

BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 10

APRIL 9, 2025

MEETING MINUTES

- 1) **Call the Bexar County Emergency Services District 10 meeting to order and establish a quorum.** – *Commissioner Kelley called the meeting to order at 7:00 PM. A quorum was established with Commissioner Kelley, Commissioner Yates, Commission Hicks, and Commissioner Lazar. Commissioner Wallace was absent.*
- 2) **Invocation: Pledge of Allegiance to the American Flag.** – *The Pledge of Allegiance was recited.*
- 3) **Citizens to be heard (three (3) minute limit).** – *There were no requests for citizen's to be heard. The Board then addressed item 8.*
- 4) **Approval of meeting minutes for February 13, 2025.** – *Commissioner Lazar motioned to approve the meeting minutes from February 13, 2025, with a second from Commissioner Hicks. The motion carried with 4-Aye and 0-Ney.*
- 5) **Discussion, updates, and action regarding the following financial items:**
 - a. **Monthly Financial Reports**
 - b. **Financial Plan and Long-Term Forecast by Texas ESD Consulting** – *There was no action taken on item 5.b.*
 - c. **Review of the 2024-2025 Budget** – *There was no action taken on item 5.c.*
 - d. **2023 Audit Report** – *There was no action taken on item 5.d.*
 - e. **2024 Audit Engagement and Audit Report** – *There was no action taken on item 5.e.*
 - f. **Payroll Services Proposals** – *Commissioner Yates motioned to approve the proposal from ADP for payroll processing services, after verification of the proposal by Josh Brown. Commissioner Lazar made a second to the motion. The motion carried with 4-Aye and 0-Ney.*
 - g. **Payment of bills and/or payroll and ratification, if any.**
Commissioner Kelley motioned to approve items 5.a. and 5.g. as presented, with a second from Commissioner Hicks. The motion carried with 4-Aye and 0-Ney.
- 6) **Discussion, updates, and action regarding status of note/loan with any other lender or financial institution, including but not limited to Government Capital, Texas Independent Bank, or South Side Bank.** – *There was no action taken on item 6.*
- 7) **Discussion, updates, and action regarding the following operational items presented by the Fire Chief:**
 - a. **Command Staff Report**
 - b. **Disposition of Excess Apparatus and Equipment**
 - c. **Apparatus and Equipment Repairs**
 - d. **Purchase of 2017 KME Predator Custom Pumper**
There was no action taken on items 7.a. – 7.d.

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- 8) **Discussion, updates, and action on personnel of the department, including all employees, officers, fire chief, commissioners, appointed officials, and any other personnel of the department related to appointments, resignations, hiring, employment, vacation, duties, pay rates, benefits, reassignment, and District policies.** – *The meeting entered closed session at 7:01 PM (19:01) under Texas Government Code 551.074 to discuss personnel. The meeting entered open session at 8:02 PM (20:02) with no action taken in closed session. The meeting entered closed session at 8:48 PM (20:48) under Texas Government Code 551.074 to discuss personnel. The meeting entered open session at 9:09 PM (21:09) with no action taken in closed session. Commissioner Hicks motioned to hire Dewey Coy as per the terms discussed in closed session and for the attorney to draft the employment letter, with a second from Commissioner Lazar. The motion carried with 4-Aye and 0-Ney. The board then addressed item 4.*
- 9) **Discussion, updates, and action regarding the Bexar County Emergency Services Districts Association.** – *There was no action taken on item 9.*
- 10) **Discussion, updates, and action regarding the date, time, and place of the next meeting, along with any items for the agenda.** – *The next meeting is scheduled for May 8, 2025, at 7:00 PM.*
- 11) **Adjourn.** – *Commissioner Lazar motioned to adjourn the meeting at 9:57 PM (21:57), with a second from Commissioner Yates. The motion carried with 4-Aye and 0-Ney.*

ATTEST:

Gene Kelley, President
Name/Title

6-12-25
Date

Ann Lynn, asst. treasurer
Name/Title

6/12/2025
Date