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**Notice of:
BOARD MEMBER STUDY SESSION
PUBLIC WELCOME
Forestville Water District**

Date: **Tuesday, DECEMBER 13, 2016** Time: **5:00 PM**
Location: District Office - 6530 Mirabel Road, Forestville, California

AGENDA – NO STUDY SESSION TONIGHT

- I. ROLL CALL
- II. **NO STUDY SESSION TONIGHT** for Forestville Water District Board Members. No formal action will be taken.
 - No Study Session will be held tonight:
- III. PUBLIC COMMENT
- III. ADJOURNMENT and reconvene into Regular Public Meeting as follows:

**Notice of:
Regular Public Meeting
Of the
Board of Directors of the
Forestville Water District**

Date: **Tuesday, DECEMBER 13, 2016** Time: **5:30 PM**
Location: District Office - 6530 Mirabel Road, Forestville, California

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. STATEMENTS OF ABSTENTION
- V. PUBLIC COMMENT
(The public may address the Board at this time. Testimony is limited to three minutes.)
- VI. CONSENT ITEMS
 - A. Payment of Bills from November 2016
 - B. Financial (Investments) & Administrative Report
 - C. Approval of Minutes
 1. Minutes of November 8, 2016 Regular Board Meeting
- VII. ACTION ITEMS:
 - A. **NOTICE OF FWD BOARD VACANCY – LETTER OF RESIGNATION RECEIVED FROM DIRECTOR GARY HARRIS EFFECTIVE 12-13-2016**
-- See ASR VIII-"A"
 - B. **ORDINANCE #58: FWD BOARD RATIFICATION OF A ONE-TIME WATER LEAK ADJUSTMENT FOR FWD WATER CUSTOMERS**
-- See ASR VIII-"B"
 - C. **FORESTVILLE PLANNING ASSOCIATION REQUEST FOR WAIVER OF FWD WATER AND SEWER CONNECTION FEES (\$17,567.61) FOR FORESTVILLE OPEN SPACE – DOWNTOWN PARK**
-- See ASR VIII-"C"
 - D. **EMERGENCY REPAIRS TO FWD ROAD (RANCHO MOLINO TRAIL) LEADING UP TO FWD HIGHWAY 116 WATER TANK COMPLETED – AND - FINAL ROAD MAINTENANCE AGREEMENT NEEDED**
-- See ASR VIII-"D"
 - E. **UPDATE: OPTIONS FOR FWD TO CONSIDER FOR CONTRACTING WITH QUICKBOOKS PAYROLL SERVICES**
-- See ASR VIII-"E"
 - F. **FWD HAS BEEN REQUESTED TO ASSUME RESPONSIBILITY FOR HANGING FLAGS THROUGHOUT DOWNTOWN FORESTVILLE**
-- See ASR VIII-"F"

VII. ACTION ITEMS (continued)

- G. **UPDATE: HIRING PROCESS PER RESIGNATION OF FWD OFFICE ASSISTANT (AS OF SEPTEMBER 30, 2016)**
-- See ASR VIII-"G"
- H. **RESOLUTION #375 – GRANT OF EASEMENT FOR FWD WATER SERVICES FOR PALM RESIDENCE AT THE END OF VAN KEPPEL ROAD (See Resolution #368 for Annexation of four (4) properties on Van Keppel Road)**
-- See ASR VIII-"H"
- I. **UPDATE: ADMINISTRATIVE CIVIL LIABILITY COMPLAINT (ACLC) ISSUED BY NCRWQCB FOR THE PERIOD COVERING JULY 1, 2008 THROUGH DECEMBER 1, 2015: PROPOSED COMPLIANCE PROJECT SUBMITTED**
-- See ASR VIII-"I"
- J. **INCOME SURVEY OF FWD SEWER CUSTOMERS TO OBTAIN POSSIBLE GRANT FUNDING TOWARD PROPOSED ACLC COMPLIANCE PROJECT**
-- See ASR VIII-"J"
- K. **FWD FISCAL YEAR 2017/2018 PRELIMINARY BUDGET(S) REVIEW & UPDATE**
-- See ASR VIII-"K"
- L. **FWD BOARD APPROVAL OF FIVE (5) ANNUAL CONSTRUCTION CONTRACTS: (1.) D.W. ENTERPRISES, (2.) R.H. & SONS, (3.) VON RENNER CONSTRUCTION, (4.) TELSTAR AND (5.) MIKSIS SERVICES**
-- See ASR VIII-"L"
- M. **REMINDER: FWD HOLIDAY CELEBRATION: THURSDAY, DECEMBER 15, 2016**
-- See ASR VIII-"M"
- N. **CORRESPONDENCE: ITEMS INCLUDED WITH FWD BOARD PACKAGES FOR BOARD REVIEW**
-- See ASR VIII-"N"
- O. **REORGANIZATION OF FWD BOARD: ELECT NEW BOARD CHAIR AND VICE CHAIR.**
-- See ASR VII-"O"
- P. **REMINDER: ETHICS TRAINING FOR FWD BOARD MEMBERS**
-- See ASR VIII-"P"

VIII. MONTHLY REPORT OF THE DISTRICT ENGINEERS, BRELJE AND RACE.

DESCRIPTION: District Engineer will report on status of present projects.
(a.) UPDATE: Engineering Services for "Water" & "Wastewater" Projects

IX. MONTHLY REPORT FROM GENERAL MANAGER FRONEBERGER

DESCRIPTION: General Manager Froneberger to provide the current month report on FWD Water & Wastewater Operations.
1.) See General Manager's Report for December 13, 2016

X. MONTHLY REPORT FROM OFFICE MANAGER.

DESCRIPTION: Office Manager will report on office operations for the current month.
1.) See Office Manager's Report for December 13, 2016

XI. SUB-COMMITTEE REPORTS:

- o **UPDATE** from Sub-Committee meeting held on Thursday, December 1, 2016 at :00 p.m. at Graton CSD
- o **FWD BOARD to select a new FWD Sub-Committee Representative** (due to the resignation of Gary Harris)

XII. DIRECTORS' REPORTS AND CALL FOR FUTURE AGENDA ITEMS:

XIII. ADJOURNMENT

How to get an item on the agenda

Items for the agenda of the regular meetings of the Forestville Water District must be submitted to the District in writing. Regular meetings are held the 2nd Tuesday of each month. Submissions must be received by the District no later than ten (10) calendar days before the meeting. Submit your agenda items to: Forestville Water District, Post Office Box 261, Forestville, CA 95436. Be sure to include your name, address, and phone number. Anonymous submissions will not be considered for discussion.

/je:Agenda-Dec. 13, 2016

cc: Agenda included in Board Packages to:
Directors Bandettini, Benyo, Harris, Hasin, and Reha
Others: Malcolm Manwell – Perry Law Offices
David Long – Brelje & Race
General Manager - Matthew Froneberger
Board Package Binder

COMPLETE BOARD PACKAGE REQUESTED: Steve Pearson – Heavy Gear Water Hauling

- Hand-Delivered 12-9-2016
- emailed 12-9-2016
- emailed 12-9-2016
- left on Office counter 12-9-2016
- inserted 12-9-2016
- He will pick-up on 12-9-2016

Agenda Only:

- Earl Stephens
- Hal Wood
- Judy Mori
- Mary Luttrell – Action Item "C"
- Ray & Karlene Allbritton - Action Item "D"
- Hal Wood – Action Item "F"
- Ashley Palm – Action Item "H"
- Graton Chair Clemmer – Item XI
- Graton CSD - Item XI
- G.M. Froneberger for FWD Website
- Posted: Outside Office Door @ 6530 Mirabel Road & on FWD Web Site
- Posted: Inside Office-Bulletin Board @ 6530 Mirabel Road

- mailed 12-9-2016
- emailed 12-9-2016
- emailed 12-9-2016
- emailed 12-9-16
- emailed 12-9-2016
- emailed 12-9-2016
- emailed 12-9-2016
- emailed 12-9-2016
- emailed 12-9-2016
- Posted 12-9-2016 at 3:00 p.m.
- Posted 12-9-2016 at 3:00 p.m.
- At Board Meeting

Extra Agendas Only: several extra copies of the Agenda were made for members of the public attending on Board Meeting night