

NOTICE TO AIRPORT CONSULTANTS

The City of Garnett, Kansas is hereby soliciting statement of qualifications and experience from qualified consultants for planning and environmental services at the Garnett Industrial Airport. Subject to future receipt of Federal funding under the Federal Aviation Administration (FAA) Airport Improvement Program (AIP), these projects may include the following:

1. Update Airport Master Plan Study with a focus on redirecting the future airfield layout to better address airport constraints and funding limitations from the previous Master Plan completed in 2006. The planning study would include an Airports GIS Aeronautical Survey, and an update to the Exhibit "A" Property Map.
2. Prepare/revise environmental (NEPA) documentation that may be required as a result of the above planning project.

The ACIP Data Sheet for the proposed projects were prepared with assistance from Garver. It and the previous planning and environmental documents are available for review upon request.

The required services are for planning and environmental only.

A qualification based selection process conforming to FAA Advisory Circular 150/5100-14E will be utilized to select the most qualified firm. Fee information will not be considered in the selection process and must not be submitted with the statement of qualifications.

Selection Criteria will include:

- Recent experience in airport planning and environmental projects
- Capability to perform all aspects of the project
- Ability to meet schedules within budget
- Knowledge of FAA AIP, planning, and environmental standards/processes
- Experience with FAA AGIS Surveys
- Quality of previous airport projects undertaken
- Personnel experience and qualifications

Fees will be negotiated for projects as federal funds become available.

Upon receipt of proposals, a review by select committee of City staff will determine those firms who will be selected for further negotiations or an interview. Selection may be based on submittals without interview. Evaluation criteria will include, but not be limited to: project knowledge and approach, firm experience with similar projects, key project staff experience with similar projects, project schedule and related local experience with the City. The City of Garnett reserves the right to reject any and all submittals.

Prospective Consultants are advised that applied overhead rates must conform to the cost principals established within Federal Regulation 48 CFR Part 31, Contract Cost Principles and Procedures. The successful firm will be required to submit a copy of their current overhead rate audit certification.

This contract is subject all applicable Federal Provisions that include:

- Title VI of the Civil Rights Act of 1964
- Section 520 of the Airport and Airway Improvement Act of 1982
- DOT Regulation 2 CFR Part 180 & 1200—Government-wide Debarment and Suspension
- DOT Regulation 49 CFR Part 18.36(i) - Access to Records
- DOT Regulation 49 CFR Part 20 - Lobbying and Influencing Federal Employees
- DOT Regulation 49 CFR Part 26 -Disadvantage Business Enterprises Participation
- DOT Regulation 49 CFR Part 30 - Federal Trade Restriction Clause

Interested firms must submit Five (5) copies of their statement of qualifications and experience, not to exceed 10 double-sided pages excluding cover letter, to the following address, no later than 3:00 p.m. (CST) on Friday, January 5, 2018.

Garnett City Hall
Christopher T. Weiner
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Garnett, Kansas 66032
785.448.5496