

Mentor Coach Coaching Plan

Date: _____

Coachee: _____

Mentor Coach: _____

Based on: ____ Observation – live/video ____ Coaching log

Coachee's Strengths	Prioritized List of Topics to Coach

What is your planned outcome for this conversation?

What informative feedback do you think you should have prepared?

What key questions will you use to help the coachee bridge their gap in knowledge/skill to get to the outcome?

How will you ensure the coachee has a new concrete plan for continuous improvement?