

# Clarion County Career Center

447 Career Lane • Shippenville PA 16254 • 814-226-4391

## Joint Operating Committee:

JIM BEARY  
Keystone  
*Vice-Chairperson*

RICK BEST  
North Clarion

CHRIS BOOZER  
Clarion-Limestone

HEIDI BYERS  
Redbank Valley

DAVE ESTADT  
Clarion Area

BRADY FEICHT  
Allegheny-Clarion  
Valley

JILL FOYS  
North Clarion  
*Chairperson*

TODD  
MACBETH  
Clarion Area

DONALD NAIR  
Redbank Valley

LISA NORBERT  
Union

JEFF SHIREY  
Union

GARY SPROUL  
Clarion-  
Limestone

JAMEEN STUMP  
Allegheny-  
Clarion Valley  
*Treasurer*

DWAYNE  
VANTASSEL  
Keystone

*Administration:*

TRACI WILDESON  
Director

DR. DAVID MCDEAVITT  
Superintendent of Record

LINDA MAZE  
Board Secretary

## JOINT OPERATING COMMITTEE

MONDAY, SEPTEMBER 25, 2023 • 7:00 P.M. • ROOM 108

- I. Call Meeting to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Public Comment Period
- V. Committee Reports
- VI. Approval of Agenda
- VII. Consideration of the August 28, 2023 regular meeting minutes
- VIII. Financial Reports
  - A. General fund bills for September, 2023
  - B. Activity report for September, 2023
  - C. Treasurer's report for August, 2023
- IX. Executive Session
  - A. Personnel
- X. Personnel
  - A. Approve advertising for a part-time Instructional Assistant. There are no benefits with this position.
  - B. Accept the retirement notice from Linda Maze, Confidential Administrative Assistant, effective December 1, 2023.
  - C. Approve advertising for the full-time Confidential Administrative Assistant position.

- D. Approve the revised Confidential Administrative Assistant job description.
- E. Approve FMLA for Employee #0924 beginning September 11, 2023, for approximately three (3) months.

XI. Other/New Business

XII. Travel

- A. Approve Bridget O'Brien to attend the Cooperative Education Conference on October 19-20, 2023 at the Penn Stater Hotel & Conference Center, at a cost of \$235.00.
- B. Approve six (6) students to attend the Rotary Luncheon at the Clarion YMCA on October 30, 2023, with Bridget O'Brien. (All students are providing their own transportation.)

XIII. Policy

- A. Second reading of Policy 216.1 – Supplemental Discipline Records

XIV. Considerations

- A. Approve adding Gary Kahle and Sarah Zeigler to the substitute list for 23-24 school year.
- B. Approve, retroactively, the donation from Carter Lumber for 70 boxes of deck screws.
- C. Approve the OAC members for each program.
- D. Approve advertising for an RFP for modular home building materials.
- E. Approve starting construction of 23/24, 24/25 modular home with funds from modular home reserve account.
- F. Approve, retroactively, the quote from Stallion Mechanical to replace the walk-in cooler refrigeration equipment at a cost of \$9,800.
- G. Approve the following curriculum to be taught to all students:
  - 1. Be Kind Online, A Beyond the Differences Initiative
    - Why Did You Do That? Understanding "The Machine Behind Online Platforms and How Your Choices Can Lead to Social Isolation
    - Permanent Marker: Exposing Privacy Practices and Long-Term, Real-World Repercussions of Online Posts
  - 2. Know Your Classmates, Beyond Differences
    - Recognizing Bias and Embracing Differences
    - Human Connection - Empathy and Compassion
- H. Authorize Linda Maze as JOC Board Secretary, to electronically cast a ballot on behalf of the JOC representing the committee's choice of candidates for the 2023-2024 PSBA elections as follows:
  - President elect: Allison Mathis or abstain
  - Vice President: Sabrina Backer or abstain
  - Treasurer: Karen Beck Pooley or abstain
  - At Large Representative (West): Marsha Pleta or abstain
  - PSBA Insurance Trust Trustees: Seat 1-Marianne Neel or abstain
  - Seat 2-Mike Faccinetta or abstain

Forum Steering Committee (select up to 3): Jennifer Davidson, Bethanne Zeigler,  
Betsy Gates, JamieLynn Zimerofsky or abstain

XV. Old Business

XVI. Director Report – Traci Wildeson

XVII. Superintendent of Record Report – Dr. David McDeavitt

XVIII. Announcements

A. Committee: Buildings & Grounds (if necessary), 10/23/23, 6pm

B. Regular JOC meeting for October, 2023: 10/23/23, 7pm

XIX. Adjournment