

**MINUTES OF BOARD OF TRUSTEES MEETING  
APRIL 23, 2018  
VILLAGE OF CLAYCOMO, MISSOURI**

The recessed Board Meeting of April 9, 2018, was called to order at 7:02 pm, by Chairman McClure.

Trustee Sulzberger moved to adjourn the Board Meeting of April 9, 2018, seconded by Trustee Goeller. All yea. Motion carried.

The Regular Meeting of April 23, 2018 was called to order. Those Present: Trustees Dale Goeller, Daryl G. Hook, Norma Sulzberger, Greg Thompson, and Chairman Roxanna McClure, Police Chief Matt Counce, Fire Chief Eric Miles, and Village Clerk Sheri Chapman.

Chairman McClure asked everyone to stand for the Pledge of Allegiance. She asked for a moment of silence for First Lady Barbara Bush, the four individuals killed in the Waffle House shooting, and the two officers gunned down in Florida.

Trustee Thompson moved to approve the Regular Meeting Minutes of April 9, 2018, as written, seconded by Trustee Sulzberger. All yea. Motion carried.

Trustee Thompson moved to approve the Payment of Bills for the period of March 23, 2018 thru March 31, 2018, seconded by Trustee Hook. Trustees Hook, yea; Sulzberger, yea; Thompson, yea; and Chairman McClure, yea. Trustee Goeller abstained. Motion carried.

Trustee Thompson moved to approve the Payment of Bills for the period of April 7, 2018 thru April 19, 2018, seconded by Trustee Hook. All yea. Motion carried.

**OLD BUSINESS:**

Police Chief Counce informed the Board that the White Dodge car was ready to go. The Silver Dodge should be back the next day. He confirmed the 2004 Explorer was the only one going to be sold. It would leave the police department with one backup.

Fire Chief Miles stated he was still waiting to hear back from Midwest Roofing. They were waiting on an aerial shot to include as part of their bid. He updated the Board that the fire department had used all three thermal imaging cameras. They will be submitting a request for approximately \$6,905.00. The model is the same as the previous manufacturer. It would cost \$1,600 to repair the current one that is 11 years old. The model they are requesting is the mid-range cost.

Chief Counce added that the Board was provided language that was approved by the Village Attorney to address tow trucks on scene. The tow ordinance would be placed in the traffic section of the ordinances and the fees were approved by the Village Municipal Judge. The ticket issued in these cases would be issued to the driver and not the company. Anyone has the right to still call for his or her own tow company. This would be placed on the next agenda.

Village Clerk Chapman stated that administration would be focusing on codification, the employee handbook and updating specific ordinances found in conflict during codification. She plans to focus on getting these items updated in the next few months.

Trustee Hook thanked the Road District for their work with the brush hog. Chairman McClure added that the workday was cancelled due to weather but the area that was cleared of brush needs to have trash picked

up and grass seed applied. In addition, she would be contacting the MO Conservation Department to obtain native plants and trees to stabilize the area. There were also a set of rotted out railroad tie staircase that was unburied. This would be something to look at replacing in the future but is currently cut off from use.

McClure added that there is a tree in Mildred Keeney Park that is at a 45-degree angle that needs to be removed. There is also a dead tree behind a picnic table that should be removed. She stated she would reach out to Jason Bush to obtain a cost.

Trustee Hook informed Clerk Chapman that the sign project needs to begin because the Road District is wishing to sell equipment that they would be using to complete the replacement of our signs at this time. Clerk Chapman stated she would get with Steve Swanson of Public Works and ask him to get with the Road District and get a timeline to get started.

Trustee Goeller asked if the Board wished to reinstate the Park Board. It was believed that there are people willing to work in the parks. It was stated that if the Park Board is reinstated that they would do all the work in planning, budgeting and communicating with the Board of Trustees. They would organize the work and not just prepare expenditures. There was no further action at this time.

Trustee Thompson asked Chief Coonce to keep writing up the nuisances. He thanked Coopers Automotive for the work they have done on the cars.

Trustee Sulzberger stated that she spoke to the Claycomo Plaza manager since the last meeting. The manager has sent a letter to TLC to control the parking and improve the parking spots. The lease is up in September for TLC. There is supposed to be parking behind the building to help provide more parking for the local restaurants and stores in the Plaza.

Sulzberger also asked if we have setup the Nixle communication as the seasonal weather was coming. Clerk Chapman stated they had not setup a protocol or asked anyone to sign up yet. The account is a free account and therefore only two department heads have access at this time. They would work on getting it started.

Sulzberger also asked about an update on the illegal Manley Remodeling sign on the garage. It was believed that one of the property owners had passed and they had been told previously to remove it. Trustee Thompson asked that they be given the 10-day notice. It was agreed that after 10 days they would be ticketed.

Chairman McClure asked if the check from Midway Ford for reimbursement for pump damage had been received. It had not but they had emailed and forms were completed and submitted for reimbursement. She also asked if any action had been taken on the property at 406 Longfellow. They had requested a building permit but stopped the work. The home is missing siding. Chief Coonce was asked to have the nuisance officer submit a 10-day notification warning.

**NEW BUSINESS:**

Chairman McClure stated the lights on flag at Claycomo Park appeared to have stopped working.

Trustee Sulzberger asked that City Hall employees begin to wear identification badges. Chief Coonce and Clerk Chapman stated we were able to do so. The Board agreed for Clerk Chapman to obtain identification badges for the City Hall staff.

Temporary Sign Permit Application, by Manager, Wendy Andrews, for TitleMax, at 300 E 69 Hwy, for the dates of April 24, 2018 to May 23, 2018. Trustee Thompson moved to approve for three flagpole signs in front of store, subject to the Building Inspector's approval, seconded by Trustee Sulzberger. All yea. Motion carried.

Temporary Sign Permit Application, from Gary P Fearon of Metro PCS, 411 E US 69 Highway, at the Claycomo Plaza, for the dates of April 24, 2018 to May 23, 2018. Trustee Sulzberger moved to approve for a temporary awning sign in front of store, subject to the Building Inspector's approval, seconded by Trustee Goeller. All yea. Motion carried.

Temporary Sign Permit Application, from Gary P Fearon of Metro PCS, 411 E US 69 Highway, at the Claycomo Plaza, for the dates of April 24, 2018 to May 23, 2018. Trustee Goeller moved to approve for two temporary feather signs along 69 Highway, subject to the Building Inspector's approval, seconded by Trustee Hook. All yea. Motion carried.

Temporary Banner Sign Application, by Owner, Jason Summerville, of Black Friday S3, Inc. dba It's \$5, at 451 E US Hwy 69, in the Claycomo Plaza, for the dates of April 24, 2018 to May 23, 2018. Trustee Sulzberger moved to approve for two temporary banner signs, subject to the Building Inspector's approval, seconded by Trustee Hook. All yea. Motion carried.

Re-Zoning Application for 422 NE Dickinson Ln, by BC Hardscapes, LLC. Trustee Thompson moved to submit the re-zoning application to the Zoning Board for consideration to rezone from Residential (Zone A) to Commercial (Zone D), seconded by Trustee Hook. All yea. Motion carried.

Resignation of Full-time Officer Scott L. Burd. Trustee Sulzberger moved to accept the resignation of Officer Scott L. Burd, effective May 2, 2018, seconded by Trustee Goeller. All yea. Motion carried.

Request from Chief Coonce to Attend Missouri Federation of Police Chiefs Conference in Branson, MO. Trustee Thompson moved to approve Police Chief Coonce's attendance from June 13<sup>th</sup> to June 16<sup>th</sup>, 2018 for training, not to exceed cost of \$500.00, seconded by Trustee Hook. All yea. Motion carried.

Request for Proposal (RFP) for replacement of Fire Chief's vehicle, by Fire Chief Miles. Fire Chief Miles informed the Board that he would be removing the spotlight from the proposal, because the other lights have the same capability. Trustee Thompson moved to approve the updated RFP by Fire Chief Miles for a new Chief Fire Truck, seconded by Trustee Goeller. All yea. Motion carried.

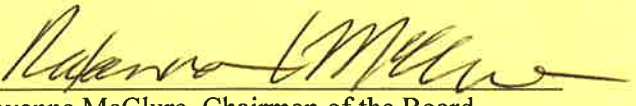
Resignation of Dale Goeller from the Zoning Board. Trustee Sulzberger moved to accept the resignation of Zoning Board member Dale Goeller effective April 18, 2018 and to appoint him as Board of Trustee Liaison, seconded by Trustee Hook. Trustee Hook, yea; Trustee Sulzberger, yea; Trustee Thompson, nay; Chairman McClure, yea. Trustee Goeller abstained. Motion carried.

Trustee Thompson moved to send Trustees Hook, Goeller and Sulzberger to Elected Officials Training Conference on June 7<sup>th</sup> and June 8<sup>th</sup>, 2018 in Columbia, MO, from Budget line 601290 Trustee Pay and Training from the General Fund, seconded by Trustee Goeller. All yea. Motion carried.

Trustee Thompson moved for the Board to go into Executive Session to discuss Employee Matters, as required by RSMO Section 610.021 (3) Employee Matters, and that all records be kept sealed and confidential, seconded by Trustee Sulzberger. Roll Call: Trustees: Goeller, yea; Hook, yea; Sulzberger, yea; Thompson, yea; and Chairman McClure, yea. All yea. Motion carried. Meeting was recessed at 8:32 pm. The Board Meeting was called back to order at 9:51 pm.

There being no further business with the Board, Trustee Sulzberger moved to recess the meeting, subject to the call of the Chairman, seconded by Trustee Hook. All yea. Motion carried. Recessed 9:51 pm.

  
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Sheki Chapman  
Village Clerk

  
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Roxanna McClure, Chairman of the Board  
Board of Trustees