



Rafter JM Cattle Co.
Southeastern Oklahoma
www.rafterjmcattleco.com

Job Description

Title: Ranch Hand/Facility Assistant

Status: Full Time

Rafter JM Cattle Co. in Fort Towson/Swink, Oklahoma, is seeking a full time Ranch/Facility Assistant to assist with ranch/facility management activities including the processing, feeding and other related activities of cattle located on any and all of the company's properties.

Responsibilities

The Ranch/Facility Assistant will be responsible for assisting with animal care, various field operations, and grounds keeping activities including but not limited to cattle processing and care, mixing feed, baling hay, spraying pastures, mowing lawn, etc. Weekend work will be required on a rotational basis.

Qualifications

A high school diploma or equivalent is required. Must pass a drug test.

Salary

Salary commensurate with candidate's relevant work experience. Two weeks paid vacation. Family friendly furnished housing is provided.

Essential Functions

Data Collection and Management - Generate, identify, collect, manage and retain data; ensure that sufficient records are kept and good record keeping practices are followed. Utilize computers, tablets and or mobile devices in collecting and managing data.

Equipment Usage and Maintenance - Correctly operate and properly maintain company equipment needed to perform the task at hand.

Ranch/Facility Management - Under the direction of supervisor, provide routine land stewardship and animal husbandry practices (pasture fertilizer and pesticide applications, grazing management, fence and water system maintenance, livestock care, handling and processing, equipment, buildings and road maintenance and repairs, recordkeeping) to support management objectives of ranch/facility.

Non-Essential Functions

Responsible for routinely checking email correspondence and associated attachments. Other duties as assigned.

Education

High school diploma or equivalent required. Bachelor's degree preferred. Willing to take part in continuing education as pertains to the company as the opportunity arises.

Experience

At least 1 year of experience preferred. Prefer someone with knowledge of a 300-day grazing program.

Certifications & Licensures

Beef Quality Assurance (BQA) certification required after employment.
Oklahoma required Private Applicator's (pesticide) license preferred.

Knowledge, Skills and Abilities

Ability to read and comprehend simple instructions, short correspondence, and memos; ability to write simple correspondence; ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals; ability to compute rate, ratio, and percent and to draw and interpret bar graphs

Ability to carry out detailed but uninvolved written or oral instructions; ability to deal with problems involving a few concrete variables in standardized situations

Preferred:

Provide your own horse(s). Farrier skills. Welding skills. Basic mechanic skills.

Pre-employment/Post-offer Requirements

Criminal background check

Drug test

Must pass and maintain a DOT physical