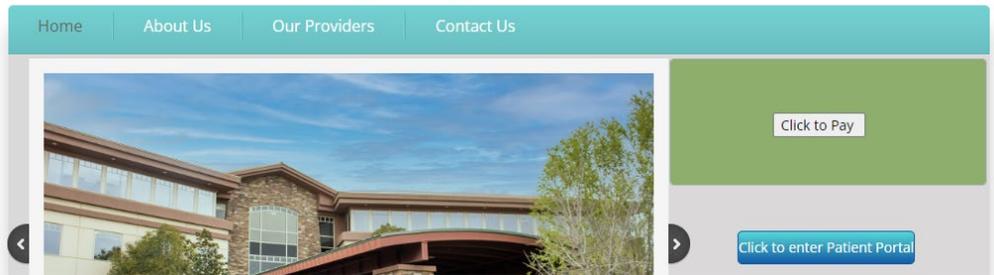1. Correct the statement instructions because they still state: click the "PAY NOW" button (our website has been updated and now states "Click to Pay")

Advanced Pulmonary Sleep Disorders & Internal Medicine

Home	About Us	Our Providers	Contact Us

Click to Pay

Click to enter Patient Portal

2. ON OUR WEBSITE: *"Click to Pay"* (brings to a screen within our website)

3. To help keep your costs down we use a Generic Payment Processor. The following instructions will help you navigate this payment feature:

4. Enter the amount you wish to pay $_____ in the 00.00 format & click continue

Authorize.Net
SECURE CHECKOUT

Order Information   * Required Fields

Item	Description	Amount
Put PatientName in ShippingName	Payment	

Total: --

THANK YOU

Continue

5. Enter the patient DOB in the Invoice Field. mm/dd/yyyy

Order Information   * Required Fields

Invoice Number: 09/20/1977 *

Description:

6. Complete Payment & Billing Information.

Payment Information

VISA MasterCard AMERICAN EXPRESS Cards DISCOVER

Card Number: _____ * (enter number without spaces or dashes)

Expiration Date: _____ * (mmyy)

Billing Information

Customer ID: _____

First Name: _____ *   Last Name: _____ *

Zip/Postal Code: _____ *

Email: _____ *

Phone: _____ *

7. Enter the patient's name in the "Shipping Information" Field to help identify where the payment should be applied.

Shipping Information

☐ Copy Billing Information to Shipping Information

First Name: [   ] *   Last Name: [   ]
                                                                              *

8. Enter the Security Code

Security Code

Please enter the security code above.

[   ]

I cannot read the code, please provide a new one.

9. Finally click the button at the bottom of the screen

Pay Now

10. Now that you have reviewed the process, please click the button below to begin:

Click to Pay