

Christopher "Chris" Guidry
Mayor
Chad Domingue
Mayor Pro-Tem
Paige K. Robert
Town Clerk
Kay Prado
Assistant Town Clerk



Councilmen
Randy Anny
Wanda Bourgeois
Darnell Gilbert
Duane Humphrey

TOWN OF SORRENTO

PLANNING AND ZONING

Variance Application

Section 17-2091.1 Administration and Enforcement (M.) Variances:

5. **Standard for Variances.** No variance in the strict application of the provisions of this ordinance shall be granted by the Board and Council unless it finds that the following requirements and standards are satisfied:

- a) The granting of the variance shall be in harmony with the general purpose and intent of the regulations imposed by this ordinance for the district in which it is located and shall not be injurious to the neighborhood or otherwise detrimental to the public welfare.
- b) The granting of the variance will not permit the establishment of any use which is not permitted in the district.
- c) There must be a showing of unique circumstances.
- d) There must be a showing of unnecessary hardship.

6. There must be a showing that a variance is necessary for the reasonable use of the land or building and that the variance as granted by the board and council is the minimum variance that will accomplish this purpose.

7. There must be a showing that the proposed variance will not impair an adequate supply of light and air to adjacent property, substantially increase the congestion in the public streets, increase the danger of fire, endanger the public safety, or substantially diminish or impair property values within the adjacent neighborhood.

8. There must be a showing that the granting of the variance requested will not confer on the applicant any special privilege that is denied by this ordinance to other lands, structures, or buildings in the same district. The Board and Council may prescribe any safeguard that it deems necessary to secure substantially the objectives of the regulations or provisions to which the variance applies.

Staff Use Only:

Submittal Date: _____
Meeting Date: _____

Mayor Guidry: _____
Total Fee: _____

Request

Variance Request that Complies with Code listed above (Please state standard listed above applicable. Failure to show hardship under the code will result in dismissal of request):

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper appears to be a standard notebook or a sheet of stationery designed for writing. The edges of the paper are slightly irregular, suggesting it might be a scan of a physical document. There is no handwriting or other markings on the page.

Status of Request

☐ Proposed ☐ Under Construction ☐ Existing

Have you applied for a Building Permit? ☐Yes☐No (If yes please explain)

Owner Information

Property Owner

Name: _____

Address: _____

Email: _____

Home Phone (____) _____

Cell Phone (____) _____

Fax (____) _____

Signature: _____

Agent

Name: _____

Address: _____

Email: _____

Home Phone (____) _____

Cell Phone (____) _____

Fax (____) _____

Signature: _____

Owner must sign this form or submit letter(s) of authorization. Note: If an agent is designated, all communications will be delivered to agent.

PO Box 65
8173 Main St.
Sorrento, LA 70778
Phone: 225-675-5337 Fax: 225-675-8745

Requirements

Applicant must supply an original of the following:

1. **Application:**

A complete application with all required attachments as noted in section 4 below filed with the Town of Sorrento Planning and Zoning Office within the published timeline.

2. **Fees:**

a. **\$70.00 Per Request**

b. **\$12.00 Each Adjacent Property Owner**

c. **\$25.00 Sign Fee**

**Make Checks or Money Orders Payable to Town of Sorrento.
Credit Cards Are Not Accepted**

3. **Owner's Authorization:**

The owner of the property or other authorized agents as indicated in legal documents provided to the Town of Sorrento Planning and Zoning staff. If multiple parties, including married couples, have an undivided interest in the ownership of a parcel, all owners must authorize the request. If the Owner of the property is a corporation, partnership or other entity, the petitioner must attach a copy of the resolution authorizing the application for variance.

4. **Following Documents:**

- a. Vicinity Map depicting the location of the property
- b. List of Adjacent Property Owners (all property owners adjacent to the subject property, including properties that are across any street, road right of way, servitude of passage bayou, drainage servitude or any other servitude).
- c. Survey. The verified petition of the owner for a variance shall include a map of the property at a scale of one-inch equals 200 feet, or such other scale as may be required by the Planning Director. The survey must include all structures – existing and proposed, all servitudes and easements of record, and all applicable setbacks required under Town of Sorrento Code.
- d. Statement addressing the following:
 - i. General description of need for variance(s);
 - ii. Justification Statement (at a minimum, the applicant must address the following): Need for variance that is consistent with Section 17-2091.1 (M) of the Land Development Code

Adjacent Property Owners Form

Note: This form must accompany each Rezoning or Variance request submitted for Public Hearings.

Location: _____

Name and Address of Applicant(s): _____

Name and Address of Property Owner: _____

(If different from applicant) _____

Please Note: Certified Letters will be mailed to the above and the following adjacent property owners:

Name of Property Owner	Complete Mailing Address (including Zip Code)	Legal Address of Property (Include Lot #, Tract #, etc.)	Comments: (Staff Use)

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