Pecos Vistas Architectural Review Process:

- 1. Homeowner submits Architectural Change Request application form to the Management Company.
- Management Company forwards Architectural Change Request form to the Committee Chairperson <u>and</u> copies the remaining Board Members. (If the form is incomplete, the Management Company returns it to the requesting homeowner for more information.)
- The Committee meets to review the Architectural Change Request form, and approves or disapproves the change. [Any variance from the Covenants, Conditions, & Restrictions (CC&Rs) or Architectural Guidelines requires the approval of both the Architectural Review Committee and the Homeowners Association Board of Directors.]
- 4. The Committee's decision is forwarded to the Management Company <u>and</u> the Board Members. [A disapproval should include an explanation why.]
- 5. The Management Company sends the Committee's decision in an official letter to the requesting homeowner. [If the change was denied, the homeowner may appeal to the Homeowners Association Board of Directors.]