



Village of Milan

Regular Council Meeting

April 24, 2019

April 24, 2019 Regular Meeting was called to order with the Pledge of Allegiance by Mayor Richard Maloney.

Roll call: Barber – absent, Crosby - yes, Jenkins – yes, Rospert – yes, Smith – yes, Shafer - yes. Also present: Mayor Richard Maloney, Fiscal Officer Scott Palmer, Administrator Brian Rospert, and Attorney Jim Barney.

Mayor Richard Maloney asked everyone to remain standing for a moment of silence in memory of Rita Rospert past clerk/treasurer of the Village, mother of Brian Rospert, and mother-in-law of Carla Rospert.

Motion by Rospert, seconded by Crosby to excuse Todd Barber from the Council Meeting. Roll call: Crosby - yes, Jenkins – yes, Rospert – yes, Smith – yes, Shafer - yes.

Motion by Jenkins, seconded by Smith to approve the Minutes of the March 27, 2019 Council Meeting. Vote – all in favor, motion carried.

Motion by Rospert, seconded by Crosby to approve the Council bills for the period of March 27th – April 24th. Vote – all in favor, motion carried.

Motion by Rospert, seconded by Shafer to approve the Utility bills for the period of March 27th – April 24th. Vote – all in favor, motion carried.

CITIZEN PARTICIPATION

C.J. Kamm who is running for the Erie County Municipal Court Judge in the November 2019 General Election addressed Council regarding his campaign.

Robert Wolf a resident of the Village who lives at 45 Lockwood Road addressed Council regarding a noise issue with Johns Manville which is adjacent to his property. Mr. Wolf stated that the noise from the facility has increased in the last six months and after repeated efforts to contact the company with no results he wanted to ask Council what could be done. Mayor Maloney stated that the Village would see what they could do to help with the issue.

Vivian Crecelius addressed Council to inquire if there would be public sidewalks again on Judson Street and if so if there would be a dedicated sidewalk going through the driveway at 128 S. Center Street. Administrator Rospert stated that there would be sidewalks installed and that there would be no dedicated sidewalk going through the driveway.

Andrew LaVine had a question for Council regarding brush and yard waste pick-up and if could be extended to every month throughout the summer. Administrator Rospert stated there would be additional costs for the Village associated with additional pick-ups.

Motion by Smith, seconded by Crosby, to add an additional yard waste pick-up on the second Monday of August. Vote – all in favor, motion carried.

OLD BUSINESS

Streets, Sidewalks and Storm Sewers – None

Safety – Work continues with Richland Engineering on our Safe Routes to School Project for the design portion with the approval of a Detailed Design Agreement with Richland Engineering and a no right of way acquisition. The Village does not need to have an environmental study completed. The job will be posted out for bid in the early part of the first quarter in 2021 with construction beginning in the spring of 2021.

Finance - None

Regional Planning, Building Codes & Inspection – The Zoning Inspector continues to work with the new property owner of 73 Center Street regarding changes to the property. No decisions have been made.

The Zoning Inspector sent out three Notice of Violation letters to residents located on Melanie Drive in the Sleepy Hollow sub-division. All the notices pertain to Property Maintenance of structures, debris, and fencing. Two of the violations were corrected and work is being done to resolve the third violation.

The Erie County Regional Planning notified the Village that boundaries were recently questioned for the 2020 U.S. Census. Discussions were held with the Erie County Auditors and Milan Township Officials to resolve the issues. Milan Township and the Village believe that the previous map was the correct map for the boundaries. Mayor Maloney and Township Officials met with Erie County Officials to resolve the disputed boundaries. It is understood that Erie County will restore the historical boundary locations with the exception of the Milan Cemetery/Galpin Nature Preserve which is under review.

Utilities – Kelstin Inc. completed Phase II of the Wastewater Treatment Project. Administrator Rospert was very happy with the work that was completed.

Columbia Gas will be working in the road right-of-way on Main Street for the next several months. A gas line will be replaced from Chippewa Drive to Old State Road. This project was completed the week of April 15th with the restoration of all driveways and roads. They also

started their gas line replacement project within the Village on April 15th. Phase I of the project will affect the following streets: Liberty, Huron, Front, Bank, Church, Merry, and Williams. Council Jenkins brought up some safety concerns with the covering of holes made during the project. Council Smith commended Administrator Rospert for his working with Columbia Gas to resolve an issue with the non-use of resident driveways while they were being replaced. He recommended the use of quick-dry cement to minimize the impact to residents.

Civic Contacts and Historical Preservation – None

Parks and Tree – None

Records Commission – The next Records Commission Meeting will be scheduled in June 2019, date and time to be determined.

NEW BUSINESS

Streets, Sidewalks and Storm Sewer – The Street Department has been picking up trash, performing general maintenance on equipment, cold patching holes in the roadway, trimmed trees, removed two trees on Milan Manor Drive, and completed the first brush/yard waste pick up of 2019.

Two areas of failing guardrail were replaced on Bank Street. Last year an estimate was received for \$1,842 to complete this work by an outside contractor. The work was completed by the Village for no cost.

Meetings are being scheduling with contractors to plan street and sidewalk programs for 2019.

Safety – Council Jenkins read a letter by Police Chief Meister requesting to hire part time police officer David Yurig.

Motion by Jenkins, seconded by Rospert to hire David Yurig as a part time police officer at a pay of \$12.00 per hour with a one-year probationary period. Vote – all in favor, motion carried.

Mayor Maloney read a letter from Chief Meister regarding dispatch services. On April 22, Mayor Maloney and Chief Meister met with North Central EMS executive director Ashley Ballah to discuss dispatch services. Because of costs it was decided by all parties to end the contract.

Chief Meister spoke with Erie County Sheriff Sigsworth regarding the Sheriff's office providing dispatch services to the Village. A three (3) year contract was procured for 24-hour dispatching services between the Erie County Sheriff and the Village of Milan at an annual cost of \$500 with a two (2)% annual increase to cover dispatch wages. The contracted is slated to begin June 1, 2019. The Village will realize a cost savings of approximately \$7,000 per year. Solicitor Barney has drafted an emergency ordinance for council's consideration. A copy of the contract was provided to council for review.

The Village received a certificate at the Huron County Safety Council Annual Awards Banquet for our efforts in preventing accidents and injuries in the workplace. The Village was recognized for being 100% injury and accident free.

Finance – Mayor Maloney commended Julie Stelzer for her hard work getting a new contract in place with Cintas to provide mats for the Village. The move will save the Village approximately \$583 annually.

Regional Planning, Building Codes & Inspection – The Zoning Inspector issued one permit for a shed, one permit for a pavilion to be added to a barn, and also sent out a Notice of Violation to a resident on Pawnee Drive for unlicensed vehicles for the Police Chief.

Utilities – The Electric Department cut back branches on Edison Drive, installed a relay in the alarm panel at the WWTP to allow the local alarm panel to connect to the auto dialer, rebuilt a pump control circuit for the WWTP final tank, changed out an old service line on Warwick Drive, changed out a bad cross arm on Cherry Street, replaced two spans of secondary open 3 wire with triplex cable on Chippewa Drive and transferred all effected houses on to the new service, removed a pump from the waste water final tank system and installed a new one, recycled more copper scrap wire, and removed the village owned poles that were replaced for the Orion Project.

On March 30th, they were called out for a large branch that fell on primary conductors which was pulling down to contact with the insulated secondary line.

The following assets were sold on GovDeals.com: Field Gymmy for \$15,150, actuator valve for \$100, and a hydraulic ram for \$230. No bids were received for the scales which were relisted on the site.

The Water and Wastewater Department performed their weekly testing per EPA requirements, worked on state reports for the month, assisted Columbia Gas throughout the month in locating the Village’s underground utilities for their gas line project, changed out a dead meter, and jetted out the sewer main on Edison Drive.

The Consumer Confidence Report was completed and sent to the EPA for review and approval. This report will be put on the Village web site and on the five liner of the utility bills to notify the residents.

Civic Contacts – None

Parks and Trees – The Village Arbor Day Celebration will be held on Friday April 26th at 10:00am with a tree planting ceremony. A Signature Ivory Silk Lilac tree will be planted at 90 S. Main Street and 50 S. Main Street, and an Exclamation Sycamore tree at 118 Main Street and 33 Berlin Street.

Mayor Maloney read an Arbor Day Proclamation for the Village of Milan proclaiming April 26, 2019 as Arbor Day.

Mayor Maloney also read a letter from the General Assembly of the State of Ohio honoring the Village of Milan as a Tree City USA for the 16th consecutive year.

Records Commission – None

Citizens Property Maintenance Commission – None

Communications – None

UNFINISHED BUSINESS

Council Smith discussed implementing employee evaluations. He feels that it is the direction the Village needs to go and he provided a template to Administrator Rospert and Council to review. Mayor Maloney made the suggestion to wait on any motions and to discuss the matter further. Council Jenkins mentioned putting together a special committee.

LEGISLATION

Ordinance – Next Number will be 758-04-19

Resolution - Next Number will be 600-04-19

**AN ORDINANCE ESTABLISHING A VILLAGE OF MILAN BEAUTIFICATION COMMISSION
ORD #758-04-19**

Motion by Jenkins, seconded by Smith, to bring this ordinance to its third and final reading by title only. Roll call: Crosby – yes, Jenkins - yes, Rospert - yes, Smith – yes, Shafer – yes.

Motion by Jenkins, seconded by Rospert, to adopt by title only. Roll call: Rospert - yes, Smith - yes, Shafer - yes, Crosby - yes, Jenkins - yes.

AN ORDINANCE ESTABLISHING THE POSITION OF CORPORAL FOR THE VILLAGE OF MILAN POLICE DEPARTMENT AND REPEALING §139.01 OF THE MILAN CODIFIED ORDINANCES

Motion by Rospert, seconded by Smith, to bring this ordinance to its second reading by title only. Roll call: Smith – yes, Shafer - yes, Crosby – yes, Jenkins - yes, Rospert – yes.

**AN ORDINANCE AMENDING EXHIBIT A TO ORDINANCE 690-06-16
RELATIVE TO THE COMPENSATION OF THE VILLAGE EMPLOYEES**

Motion by Jenkins, seconded by Crosby, to bring this ordinance to its first reading by title only.
Roll call: Jenkins - yes, Rospert – yes, Smith – yes, Shafer - yes, Crosby – yes.

**AN ORDINANCE AUTHORIZING VILLAGE EMPLOYEES TO TAKE
AN APPROVED LEAVE OF ABSENCE FOR VOLUNTEER FIRE CALLS AND
DECLARING AN EMERGENCY
ORD #759-04-19**

Motion by Jenkins, seconded by Crosby, to suspend the rules. Roll call: Smith - yes, Shafer - yes,
Crosby - yes, Jenkins – yes, Rospert – yes.

Motion by Smith, seconded by Rospert, to adopt by title only as an emergency. Roll call: Shafer
- yes, Jenkins - yes, Crosby – yes, Rospert - yes, Smith – yes.

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO
A CONTRACT WITH ERIE COUNTY, OHIO FOR THE SHERIFF OF ERIE
COUNTY TO PROVIDE DISPATCH SERVICES TO THE VILLAGE AND
DECLARING AN EMERGENCY
ORD #761-04-19**

Motion by Smith, seconded by Shafer, to suspend the rules. Roll call: Jenkins - yes, Rospert -
yes, Smith - yes, Shafer – yes, Crosby – yes.

Motion by Rospert, seconded by Crosby, to adopt by title only as an emergency. Roll call:
Rospert - yes, Smith - yes, Shafer - yes, Crosby – yes, Jenkins – yes.

**AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR FOR THE
VILLAGE OF MILAN TO CONTRACT WITH AJB ENGINEERING CONSULTANTS,
LLC TO PROVIDE CRITERIA ENGINEERING SERVICES FOR THE NORTH
SUBSTATION UPGRADE PROJECT AND DECLARING AN EMERGENCY
ORD #760-04-19**

Motion by Jenkins, seconded by Crosby, to suspend the rules. Roll call: Crosby – yes, Jenkins -
yes, Rospert - yes, Smith – yes, Shafer – yes.

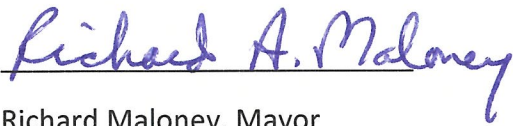
Motion by Smith, seconded by Jenkins, to adopt by title only as an emergency. Roll call: Crosby
- yes, Jenkins – yes, Rospert - yes, Smith - yes, Shafer – yes.

QUESTIONS FOR THE NEXT MEETING

None

ADJOURNMENT

Motion by Smith, seconded by Jenkins to adjourn tonight's meeting. Vote - all in favor. Motion carried.


Richard Maloney, Mayor


Scott Palmer, Fiscal Officer