

Minutes of the Regular Meeting

Joint Powers Board
Northwest Suburban Integration School District #6078

September 18, 2013

Call to Order

Vice Chair Epley called the regular meeting of the Joint Powers Board to order at 6:16 PM on Wednesday, September 18, 2013 at the Northwest Suburban Integration School District Office. Members present: Kris Abrahamson, Jane Bunting, Janelle Collier, Tammie Epley, Marcia Lindblad (Fridley alternate), Bob Helgeson (Mounds View alternate), Patti Pokorney, and ex-officio Dorothy Bialke. Absent: Jon Tynjala, Chris Riddle, and Scott Wenzel.

Approval of Agenda

Motion by Abrahamson, seconded by Lindblad, to approve the agenda as presented for September 18, 2013. Upon vote being taken, all voted in favor, none voted against. Motion carried.

Reports, Updates and Other Information

1. **Tour of NWS District Office:** Board members were led on a tour of the new district office.
2. **NWS Open House:** An open house for the district's new office will be held on October 3, 2013. Several student performers from various magnet schools in the NWS consortium will perform throughout the day.
3. **Financial Report:** Bialke presented the monthly financial report.
4. **MDE Approval of NWS Integration Plan:** Bialke presented a letter from the Minnesota Department of Education for approval of the NWS integration budget submission of \$1,455,865.00 for fiscal year 2013-14.
5. **NWS Personnel Update:** Linda Ryden has been hired as Administrative Assistant/Receptionist for the NWS district office with a start date of September 9, 2013.
6. **2012-13 Final Program Participation Summary:** Bialke presented final program data for the 2012-13 school year which included number of participants for each program and/or event, magnet school students, community outreach and other NWS services provided.
7. **NWS Work for 2013-14:**
 - Magnet Schools & Support Series Handout was presented listing 2013-14 NWS activities and events.
 - Young Women's Expo will be held on October 4, 2013 at North Hennepin Community College.
 - 2013-14 Boys Step-Up Schedule was presented listing activities planned for the program.
 - School, Family & Community Partnerships to Support Student Achievement information was presented in which trainings can be scheduled for member districts based on research-based material geared toward student achievement. Contact Theresa Starkman for more information.
8. **The Look for NWS in the Future:**
 - Branding and Marketing: a new marketing brochure is being developed and will include information on NWS history, program information and integration funding as it relates to the collaborative. Brochures will be distributed to all member district schools.
 - Magnet School K-12 Series by Theme: handouts have been designed and printed for each strand of magnet schools and will be included in parent letters.
 - June Superintendent Recap of Meeting with Dennis Cheesebrow: Bialke presented an overview of a meeting held with member district superintendents to build consensus of NWS programming and budget for the 2013-14 school year. An additional meeting will be held to finalize funding.
 - Outreach to Non-NWS School Districts: Peggy Flathmann (Fridley) and Dan Hoverman (Mounds View) will take the lead to meet with superintendents from surrounding districts as NWS pursues an expansion strategy.
 - Goal to Increase Collaboration with EMID & WMEP: Bialke reported that meetings will be held with the East Metro Integration District and the West Metro Education Program Executive Directors to partner and/or collaborate and support each other.

9. **Achieve Integration Minnesota (AIM) Update:** Bialke presented information for the new AIM goals including: MN Statutes Section 29: 124D.861 Achievement and Integration for MN; and Section 6: 120B.11 World's Best Workforce. Goals and budgets will be due to the state on March 15, 2014 and must directly tie into the statutes. MDE will host a public meeting; date to be determined, which will help guide district goals. Bialke stated that NWS is already following what the new law states.

Discussion and Action on Business Items

1. **Approval of 2013-14 Amundson Strategies Contract:** Motion by Pokorney, seconded by Lindblad, to approve the amended 2013-2014 year contract for Amundson Strategies, to provide government relations work for a term of July 1, 2013 – June 30, 2014, at an annual contract rate of \$18,400.00 as presented. The contract will be amended to reflect that if either party cancels the agreement, no future payments would be due. Upon vote being taken, all voted in favor, none voted against. Motion carried.
2. **Approval of PCard Resolution:** Motion by Lindblad, seconded by Helgeson, to approve the resolution for NWSISD to implement the PCard Procurement Program which replaces the current US Bank/Visa credit card program, as presented. Upon vote being taken, all voted in favor, none voted against. Motion carried.

Consent Agenda

Motion by Pokorney, seconded by Lindblad, to approve the Consent Agenda of routine action items including: Check register for May-August 2013; and Minutes from the regular Joint Powers Board meeting held on May 15, 2013. Upon vote being taken, all voted in favor, none voted against. Motion carried.

Adjournment

Motion by Abrahamson, seconded by Bunting, to adjourn the meeting at 7:25PM. Upon vote being taken, all voted in favor, none voted against. Motion carried.

Jane Bunting
Board Clerk