definition of “educational process” to include:

- Instruction delivered electronically
- Independent, remote work time for students that is directed and monitored by educators For remote instruction, calculations for contact time may be based off of academic content covered, student demonstrations of learning, estimated times for students to complete independent work, and/or other methods identified by the school to compare in-person learning to remote learning.

Additional information about how teacher-pupil instruction will occur during remote learning days as well as a bell schedule equivalency statements shall be further detailed in the Parent-Cadet Handbook, and the 2020-21 Learning Plan and the 2020-21 Remote Learning Plan.