



# Coal Miner Days

Box 1041, Sparwood, BC V0B 2G0

[Sparwood@coalminerdays.com](mailto:Sparwood@coalminerdays.com)

[www.coalminerdays.com](http://www.coalminerdays.com)

February 27, 2024

Dear Vendor,

The Sparwood Coal Miner Days Society invites you to apply to become vendor for Coal Miner Days in Sparwood this year on June 7-9. We are planning on having a full line up of events and we will have our Food Trucks at the Rec Center in the curling rink parking lot.

Please find attached a copy of the standard contract issued to all Coal Miner Days food &/or beverage vendors. Please sign and return this form and include a nonrefundable payment of \$75 on or before May 28<sup>th</sup> to secure your spot in our food/vendor line up. In doing so, you will also receive FREE advertising when you have submitted the completed vendor form and the deposit by May 28<sup>th</sup>, 2024, please submit payment by EFT to: [Events@coalminerdays.com](mailto:Events@coalminerdays.com)

For this event the District of Sparwood is waiving all fees, including business licenses for the vendors for this year's Coal Miner Days event. The Sparwood Coal Miner Days Society agrees to lend its name to the event, include the event in advertising and meet the requirements for public liability insurance as well as provide a set of barricades for your use during the event.

If your food truck requires power, please contact FR Rentals in Sparwood (250-425-7288) and they will be willing to work with Coal Miner Days Vendors to provide power options. FR Rentals will offer a discount to Coal Miner Days Food Vendors/Vendors; however, this cost is the responsibility of the vendor. If you require any further information, please contact The Sparwood Market Team at "Sparwood Market" <[contact@sparwoodmarket.com](mailto:contact@sparwoodmarket.com)>

We look forward to your participation in our community celebration this year. We know the community of Sparwood, and participants of Coal Miner Days always look forward to the food trucks. Hope to see you there!

Sincerely,

Sparwood Market Team

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1

Sparwood Coal Miner Days Society, Box 1041, Sparwood BC V0B 2G0 email [sparwood@coalminerdays.com](mailto:sparwood@coalminerdays.com)



## Event Organizer/Vendor Contract for Sparwood Coal Miner Days 2024

In furtherance of the declared interest of: \_\_\_\_\_ (you, the “Contractor”) in organizing, managing and overseeing, on behalf of the Sparwood Coal Miner Days Society, the event to be known as, Sparwood Coal Miner Days, an authorized signature on this letter will serve as your agreement to the terms and conditions specified below.

### VENDOR EXPECTATIONS

Please read carefully prior to completing and submitting the package.

Electrical power will not be available. Generators are allowed on Coal Miner Days.

All successful vendors will be required to provide proof of liability insurance of \$1 million stating the District of Sparwood and the Sparwood Coal Miner Days Society as additional insured. Failure to provide insurance will result in cancellation of vendor access to the event and sales at the event.

Food regulations must be met for all vendors that handle food and sell food. All food and beverage vendors must have a valid Food Establishment Permit. Contact Interior Health at 250-420-2401 for more information.

All appropriate laws & bylaws must be adhered to.

Business licenses are not required for vendors during Coal Miner Days so long as the vendor agrees to and adheres to this contract and provides \$75 fee to Sparwood Coal Miner Days Society before May 28th, 2023.

Vendors are responsible for staffing, product set-up and product tear down for their own booths/tables. Each vendor will be responsible for providing all equipment required for its venue.

Vendors will be expected to protect the turf underneath their unit from damage due to cooking activities.

The District of Sparwood will provide trash containers for the public to deposit their garbage. Each vendor will be required to provide at least two containers for the deposit of food preparation garbage. Vendors will be expected to bring their garbage to the appropriate bins for disposal at the end of the day. All means to recycle products are required, i.e. cans separated, cardboard in appropriate bin, etc.

On behalf of \_\_\_\_\_, the terms and conditions specified above in connection with the event also specified above are accepted and agreed to.

\_\_\_\_\_  
Event Vendor (print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Event Vendor (signature)

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## Sparwood Coal Miner Days

### Vendor Contract

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Company/Organization Name:

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Contact Person:

Phone:

Fax:

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Mailing Address:

Email Address:

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Please describe your product/food services unit (type of structure, size of structure, facilities included in structure).

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Please list all items that you propose to have for sale\*. Only items listed here will be considered for sale at the event. \*No alcoholic or illegal items will be considered

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Do you have prior festival food service or product sales experience? Where & when?

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Signature:

Date:

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Vendor Contracts will be accepted up until May 28<sup>th</sup>, 2024. In order to guarantee we advertise your venue, all necessary documentation must be in place before May 28<sup>th</sup>, 2024. Mail: Sparwood Coal Miner Days Society, Box 1041, Sparwood, BC V0B 2G0 E-mail: [events@coalminerdays.com](mailto:events@coalminerdays.com) Attn: Sparwood Market

Required attachments:

- Signed contract agreeing to pay \$75 vendor fee payable to Sparwood Coal Miner Days Society
- Proof of liability insurance of \$1 million with additional insured named as: Sparwood Coal Miner Days Society / District of Sparwood
- Valid Food Establishment Permit if food vendor or evidence of Food Safe Certificate All financial and other obligations incurred by the "Contractor" in the organization of the event are the sole responsibility of the "Contractor".

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[sparwood@coalminerdays.com](mailto:sparwood@coalminerdays.com)