

**MINUTES OF BOARD OF TRUSTEES MEETING  
MAY 29, 2018  
VILLAGE OF CLAYCOMO, MISSOURI**

The recessed Special Closed Meeting of May 29, 2018, was called to order at 7:11 pm, by Chairman McClure.

Trustee Goeller moved to adjourn the Special Closed Meeting of May 29, 2018, seconded by Trustee Hook. All yea. Motion carried.

The Regular Meeting of May 29, 2018 was called to order. Those Present: Trustees Dale Goeller, Daryl G. Hook, Norma Sulzberger, Greg Thompson, and Chairman Roxanna McClure, Police Chief Matt Coonce, Fire Chief Eric Miles, and Village Clerk Sheri Chapman.

Chairman McClure asked everyone to stand for the Pledge of Allegiance. She asked for a moment of silence for the shooting victims in Santa Fe and in honor of Memorial Day.

Trustee Sulzberger moved to approve the Special Closed Meeting Minutes of May 14, 2018, as written, seconded by Trustee Goeller. All yea. Motion carried.

Trustee Hook moved to approve the Regular Meeting Minutes of May 14, 2018, as corrected, seconded by Trustee Goeller. All yea. Motion carried.

Trustee Thompson moved to approve the Payment of Bills for the period of May 10, 2018 thru May 24, 2018, seconded by Trustee Sulzberger. All yea. Motion carried.

**OLD BUSINESS:**

Police Chief Coonce informed the Board that the Village received a variety of police equipment as a donation from the City of Randolph. The Board has received an agenda item, to be discussed in New Business, thanking the City of Randolph for the equipment donations.

Fire Chief Miles stated he had reached out to Midwest Roofing for the third time and was not getting assistance for the Fire Department roof. Chief Miles stated it was the Village attorney's recommendation to receive a bid to repair the roof and submit it to the contractor we have a warranty with. He explained that the former company of MadSky Roofing has broken into two other companies and neither wish to follow up on the roofing issues. Miles stated the leaking is not in one particular place inside. Midwest Roofing had concern previously and stated the flashing had been done wrong. The Board agreed to have Fire Chief Miles contact JR Roofing to seek a bid to assist in trying to move the repair process forward. Chief Miles added that they had ordered the thermal imaging camera that the Board recently approved.

Village Clerk Chapman submitted to the Board a letter from Public Works employee Steve Swanson regarding the sewer issue at 10 N Riley, which had previously been referenced at 20 ½ Riley. The sewer appeared to have been plugged after all. Since the visit two weeks prior, water had been building up due to the storms. It is believed that whomever came out previously only removed the sewage and water giving the appearance that there was no issue. Quality Plumbing assisted and helped remove the blockage and the sewer line appears to be clear now. It is uncertain as to what was causing the original blockage.

Clerk Chapman also updated the Board that the Zoning Board will be holding a hearing on June 14, 2018 at 6:00PM at the Community Building regarding the rezoning request by BC Hardscapes for 422 NE Dickinson Lane. It has been posted and the notice has been placed in the northland publications.

Trustee Thompson addressed nuisance violations, as he is aware of dozen violations. He asked that Chief Coonce be sure the violations are being followed up on. Chief Coonce stated they were working on it.

Trustee Sulzberger asked where the Village was at on the sign replacement project. Clerk Chapman stated she is aware that Public Works is communicating with the Road District to work out the schedule. She will try to get a timeline for the Board. Sulzberger asked if the chairs bought in March had been returned and if we were getting the chairs recently selected. Clerk Chapman stated she would be working with Public Works to pick them up. There has not been a convenient time due to other projects but they would try to get them soon.

Trustee Hook recognized Public Works employee Steve Swanson for the additional mowing under the Poe Street Bridge. He addressed an additional concern regarding the need for mowing in the areas recently cleaned up by the Road District's brush hog. It appears the areas are not being mowed completely back into the cleared area. Clerk Chapman stated she would address the issue.

Chairman McClure noted that she had discussed trees needing to be removed in Mildred Keeney Park and they have now been removed. She stated the burned out trailer at the Northgate Mobile Estates had finally been removed. The house fire at 151 N. Riley in February, appears to have the exterior work complete. McClure asked for an update on the building issues of 406 Longfellow. Chief Coonce stated the bank did own the property, and that an officer had made contact with the bank to attempt to resolve the situation. Trustee Thompson stated the dumpster at the property appeared to have been picked up.

Chairman McClure asked if anyone had addressed the access point at the end of Eugene Field Road, by resident Sheila Newland's property. Clerk Chapman shared pictures with the board taken by Public Works. It shows a guardrail placed at the end of the road along with equipment from Kissick Construction that recently was there. The Board wanted to be sure that the issue was being addressed and to make sure that access to Ms. Newland's property was not an issue. Clerk Chapman was asked to contact Kissick Construction and find out if the Kansas City portion of the sewer project is complete.

Chairman McClure stated that they received copies of the Business License ordinance revision. She was given it on Thursday and noted that there was a lot information and changes to be reviewed. The Board had voted at the Budget Planning Meeting in March to increase the fees. It was difficult to review the information and make a decision at this Board meeting; therefore, it was not going to be discussed.

Renew approval of signatories on the BankLiberty Bank Accounts. Trustee Thompson moved to approve Deputy Clerk's Jamie Wright, Janet Stewart, Police Chief Matt Coonce, and Fire Chief Eric Miles as signatories on the BankLiberty Bank Accounts, seconded by Trustee Hook. All yea. Motion carried.

Discussion regarding a bid from Feld Fire for, one (1) 2018 Ford Explorer Police Interceptor for the Fire Department. Trustee Hook asked about the bid received from the dealership from Sedalia and wanted to be sure, why it was not recommended. Fire Chief Miles stated the bid was lower but it was only for the vehicle and did not include the insurance, delivery and additional equipment as requested in the RFP. Trustee Thompson moved to approve the purchase from Feld Fire, one (1) 2018 Ford Explorer Police Interceptor, with listed options for \$46,483.00 from the 1% Equipment Replacement Restricted Savings Fund, seconded by Trustee Sulzberger. All yea. Motion carried.

**NEW BUSINESS:**

Marj Finley, Resident, complimented the Fire Department on the addition of the old fire extinguisher and the updated landscaping at the Fire Department. Joe Spear and Ray Connor led the project. Many of the others

in the department helped with the project. They would be looking to have a Boy Scout Troop assist with another part in the future. Chairman McClure asked that a letter of appreciation be given to Spear and Connor. She added that the fire extinguisher was at the public works building. It was believed it might have been from Ford previously.

Fire Chief Miles shared that the gear rack in the bay collapsed over the weekend. They were able to secure it again into the cinder blocks but the rack is not designed for the weight it is holding. He added commercial grade racks to replace all the ones they have will be approximately \$5,000. The rack system is called Gear Grid. Chairman McClure asked if Chief Miles was still planning to enclose the area to keep out the fumes. He stated the racks could be put on wheels, put upstairs, and then enclosed.

Village Clerk Chapman shared that Ted's Trash Service sent a letter that was sent on Friday, May 25, 2018. It was stating that the dumpster at the Community Building would begin to have a fee as of June 2018 of \$55.00 per month. It was discussed to ask Republic Services what their price would be to add another dumpster to our contract amount for the Community Building, instead of using Ted's. It was the consensus to move forward with the lower cost of the two companies and keep the trash service at the Community Building.

Trustee Thompson addressed concerns regarding the mowing around the Community Building. He asked that the Village Public Works address the mowing issues.

Trustee Sulzberger thanked Chief Coonce for the nice name badges supplied to the administrative staff.

Trustee Hook asked the Board to consider hiring a part-time public works employee for the months of June, July and August to help with mowing and summer projects. The employee could help with the sign project and other things as asked. The Board agreed to a part-time public works employee, for no more than 30 hours a week, at \$13.75 an hour.

Re-Zoning Application for 104 N Poe St. to the Zoning Board. Trustee Hook moved to submit the Re-Zoning Application for 104 N Poe St. to the Zoning Board for consideration to rezone from Residential to Commercial, by Tina Shook, Owner, seconded by Trustee Thompson. Trustee Hook, yea; Sulzberger, yea; Thompson, yea; Chairman McClure, yea; and Trustee Goeller, nay. Motion carried.

Permanent Pickup Window Sign by Infinity Sign Systems, for NPC International. Trustee Thompson moved to approve the Permanent Pickup Window Sign by Infinity Sign Systems, for NPC International, dba Pizza Hut at 400 NE US 69 Hwy, subject to the Building Inspector's approval, seconded by Trustee Sulzberger. All yea. Motion carried.

Permanent Sign, by Randy Grego, for B.C. Hardscapes, LLC. at 134 NE US 69 Hwy, subject to the Building Inspector's approval. The Board asked for further clarification. They asked if the sign was replacing an old sign. The measurements did not appear correct on the form. The question was posed as to the location of the sign on the property and if it would be encroaching the right of way. It was asked that Chief Coonce evaluate the sight line of the sign specifications. It was the consensus of the Board to postpone the motion until the June 11 Regular Meeting.

Letter of appreciation and acceptance of the in-kind donations as written in the letter to the City of Randolph, MO. Chairman McClure read the letter aloud. Trustee Sulzberger moved to submit the letter of appreciation to the City of Randolph, seconded by Trustee Goeller. All yea. Motion carried.

Payment for Annual Lucas Device Service Agreement. Trustee Thompson moved to approve the payment for Lucas Device Service Agreement to Physio-Control for \$2,599.20 from Budget Line 602250 Service Contracts, 1/4% Protection Fund, seconded by Trustee Sulzberger. All yea. Motion carried.

Trustee Thompson moved for the Board to go into Executive Session to discuss Employee Matters, as required by RSMO Section 610.021 (3) Employee Matters, and that all records be kept sealed and confidential, seconded by Trustee Sulzberger. Roll Call: Trustees: Goeller, yea; Hook, yea; Sulzberger, yea; Thompson, yea; and Chairman McClure, yea. All yea. Motion carried. Meeting was recessed at 8:24 pm. The Board Meeting was called back to order at 9:25 pm.

There being no further business with the Board, Trustee Thompson moved to recess the meeting, subject to the call of the Chairman, seconded by Trustee Sulzberger. All yea. Motion carried. Recessed 9:25 pm.

  
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Sheri Chapman  
Village Clerk

  
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Roxanna McClure, Chairman of the Board  
Board of Trustees