

NORTH CENTRAL REGIONAL TRAUMA ADVISORY COUNCIL
MEETING MINUTES of September 11, 2025; 9:00 am
 Marshfield Medical Center – Marshfield, WI & Tele/videoconference

Members Present: Jamie Armbruster, Michelle Armstrong, Lexi Bandt, April Bauch, Heather Berg, Krissy Binversie, Jenny Blenker, Gina Brandl, Kortni Brevik, Carly Butt, Dr. Michael Clark, Nicole Dekan, Dawn Everson, Adam Finn, Jamie Haring, Andrea Hebert, Del Horn, Sue Janquart, Jason Joling, Jason Keffeler, Chris Keller, Sandra Koch, Andrea Krantz, Pam Lentz, Ken Marg, Adam Meshak, Rachel Milkey, Kari Rickert, Andrienne Schroeder, Tina Stephanus, Rachel Symons, Amanda Tabin, Linda Vollmar, Morgan Westphal, Ashley Yusten, Ty Zastava

Others present:

Chairperson: Sara Steen

NCRTAC Coordinator/ Recorder: Michael Fraley

Introduction and Welcome	Sara Steen welcomed attendees.
July Meeting Minutes	Motion by Rickert to approve the July 10, 2025 meeting minutes as posted. Second by Hebert. Unanimously approved.
Correspondence	Dr. Roberts has taken employment outside of the region and has resigned from the RTAC and the Executive Council.
NCW HERC Update	<ul style="list-style-type: none"> • Upcoming High Consequence Infectious Disease courses • Sending out a funding survey
State Trauma/ STAC	<ul style="list-style-type: none"> • September STAC meetings <ul style="list-style-type: none"> ○ Injury Prevention committee <ul style="list-style-type: none"> ▪ Community EMS presentation ▪ Dashboard review ▪ Traffic safety roundtable ○ Data committee <ul style="list-style-type: none"> ▪ Discussed the 2026 Data Dictionary ▪ Reviewed a dashboard used by SSM ▪ Highlighted upcoming trainings ○ Trauma Coordinator committee <ul style="list-style-type: none"> ▪ Reviewed the Annual Data Report 2024 ▪ Discussed the WI Trauma Coordinator Network and upcoming meetings ▪ Reviewed upcoming trainings ▪ DHS 118 is now open and DHS will begin to draft the proposed changes. ▪ Classification review trends – none noted <ul style="list-style-type: none"> • Reviewed top 5 past issues and opportunities for TCFs with new TCs. 46% of recent site visits have seen new TCs. ▪ Reviewed the SSM dashboard ○ Performance Improvement committee <ul style="list-style-type: none"> ▪ Discussed the hospital report cards

	<ul style="list-style-type: none"> ▪ Reviewed dashboard data ▪ ED LOS roundtable ○ STAC <ul style="list-style-type: none"> ▪ Bylaws approved ▪ State trauma plan approved ▪ Regional trauma plan template approved ▪ 2026 Data Dictionary approved ▪ DHS 118 open for revision ▪ Reviewed classification changes over time data ▪ Discussed ATLS 11th edition ▪ EMS for Children <ul style="list-style-type: none"> • 10% of EMS continuing education must be related to pediatrics by 2030 • The EMS-C ED assessment will likely kick off in March ▪ Classification Review Committee <ul style="list-style-type: none"> • Review Criteria Highlight documents produced by DHS before you have a site visit • If you have >10% locums coverage, contact Margaret before completing your PRQ ▪ RTAC Coordinators <ul style="list-style-type: none"> • Reviewed information about TQ take down protocols, no action at this point but monitoring ▪ Reviewed a one-page flier from DHS on “Why be a Trauma Center”
State EMS Update	<ul style="list-style-type: none"> • Board meetings will be Sept 16 & 17
RTAC Coordinator	<ul style="list-style-type: none"> • Michael will be out of state the first 3 weeks of October • Michael asked the group to approve a process to approve requests for funds from members. Motion by Symons to accept written applications quarterly and review them within one month. Second by Dr. Clark. APPROVED •
BOTS Funding Data Review	<ul style="list-style-type: none"> • As the Bureau of Transportation Safety has given DHS a grant that funds our trauma registry, one of the deliverables is proof that the data is being used. Each RTAC has been asked to review some specific data, and based on that data select 2 priority areas for follow up RTAC action. • Michael reviewed the data. • Group selected falls and other land transportation (ATV, UTV, e-bikes, e-scooters, etc) • Group discussed that follow-up actions could include training on UTV crash extrication, training on better documentation of e-bike/e-scooter crash MOIs, and additional promotion of the fall referral app
Process improvement committee	<ul style="list-style-type: none"> • Andrea presented a case • Discussed all the stop the Bleed courses that have been held in the last few months • PI and TPMs will meet after the general meeting
Out of Hospital Committee	<ul style="list-style-type: none"> • Discussed DMIST follow up • Discussed the MCI/MPI training being offered • Discussed triage tag and ribbon colors • Discussed project ideas

Injury Prevention Committee	<ul style="list-style-type: none"> September is a busy month with focus on suicide, falls and child passenger safety week
Conference Planning Committee	<ul style="list-style-type: none"> Will begin planning efforts soon
Other business	<ul style="list-style-type: none"> None
Future Agenda Items	<ul style="list-style-type: none"> Regional trauma plan
Announcements/ Training	<ul style="list-style-type: none"> Aspirus Wausau Hospital has been re-classified as a Level III High consequence infectious disease training MedEvac will be offering some domestic violence training in October <p>See Calendar at NCRTAC-WI.org for more events and details</p>
Adjournment	Meeting adjourned.

Next Meeting:
 Thursday, September 11, 2025
 9:00 am – Noon
 Marshfield Medical Center