



**Meeting minutes – NMTNG Perioperative sub group  
Friday 19<sup>th</sup> October 2018**

Attendees: Paul Finnemore, Andrea Hargreaves, Lucinda Peachey, Amy Cauldwell, Jayne Thain, Jo Robson, Marie Caoimhe Doherty, Liliana Zlate

Apologies: Heather Young, Jay Stacey

AC introduced the NMTNG and sub group of peri-op competencies  
Each member introduced themselves, job role and organisation

Discussion of roles within theatres/ job titles, training programmes, rotation of staff/ exposure to different specialities, on-call rotas, human factors, ETC (horizontal trauma care), and ATNC.

TOR reviewed and agreed

WhatsApp group set up alongside Google Drive

Minutes from last meeting 28/06/18 reviewed  
Existing competency documents not shared, new members have some available which they are happy to share

Login to Google Drive achieved

Recapped the initial discussion from the first meeting  
Re-acknowledgement that staff are undertaking training but no clear/ formal competency of their skills.

Discussion regarding paediatric competencies

**Actions**

Upload existing training packages/ competencies/ preceptorship to Google Drive  
Essential and desirable training course to Google Drive  
Borrow a projector for next meeting