

Minutes of the Interlaken Village Board of Trustees meeting held on Thursday, 8 December 2022 at the Village Hall and via GoTo Meeting.

Members Present: Mayor Richardson, Trustee Del Plato, Trustee Garcia, Trustee Kempf, Trustee Pepper.

Others Present: DPW Supervisor Ahouse, Acting Police Chief DiNardo, Officer Dwello, Clerk/Treasurer Swartwood, Deputy Clerk Quan.

via GoTo Meeting: none.

Public Present: John Nihill.

via GoTo Meeting: Phil Stannard.

Mayor Richardson called the meeting to order at 6:30 PM with the Pledge of Allegiance.

Approval of Minutes:

Del Plato motioned, Pepper seconded, to accept the minutes from 10 November 2022 meeting; carried.

Public to be Heard:

None.

Library:

The concrete driveway entrance and the adjacent curb at the street are complete. Stone was added to grade the area around where the concrete was poured. The contractor also raised the lot to grade and installed curbs; it would benefit from more compaction because cars are leaving tracks.

DPW has put in 60 hours of work on this parking lot project, including the sidewalk, driveway, and curbing. To date, the library has reimbursed costs for materials.

Fire:

There were fifteen calls in November.

The light tower on Engine 504 is being looked at for a potential sensor issue.

Engine 501 is going to have its exhaust system worked on.

The department would like to purchase a battery and electric positive PSI fan to push smoke out of a building; the gas-powered fan cannot be used inside (buildings such as Conifer Village and The Bixby Home).

They will be selling trees this weekend at Evergreen Acres Plantation.

The flagpole base is ready for the new pole; if needed, DPW will be available when the Fire Department installs the pole and the monument.

Water:

Seneca County Health Department performed their annual inspection of the water system. There were two violations: one for an inadequate source and the other for not having a backup generator.

DPW assisted Ovid with a water main repair. A week later, Ovid assisted DPW with the repair of a water main feeding the school on the north driveway. The school will be billed for stone and parts; labor is done as in-kind service.

In addition to regular monthly sampling, two separate samples were collected for testing of pesticides (mandated by NYSDOH) to ensure the well is not contaminated.

The recharge pump and its wire and hose have been picked up from the lake.

Sewer:

Silt and grit plugged up the new low lift pump. Brewers Septic pumped it out; the pump is working well.

Filled potholes in the sewer plant driveway.

Removed rags and debris being captured in the screen.

Trenched around the final clarifier to reduce dirt and sand from getting into the low lift pump during heavy rain events.

Normal operation sampling from YAWS Environmental and pumping from Brewers Septic.

Land for the drying beds around the sewer plant needs to be purchased. Ahouse will inform owner Julie Thompson.

Streets:

In preparation for winter, repair and service work on the John Deere 4300 included changing the oil and replacing the flasher/turn signal switch.

Shoes for the plow have been installed on the Ford F-250.

Flags were taken down; new ones were ordered and received. Holiday decorations have been put up.

Received updated pricing for the replacement of the tractor: the only quote received (from John Deere) is about \$5k more since the quote from February 2022; trade-in remains the same at \$12,500.

The old Ford F-250 was picked up; payment was received today.

The contractor working on the head wall on Clinton Street has the base poured; the sidewalls are ready to be poured.

Finger Lakes Forest Management & Timber Harvesting submitted a quote of \$27k for the tree removal for the Knight Street and Mechanic Street projects. Because the cost of the work was under a certain amount, a quote from the third company does not need to occur.

Richardson posted information on the website about the compost/mulch, noting pickup needed to be arranged with DPW.

Kempf suggested adding to the removal of basketball hoops off the street side at a certain time of the year to the municipal codes.

Police:

Kempf requested the intersections at Railroad Avenue and Prospect Street, with the four-way stop, be patrolled during busy times, particularly during morning, lunch, and school dismissal, because people run the stop signs.

The department handled 63 calls of service, including 28 vehicle traffic stops.

Court security detail took place without issue.

O'Neal will complete his last three hours of field training at the Village of Palmyra next Thursday; once his paperwork is finalized (in about two weeks), he will be able to work on his own.

The TraCS server was rebuilt.

The Department of Criminal Justice Services Personnel audit are current for the year 2022.

Inventory is almost complete; serial numbers of the holsters need updating. Three holsters ordered, costing about \$300 each, are missing; they may have been in a box which was disposed.

DiNardo requested appointing Officer Dwello to a front-line supervisor position (non-competitive Sergeant), which would allow him to be in charge of scheduling, daily operations, and answering questions people may have. DiNardo would continue doing the policy and paperwork. Richardson noted Dwello's experience, regular presence in the department, and positive feedback from citizens.

Richardson motioned, Garcia seconded, to appoint Officer Dwello to the position of Sergeant; carried.

Treasurer: balances of accounts read.

70 late notices for unpaid water bills were sent out on 16 November; this week 40 shut-off notices were mailed.

Taxes were relieved on 1 December at the county. Two taxes are uncollectable: the old parking lot where the theater was and Time Warner Cable (because of franchise revenue).

Fund balance budget modifications are necessary to pay the McDonald Contracting invoice. Richardson motioned, Kempf seconded, to approve the budget modification; carried.

Richardson spoke of inquiries by residents about the installation of the new electric meters. He learned the new meters are networked and report to NYSEG cellularly. This connection allows them to perform remote shutoffs.

Approval of Bills: Del Plato motioned, Richardson seconded; carried.

Old Business:

- Quotes for tree service for Knight Street and Mechanic Street.
 - Ahouse spoke about the reputableness of both companies.
 - Stumps will be left for erosion control
 - Richardson motioned, Kempf seconded, to award the project to KJ's Property Care; carried. Ahouse will advise them of the start date.
- HOLDING payment of bills: Terracon, Flagg, Milton CAT
 - Per Richardson, payment will continue to be held.

New Business:

- STOP-DWI.
 - Seneca County Sheriff's Office did not allocate monies for the Village of Interlaken in their current budget because the Police Department did not make use of the funds in the past. Richardson will see if monies remain (unused funds from other departments) at the end of the year.
- Vacation pay-out.
 - Some eligible employees have reached their maximum rollover amount of paid time off. Garcia motioned, Del Plato seconded, to approve the pay-out; carried.
- CWIO report.
 - The CWIO and Seneca County Health Department support the completion of the projects on County Road 150, Knight Street, and Mechanic Street. Ahouse was happy to see the projects in their report.
- Downtown Revitalization Initiative NY Forward grant.
 - Grant recipients have not been made known.
 - The grant (which can be applied for annually) is specific for Main Street and Park for All Ages; the Village will determine how the \$4.5M is allocated. Timeline for when the monies need to be spent to be determined.

Executive session:

Richardson motioned, Del Plato seconded, to enter executive session at 7:11 PM to discuss property purchase; carried.

Richardson motioned, Del Plato seconded, to exit executive session at 7:26 PM; carried.

Richardson motioned, Pepper seconded, to hire Hodgson Russ Attorneys for the water project; carried.

Adjournment: Richardson motioned, Del Plato seconded, to adjourn at 7:28 PM; carried.

Respectfully submitted,

Brian Quan, Deputy Village Clerk