

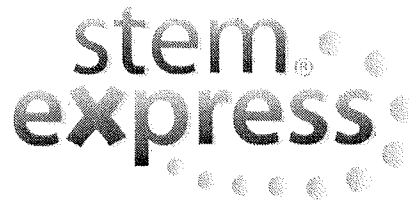


FedEx Shipment Insurance Value

Effective immediately when shipping blood or tissue via FedEx, please use the following for the declared values:

Blood Samples: \$500/**per** sample

Tissue Samples: \$750/**per** sample



SHIPPING IDS BLOOD TO MARSHALL HOSPITAL

Here is the address for Marshall Hospital for the FedEx shipments of IDS blood:

Marshall Hospital

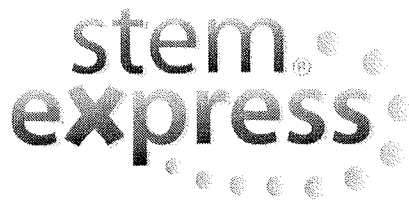
ATTN: LABORATORY DELIVER IMMEDIATELY

1100 Marshall Way

Placerville, CA 95667

Please make sure they note: LABORATORY DELIVER IMMEDIATELY on the package.

When filling out the FedEx please email: pdixon@marshallmedical.org ,
klowe@marshallmedical.org and sheuston@stemexpress.com - ONLY THE
SHIP AND DELIVERY BOXES SHOULD BE CHECKED FOR NOTIFICATION TO
MARSHALL EMAILS.



PREPARING YOUR FEDEX SHIPPING LABEL:

- Go to FedEx: <http://www.fedex.com/us/>
- Enter you User Id and Password, Create a Shipment should be visible under your Password, and select the Login button
- Section 1. From
 - This contains your shipping information
- Section 2. To
 - Select the appropriate Contact Name – Researcher
- Section 3. Package & Shipment Details
 - Service Type - Select the appropriate Service Type, i.e. Priority Overnight (Note: All packages ship Priority Overnight unless special instructions are noted on the Task Page and/or RPR)
 - Packaging Type - Always select “Your Packaging”
 - No. of Packages - Input the number of packages/boxes.
 - Weight – Typical Weight is 4 lbs, unless using Dry Ice, then use 11 lbs
 - Declared Value – Use the following declared values:
 - Blood Samples: \$500/**per** sample (i.e. 5 samples in shipment, declared value is \$2500)
 - Tissue Samples: \$750/**per** sample(i.e. 2 samples in shipment, declared value is \$1500)
 - Tissue Samples for StemExpress Lab Only: \$3500/**per** sample(i.e. 2 samples in shipment, declared value is \$7000)
 - Ship Date - Use current Date
- Section 4. Billing Details
 - Bill Transportation to – this is preset by our Procurement Liaison Manager per each Researcher, check the RPR to make sure its noted properly
 - Special Services – Select any special services as required by the Researcher
 - Pickup/Drop Off – You are dropping off at FedEx location
 - Email Notifications:
 - Please insure all Researchers noted on the RPR receive email notification.
 - Additionally the Procurement Liaison Manager should be added as Email notification
 - Check the following boxes only for all email notifications:
 - Ship, Exception and Delivery
 - Add Personal Message:
 - Blood – Identify number of blood samples in the shipment, i.e., Dear (Name of Researcher), There are 5 samples in this shipment, Thank you, (your name)



- Tissue – Identify all tissues and gestations in the shipment, i.e. Dear (Name of Researcher), There is a 17wk Liver and Thymus sample in this shipment, Thank you, (your name)

PREPARING YOUR FEDEX SHIPPING LABEL (CONT.):

- Section 5. Complete your Shipment
 - Select the Ship button
 - Add the Tracking Number to the RPR
 - Print your Shipping Label and place it in a FedEx Shipping Pouch
 - Secure your Package and secure the FedEx Pouch with Label on top of the Cardboard Box
- Your package is ready to be dropped off at the appropriate FedEx DropOff Location.