

## SPANISH VALLEY WATER & SEWER IMPROVEMENT DISTRICT

Regular meeting -----November 12, 1997

The meeting was called to order by the Chairman, Paul J. Morris at 7:00 P.M. at the District office. Other Board members present were George White, Neal Dalton and Karla VanderZanden.

ATTENDANCE

Others present were Dale Pierson, Jolyne Hoffmann, Marsha Modine and John Chartier.

After calling for additions or corrections to the minutes of the meeting of October 15, 1997, and hearing none, the Chair declared the minutes approved as circulated to the Board. Motion: Neal Seconded: George MOTION CARRIED

MINUTES  
APPROVAL

**CHECK APPROVAL:**

CHECK  
APPROVAL

4357	Zions 1 <sup>st</sup> Natl Bank (Mnthly Bond Payment)	\$6056.96
4358	Rural Development (Mnthly Sewer Bond Payment)	2663.00
4359	City of Moab (Oct Sewer Treatment, Tapp machine rental )	5749.03
4360	GCWCD (Reimburse Impact Fees - CEU Spec house)	527.21
4361	C.E.U. (Reimburse Water Hookup Fee - Mtr pit already in existance)	925.00
4362	ULGT (Treasurer Bond - Karla)	260.00
4363	U. S. Postmaster (Annual Bulk Mailing Fee)	85.00
4364	Sunrise Engineering (Water Study - September)	804.70
4365	Times-Independent (Contractors Add - CDBG)	13.30
4366	Safety Supply & Sign (Magnetic Signs - Pat's Truck)	60.50
4367	Clyde Snow & Swenson (Professional Fees)	1057.00
4368	Utah Dept of Health - Labs (Samples)	30.00
4369	Turner Lumber (Marking Wire)	40.00
4370	Nelson's Heating (Winterize Cooler)	43.80
4371	Moab Bldg Ctr (Concrete - Wtrline Ext)	25.95
4372	Utah Water User Assoc (Water Summit - 11/25/97)	40.00
4373	J.W. Nelson Construction (Three Sewer Connections)	1440.47
4374	Robertson Contracting (Larry White - Culinary Water Tap)	150.00
4375	Southern Paving (W&S Conn - Road Cut Material)	1754.87
4376	W.R. White Co. (Parts - M&O W&S, Wtrline Ext)	7993.49
4377	Zions 1 <sup>st</sup> Natl Bank (Revenue Anticipation Note Pmt)	30000.00
4378	Dave Cozzens Const. (M&O W&S, New Swr Conn, Wtrline Ext)	7564.00
4379	GCWCD (Reimburse Administration Fees)	10716.30
4380	U. S. Postmaster (November Billing, one roll 32¢ stamps)	206.04
<b>TOTAL:</b>		<b>\$78206.62</b>

Karla moved to approve the checks and George seconded. MOTION CARRIED

**SEWER PROJECT UPDATE:** John Chartier said the road restoration is 99% complete. The Contractor was asked for a schedule of work and completion times required to finish the project. The schedule will be reviewed by the District, Sunrise and the District lawyers, Steve Russell and Ted Barnes, before work starts. Failure to meet the time frames indicated by the Contractor will be considered grounds for removal of the Contractor. The schedule will be presented to the Grand County Council at their meeting Monday, November 17<sup>th</sup>, along with a request to reinstate the encroachment permit. John mentioned that Sunrise will negotiate payment due for Sunrise's extended time on the job using the money from liquidated damages assessed against the Contractor. Additional money for the project overrun will be requested at the Division of Water Quality meeting on December 12<sup>th</sup>.

SEWER PROJECT  
UPDATE

**PRELIMINARY BUDGET:** Dale reviewed the preliminary 1998 budget with the Board. Marsha said that Patty Jones, the Meter Reader, is considered an employee of the District so her salary is now included in Administrative Fees. Dale recommended that Patty's salary be based on 60 hours a month at \$9.50 per hour. Mileage will also have to be paid. Since Patty uses her personal vehicle, Dale will need to check on the liability to the District. A meeting to discuss salaries is scheduled for December 1<sup>st</sup> at 4:00 p.m. at the District Office. Dale also mention that \$20,000 was included in Capital Improvements for a hot tapping machine used mainly for the installation of hydrants and main line extensions. Paul requested that Dale investigate if the purchase of the tapping machine could be included in the water system upgrade budget. George moved to accept the preliminary budget and Neal seconded the motion. MOTION CARRIED

1998 PRELIM  
BUDGET

**WATER SYSTEM UPGRADE:** Dale said a funding package will be discussed November 24 at 1:00 p.m. with the funding agencies at the Rural Development office in SLC. All Board members are welcome to attend. Paul and Dale will be present.

WATER SYSTEM  
UPGRADE

**LIMITATION OF CAPITALIZED PURCHASES - RESOLUTION NO. 97-04:** Neal moved to accept resolution No. 97-04 to limit capitalization of purchases and George seconded. MOTION CARRIED

LIMIT OF  
CAPITALIZED  
PURCHASES  
RESOL. 97-04

**UTAH WATER SUMMIT - 11/25/97:** An agenda of the Utah Water Summit was presented to the Board. Paul and Dale will attend.

UTAH  
WATER SUMMIT

**FINANCIAL STATEMENT:** The Board was presented with an October 1997 Financial Statement for their review.

FINANCIAL  
STMT

**ITEMS FROM STAFF:** Revisions from Steve Russell, the District's attorney, were made to the Maintenance Contract and presented to the Board for approval. Once the Contract is approved by both Boards, a request for bids will be sent to all known contractors. George moved to approve the Maintenance Agreement and Neal seconded the motion. MOTION CARRIED

MAINTENANCE  
CONTRACT

Marsha asked the Board to reimburse Jim McGann and Tony Lema for their portion of the Maynard Lane water line extension to eliminate future problems with collection of a

MAYNARD LN  
WATER LINE  
EXTENSION

contribution of \$1000 originally made in 1988 by Mr. McGann for construction of a water line to serve his property. A four inch (4") line was installed by the District to service adjacent properties in the future with the agreement that the District would collect and proportionally reimburse each person on the line for their share of the \$1000 in accordance with Section 1-43 of the SVW&SID Rules and Regulations. Karla moved to reimburse Jim McGann and Tony Lema each \$500 for their contributions to the water line on Maynard Lane. Neal seconded the motion. MOTION CARRIED

Meeting adjourned 8:27.

ATTEST:

  
Paul J. Morris, Chairman

  
Neal K. Dalton, Clerk