

BOARD OF TRUSTEES

December 7, 2020

Members Present: Lacey Rowell, Terry Brungardt, Bruce Wallace, Ken Schmidt and Steve Snow.

Members Absent: None.

Staff Present: Jill Ray – Town Clerk; Margaret Stratton – Treasurer; Drayton Morgan – Police officer.

Others Present: Joe Weaver; Town Attorney; Kaci Snow, Charles Daughety, Brandon Smith.

- 1. Meeting called to order and roll call. Mayor Wallace called the Regular Meeting of the Board of Trustees to order. Clerk Ray called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Friday December 4, 2020 @ 12:00 p.m.**
- 2. Consider approval or amendment of minutes for the Regular Meeting held November 5, 2020, with action as necessary. Trustee Snow made a motion to approve the minutes for the Regular Meeting held November 5, 2020. Seconded by Trustee Brungardt. Roll call vote: Trustee Brungardt, aye; Trustee Snow, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Rowell, aye. Mayor Wallace declared the motion carried.**
- 3. Consider approval of claims, checks, and warrants for the month of November 2020, with action as necessary. Trustee Rowell made a motion to approve the claims, checks, and warrants for the month of November 2020. Seconded by Trustee Brungardt. Roll call vote: Trustee Brungardt, aye; Trustee Snow, nay; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Rowell, aye. Mayor Wallace declared the motion carried.**
- 4. Consider and discuss report submitted by the Fire Department secretary, with action as necessary. Fire Chief Brungardt advised that they had some runs this month and the monthly meeting will be held December 8, 2020.**
- 5. Consider and discuss report submitted by the Police Chief, with action as necessary. Officer Morgan advised that traffic had been slow in town and had very few calls. No Action**
- 6. Consider and discuss report submitted by the Public Works Superintendent, with action as necessary. Stephen Havener did not attend the meeting. No Action.**
- 7. Consider and discuss appointment of the floodplain manager, with action as necessary. No action at this time will revisit after the April election. No Action.**
- 8. Consider and discuss accepting the resolution No. 2020-09 a resolution authorizing OMAG to distribute escrow account funds, with action as necessary. Trustee Snow made a motion to accept the resolution No. 2020-09 authorizing OMAG to distribute escrow account funds. Seconded by Trustee Schmidt. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Snow, aye. Mayor Wallace declared the motion carried.**

9. Consider and discuss limb clean up options with presentation of proposal by Ceres Ops, with action as necessary. Trustee Brungardt made a motion to authorize the mayor to sign a notice to proceed with Ceres Ops to do 2 rounds of limb pickup, chip, and haul away with Ceres Ops as authorized user on OEMA contract. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Snow, aye. Mayor Wallace declared the motion carried.
10. Consider and discuss approving the bids for rebuilding fire engine BP6X, with action as necessary. Trustee Rowell made a motion to approve Brad Diesel Service to repair fire engine BP6X for the estimate price ranging from \$10,491.97 to \$12,065.77 for the rebuilding of the engine. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Snow, nay. Mayor Wallace declared the motion carried.
11. Consider and discuss the contract for Judge Ken Dominic, with action as necessary. Trustee Snow made a motion to withhold Judge Dominic's pay for the month of November 2020 due to no appearance as stated in the contract, Judge Dominic will need to attend the remanding court hearings in person or no payment will be made. Seconded by Trustee Schmidt. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Snow, aye. Mayor Wallace declared the motion carried.
12. Consider and discuss the court clerk pay, with action as necessary. Trustee Rowell made a motion to pay the Court Clerk monies withheld from the November 2020 paycheck. Seconded by Trustee Brungardt. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Snow, aye. Mayor Wallace declared the motion carried.
13. Consider entering into executive session for the purpose of the following:
 - a. Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public officers or employee pursuant to 25 O.S. 307 B (1). Jill Ray, Nicole Lawless, Johnny Sanchez, Margaret Stratton, Drayton Morgan, and Stephen Havener.Trustee Rowell made a motion to enter into executive session. Seconded by Trustee Brungardt. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Snow, aye. Mayor Wallace declared the motion carried.
14. Consider reconvening into open session. Trustee Rowell made a motion to reconvene into open session. Seconded by Trustee Brungardt. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Snow, aye. Mayor Wallace declared the motion carried.
15. Consider taking action on the following:
 - A. Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public office or employee.

Trustee Rowell made a motion to authorize Mayor Wallace to take care of the disciplinary actions as discussed in executive session. Seconded by Trustee Brungardt. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Snow, aye. Mayor Wallace declared the motion carried.

16. Remarks and inquiries of the governing body members. None. No Action.

17. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. None. No action.

18. Adjournment. Trustee Rowell made a motion to adjourn. Seconded by Trustee Brungardt. Roll Call vote: Trustee Snow, aye; Trustee Brungardt, aye, Trustee Schmidt, aye; Trustee Wallace, aye; Trustee Rowell, aye. Mayor Wallace declared the motion carried.

Bruce Wallace, Mayor

ATTEST:

Jill Ray, Clerk