

UNION VALE TOWN BOARD MEETING SEPTEMBER 18, 2024

249 DUNCAN ROAD, UNION VALE, NEW YORK

UNION VALE TOWN HALL 7:30 PM

PRESENT: Supervisor Steve Frazier

Town Council: Pat Cartalemi, Kevin Durland, Kevin McGivney, John Welsh

Highway Superintendent Ed Kading

Town Clerk: Andrea Casey

Town Attorney: Attorney Joe

Supervisor Frazier called the meeting to Order to Order and Salute to the Flag at 7:30PM.

Motion Approve Minutes: Councilman Welsh made a motion to approve the August 7, 2024 Meeting minutes which was seconded by Councilman Cartalemi and all were unanimously in favor.

Supervisor Frazier asked to add the following to the agenda: Facilities Rental and Full Time Hours Resolution which was motioned by Councilman Welsh and seconded by Councilman Cartalemi.

Supervisors Report

- Working on the 2025 budget and reviewing with the department heads and the accountant, this will be prepared by months end.
- Hosted successful Oktoberfest and a thank you to volunteers and staff
- Finance Report: General Checking: \$1,050,045.00 General Savings: \$4,819.00, MSC Receipts: \$310,197.00, General MM: \$168,368.00 General NYCLASS: \$2,609,118.00, General NYCLASS-ARP: \$ 262,714.00 as of 8/31
- Highway Checking: \$331,543.00, Highway Savings: \$102,217.00, Highway MM: \$45,539.00, Highway NYCLASS: \$70,007.00, Highway New Acct for W. Clove Mtn Bridge: \$579,721.00, NYCLASS- Reserve \$147,811.00, **Total: \$5,683,097.00**

Board Member Reports

Councilman Welsh – Volunteered at Oktoberfest for the day, was a great event.

Councilman Cartalemi- has been reviewing the code for the upcoming code discussion

Councilman Durland – nothing to report at this time.

Councilman McGivney – Stopped by the Highway Garage to see the machines purchased from Dutchess County, was pleased with the condition and longevity they will serve. Thanked everyone for assistance with Oktoberfest which he attended.

Town Clerk Report Clerk Casey reported that habitat donation day is this Saturday, September 21 from 9-3 at the Union Vale Transfer Station. There is an English & Western horse show on Sunday, September 29.

Highway Report

Superintendent Kading reported crews are working on Blueberry Dr. paving will begin in October Portland cement will be used. The new roof has been completed and the engineer has signed off on it. Day to day mowing pot holes, and general maintenance is ongoing.

Recreation, submitted by Recreation Director Maggie Collins

This past Sunday our Parks and Recreation team enjoyed hosting the annual Oktoberfest event. It was a beautiful and fun day that would not have been possible with the help of our Town Board, staff, and volunteers working tirelessly all day long so thank you to all who helped. Special thanks to East Fishkill Provisions for providing delicious German food, Alpine Squeeze and Germania Almrausch for traditional music and dancing, Dutchess Beer Distributor for the beer and various drinks, John Green from Mill House Brewery for pouring drinks and emceeding games, and our snack food vendors Donuts for Days, the Baker's Wife, and Bark and Barrel. Final thank you to everyone who attended and participated in our games and raffle contests. Our team looks forward to next year's event. Our Full and Half TGTT program dates for the 2024/2025 school year are officially open for registration. Students K-5th can enjoy their time off at Tymor Park with their friends playing games, making crafts, hiking the trails, and themed days. More information and registration can be found on the Parks and Recreation website. Moving forward along with running annual programming I plan to continue to meet and work with seasonal heads of staff as well as the Town Supervisor to discuss budgeting for 2025.

Animal Control, Submitted by ACO, Mary Jean Calvi

During the month of August there were no lost dogs, three found dogs, one taken to the town animal shelter but all 3 eventually reunited with their owners. There was one call for assistance from the NYSP to capture a potentially rabid fox. After being sent to the state lab, the fox was tested NOT rabid.

Parks Report September 184, 2024 Submitted by Vincent Germano

- Oktoberfest was this past Sunday and went well, thanks to all of the employees and volunteers that helped out during the event and to the park staff for all of the preparations to make the event possible.
- The final event of the year at the equestrian center is on Sunday September 29th, and an event put on by Mid-Hudson Driving Association will take place this Saturday.
- Fall is almost here and the leaves have already started falling from some of our trees. We will be cleaning them up and working hard to keep trails clear of them and any other debris that accumulates.
- We will be winterizing and covering the pool and kiddie pool soon before it gets filled with leaves.

Library Report, Presented by Library Trustee Jonah Ritter

The library has installed an interactive Promethean board be used for presentations and providing additional programming if you haven't seen this device encourage you to go have a look at the library can be used by others in the town organizations and can be an asset to the community. Upcoming programs are College 101 with Stephanie Mauro on Wednesday, September 26 at 6:30 pm, Journaling for a better life on Saturday, September 28th at 12PM you can email director at UV Library if you'd like to attend or have questions if you haven't visited our website it's at UV library.org. It is filled with a lot of useful links to various resources that are free to our residents many of the ones you would have been accustomed to getting as in the past. We encourage residents to follow us on Instagram and Facebook you'll see what's coming up that and get alerts. We are still looking for volunteers so if you or you have a teen that's interested please email our Director. If you know a child who is being homeschooled we are looking to formulate a meeting place for parents who homeschool to gather. We have interviewed several strong candidates for a full-time Library manager position we hope to introduce a new manager soon. Karen Foley is going to continue to support the library to ensure a smooth transition. As always if you have not gotten your library card yet, stop in at the library or email the director or link on the library Services tab of the website.

Board of Elections Request

Supervisor Frazier asked for a motion to add this to this request to the agenda which was motioned by Councilman Cartalemi and seconded by Councilman Welsh. Supervisor Frazier noted Board of Elections contacted us and they had previously scheduled early voting to be at another facility and have lost access to that facility and requested to use the senior center for early voting. The Board agreed this could be accommodated. Councilman Welsh made a motion to allow this use for early voting by Board of Elections which was seconded by Councilman McGivney and all were unanimously in favor.

Town Assessment Update

Supervisor Frazier noted that the Town Assessor approached him and pointed out the Town should have a total re-assessment every 10 years, it has been 21 years since the last, this brings up challenges Cartalemi asked for a presentation on this to understand what it entails as the cost could be around 50k.

Motion for Facility Rental Request from Calvary Chapel

Councilman Cartalemi made a motion to approve the facility rental of Calvary Chapel for a group of 300-350 which needs Town Board approval due to the size, which was seconded by Councilman McGivney which were all unanimously in favor.

Tax Collector Late Fee Increase

Supervisor Frazier noted the Tax Collector Late Fee maximum is \$2. There is a Resolution prepared to vote upon.

Discussion of Town Code (RD10)

Supervisor Frazier noted this change is summarized to removing Conference Center out of the code and introduce the ability of having a catering facility which would include a wedding venue and wanted to review the suggestions before moving forward to scheduling a public hearing.

- Suggested amount is 4,000 sq. ft everyone agreed this seems low, discussion of 6,000 sq. ft maximum.
- Setbacks- assure neighboring property’s privacy 200 ft from property line and 500ft from home.
- Guest rooms can be provided, individual, unattached or part of main facility – all agreed
- Clear and concise
- 11B- this line is in place for facility so that this does not become a public restaurant, only dining for guests
- 12 – no town road for main entrance, wants to push traffic on state and county roads, eliminate everything after county highway.
- Change rooms to 10 maximum and for 4 consecutive days of stay.

Councilman Cartalemi – mentioned event venues bring fireworks and there should be something added to either the code or the permit that neighbors need to be notified. He also asked about any outdoor items, either it be tents or dance floors, temporary structures for events, could be a provision that everything must take place inside the facility. Both Supervisor Frazier agreed they could add that any outside events require a permit so there is control. Wants to iron out language before approving. Councilman Welsh motioned this be tabled until the next meeting which was seconded by Councilman Cartalemi and all were unanimously in favor.

Discuss Recycle Center Fees

Supervisor Frazier will email the Board the suggestions and review at another meeting.

Resolution No. 2024-28 Establishing 30 Hours as the Standard for Full-Time Employment

Public Comment Jean Moore, Darren Road, spoke about the lack of need for Union Vale’s own Library due to being a hardship for the tax payers. She also spoke about the Union Vale Library Fund collecting \$0 since it began in 2018.

Jonah Ritter, N. Parlman, Thanked Mrs. Moore and understands her concerns and shares these as well. Noted the fundraising has just begun as well as the site is recently up and running. They felt waiting for the recent charter was appropriate before asking people for donations. Mr. Ritter stated the building will not be built if the funds are not raised. He would like to further talk to help minimize costs.

Kevin Harrington, Chestnut Ridge Road, stated the question of the library will be answered by the voters on election day. He feels the donated funds would not cover the

Chuck Richwine, on the green, stated the Millbrook Library has more employees than participants, library’s today are nothing more than a community room with some books. This will save \$100,000 rather than paying MHLS he feels this will save the tax payers.

Richard Ott, Reilly Road, spoke about the proposed development on Clapp Hill. He wrote to both DPW and State DOT said they have nothing in the works for traffic improvement and did not claim ownership of the counter. Spoke further about traffic studies. Asked about video for PB and ZBA.

Approve Budget Adjustments, Transfers, Warrants, Pay Bills

Councilman Welsh made a motion to pay the bills and which was seconded by Councilman Cartalemi and all were unanimously in favor.

Motion to Adjourn At 8:33 PM Councilman Welsh made a motion to adjourn the meeting which was seconded by Councilman Cartalemi and all were unanimously in favor.

Next meeting is October 2nd at 7:30pm

Respectfully Submitted,


Andrea Casey

Resolution No. 2024-28 Establishing 30 Hours as the Standard for Full-Time Employment

The following Resolution was offered by Councilman McGivney and seconded by Councilman Welsh:

WHEREAS, the Town of Union Vale recognizes the need to clearly define full-time employment for the purposes of benefits and staffing policies; and

WHEREAS, a consistent definition of full-time employment will promote clarity and fairness for all employees; and

WHEREAS, after review and consideration, the Town Board has determined that establishing a standard of 30 hours per week as the definition of full-time employment is in the best interest of the Town and its employees;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Union Vale hereby establishes 30 hours per week as the standard for full-time employment effective immediately; and

BE IT FURTHER RESOLVED, that this resolution shall be communicated to all employees and incorporated into the Town’s personnel policies. Adopted this 18th of September, by the Town Board of Union Vale.

Councilman Cartalemi	Aye
Councilman Durland	Aye
Councilman McGivney	Aye
Councilman Welsh	Aye
Supervisor Frazier	Aye

DATED: Union Vale, New York
September 18, 2024



Andrea Casey, Town Clerk

RESOLUTION 2024-29
Resolution Establishing a Second Notice Fee for Tax Collection

The following Resolution was offered by Councilman Durland and seconded by Councilman Cartalemi:

Whereas the town board may adopt a resolution imposing up to \$2.00 dollars to be added to taxes to cover the cost of mailing each notice of unpaid taxes under Real Property Tax Law section 987(1);

And whereas this charge becomes part of the total amount due and cannot be waived;

Be it resolved that the Town Board of the Town of Union Vale hereby imposes a fee of \$2.00 dollars to be added to the tax due on all properties for which a second notice is sent in April of each year.

Councilman Cartalemi	Aye
Councilman Durland	Aye
Councilman McGivney	Aye
Councilman Welsh	Aye
Supervisor Frazier	Aye

I, Andrea Casey, Town Clerk of the Town of Union Vale DO, HEREBY CERTIFY that the foregoing is a true copy of a resolution offered by Councilman Durland, seconded by Councilman Cartalemi, and adopted at the meeting of the Town Board, held on September 18, 2024.

Dated: Union Vale, New York
September 18, 2024



Andrea Casey, Town Clerk