

ST. ANDREWS HOMEOWNERS ASSOCIATION, INC (SAEHOA)

BOARD OF DIRECTORS MONTHLY MINUTES

August 10, 2020-North Brockfield Cul-de-sac 7:00 PM

Pledge of Allegiance – led by Denise Gill

Roll Call- Present: Denise Gill (President), Joanne Kerr (secretary), Fred Lofland, John Clarkin, Michelle Snell (VP), and Bob Lochte present. 6 BOD present. Pam Viner (Treasurer) absent.

Meeting called to order 7:03 p.m.

President's Report- given by Denise. Received about \$400 in estoppel fees/fines in June and July.

Secretary's Report-June 8, 2020 minutes were officially acknowledged as read by all present board members and accepted.

Treasurer's Report- Report received from Pam and read by Denise-May 31, 2020 ending balance: \$9878.95. Dues received: \$40. Estoppel fees received: \$175. Late fees received: \$20. Fines: \$227.50. Total received: \$462.50. Less expenses : \$974.48. Ending Balance June 30, 2020: \$9366.97.

Old Business

1. Alanhurst property – property is sold.
2. Post Office Box – HOA PO box moved to the SCC post office. New SAEHOA address is PO Box 5283, SCC 33571.
3. Outside fencing – all homeowners have cleaned their fences on the outside that face SR 674.
4. Potholes at the beginning of Stoneham Drive have been filled in.
5. Letters to problem properties (grass issues) – Most have been resolved. Only a couple are still outstanding. Several calls/messages received with appreciative remarks.
6. 410 Brockfield – still a question of whether it is rented or sold. Denise will check into its status.
7. Bylaw committee is reforming. Will begin next month. Gloria Clarkin is the chairman. She will send info to the members.
8. The front entrance sprinkler problem (vehicles running over them) has been resolved with two new signs that read, “No parking or driving on the grass” and large attractive lava rocks placed at the edges. Two more rocks will be purchased so that 3 can be placed on each side.

New Business

1. Until further notice, no CA rooms are open for meetings or social events. The board plans to meet outside for future board meetings and possibly the December annual meeting as well.
2. Election Committee – Jim Kerr is the Election Committee chairman. There are 2 openings for HOA board members this year. Denise has served 2 terms and may not run again for 2 years. Fred Lofland may run again for a second term if he chooses. Jim will send out an official notice inviting any members to run for a board position. Any one wishing to

do so must email or deliver by hard copy to the HOA Secretary, an official nomination request. It may be in the form of a simple sentence declaring nomination to run for a board position. They may nominate themselves or another person. Nominations must be received by noon, October 6, 2020.

3. Board members must represent SAE only when asked and voted on by the board, because miscommunication and issues have arisen in the past due to board members not following this guideline. Denise suggested also, that all general correspondence going out to the members have all the board members signatures at the bottom.

4. 201 Brockfield – property sold but an estoppel was not issued. Awaiting follow up on this issue.

Committee Reports

Welcome Committee - Denise (on behalf of Jean Johnson) reported 4 members were greeted.

Social Committee – The Fall Yard Sale is still on for October 9 and 10, 2020. October Pot Luck is up in the air. There may be a December get together that coincides with the Annual Members Meeting.

ARC- Gloria Clarkin reported 3 construction applications and approvals.

Website – Joanne reported that the PO box address changes were made where needed. Minutes are up to date. SSL Website Certificate auto renews in 11/2020. The website domain and email auto renew in October and November 2021.

Membership Discussion

Adjournment: 7:32pm by Denise Gill.

Minutes submitted by Secretary Joanne Kerr on 08/19/20.