

**WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT #2
MINUTES OF THE REGULAR MEETING – October 17, 2024**

Williamson County Emergency Services District #2 held a regular meeting on October 17, 2024 at Sam Bass Fire Department Station 2, 16248 Great Oaks Drive, Round Rock, Texas and on-line at <https://global.gotomeeting.com/join/645098693> and by phone at 1-571-317-3129 or 1-877-309-2073.

Commissioners in Attendance:

Commissioners present in person: Russell Strahan, Vice-President; Tim Hunsberger, Treasurer;
Darryl Pool, Secretary; Thom Nanninga, Assistant Secretary/Treasurer.

Commissioner present on-line: Jordan Baltazor, President

Meeting called to order at 7:01pm by Commissioner Strahan. A quorum was present.

Pledge of Allegiance led by Commissioner Strahan.

Public Comment: No member of the public requested to speak.

Action items

ITEM 4: *Approve minutes of prior meeting(s).*

Motion to approve minutes of regular meeting held September 19, 2024 as presented.

Motion: Strahan Second: Hunsberger [Unanimous]

ITEM 5: *Review bookkeeper's report from Municipal Accounts & Consulting and consent to:*

a) approval of payment of monthly bills and invoices, b) approval of monthly financial report.

Municipal Accounts & Consulting representative Alexia Kolmodin, present on-line, presented the District's monthly financial statements, bills, and invoices for September 2024. She stated there was nothing out of the ordinary to report.

Commissioner Hunsberger asked for an answer to the question posed at last month's meeting regarding whether the District would incur any penalty for early payment of the Station 3 loan balance. Kolmodin said she had not contacted MAC representative Tyler Wilson about that but will provide an answer at next month's meeting. Commissioner Hunsberger requested the board be notified as soon as an answer is known.

Commissioner Nanninga inquired about obtaining an update on the value of vehicles listed on the Depreciation Schedule as some of them are coming up for replacement in the near future. Kolmodin will report back on that.

Motion to approve MAC reports as presented.

Motion: Nanninga Second: Hunsberger [Unanimous]

ITEM 6: *Review Sam Bass Fire Dept. bookkeeper's report from M.A.&C.*

Kolmodin presented SBFDF's monthly financial statements, bills, and invoices for September 2024.

She stated there was nothing out of the ordinary to report.

ITEM 7: *Receive monthly operations report from Sam Bass Fire Department.*

a) *Receive monthly statistics report from Sam Bass Fire Department.*

SBFD Assistant Chief Amber Jordan presented abbreviated SBFD incident report data and activities for September 2024 plus comparison to prior years as prepared by SBFD Captain Corby Bryan. Captain Bryan had previously emailed Commissioners the full report. She stated there was nothing out of the ordinary to report. SBFD Chief James Shofner said he will work with Captain Bryan to include data regarding calls to the Pearson Market area in future reports as previously requested by Commissioners. He said SBFD has been receiving a large number of calls from that area due to fire alarms installed in new apartments not functioning properly.

Commissioner Hunsberger requested an update on the possibility of having mile markers be placed on Toll Road 45 so people reporting emergencies can more accurately describe the location needing assistance. Chief Shofner said the toll authority has not indicated any interest in such a project.

b) *Receive update on Community Outreach Program at Sam Bass Fire Department.*

SBFD Administrator Emma Replogle reported the nearby HEB Grocery provided an ample breakfast for SBFD personnel on September 11. DootaIT had intended to also honor SBFD staff that day but, once they discovered HEB's plan, provided them a "hero's lunch" on September 9 instead. Several unscheduled tours were conducted at Station 2 in September.

SBFD Station 2 will host an open house on October 26.

Commissioner Baltazor asked for an update on SBFD conducting basic emergency response training to the public. Chief Jordan said they have been reaching out to staff at day care centers to judge interest in such a program.

c) *Receive report and take action to station maintenance.*

Commissioner Strahan said roof repair at Station 1 is almost finished. As he noted at last month's meeting, some additional repairs were needed that were not caused by hail damage and therefore not covered by VFIS Insurance.

Commissioner Strahan reported almost \$200,000 has been received for the insurance claim at Station 3. He has examined the roof and believes the hail damage is minimal. He recommended using the funds to pay for repairs at other stations.

Chief Shofner gave an update on the prospects for selling Engine 2 and approved at last month's meeting. He said Siddons-Martin Emergency Group is no longer willing to pay \$5000 now that the engine is no longer functional. Their new offer is to pay to have Engine 2 towed to their property where they would keep it for when customers need replacement parts. SBFD has one remaining Engine that could benefit from having a source of those hard-to-find parts, but Siddons will not keep Engine 2 available for the exclusive use of SBFD.

The idea of advertising Engine 2 for sale to private individuals was raised but was deemed to be an unlikely prospect. Commissioners asked Chief Shofner to use his best judgement in deciding what to do with Engine 2.

ITEM 8: *Discuss potential agenda items, location, time, and date(s) for future business meetings. (11/21/2024)*

Commissioner Hunsberger requested the November meeting agenda include an update from MAC regarding pre-payment of the Station 3 loan and an update on obtaining markings on Toll Road 45.

Next regular meeting to be held November 21, 2024 beginning at 7:00pm at Sam Bass Fire Station 2.

Adjournment:

Motion to adjourn made at 7:41pm.

Motion: Strahan Second: Hunsberger [Unanimous]

“I attest that all the above information is true and correct to the best of my knowledge.”

Submitted by Darryl Pool, Secretary, Williamson County ESD #2