

# OFFICIAL IBSD MINUTES

FEBRUARY 22, 2012  
IONA-BONNEVILLE SEWER DISTRICT (IBSD)  
MONTHLY BOARD MEETING

Meeting called to order by Chairman Kelly Howell at: 7:00 p.m.

**Board Members Present:** Kelly Howell (Chairman); Mike Klingler; Jason Blundell; Glen Clark; Robert Esplin

**IBSD Staff:** Cindy Wellman, Manager; Donna Bridges, Field Coordinator

**Attorney:** Tony Sasser, Sasser Law Office

**Public:** Paul Scoresby, Schiess & Associates; Allen Beazer, patron; Bruce Brooks, patron

**Agenda Items:**

1. Ammon separation update
2. Panorama Hills – Update on status of development
3. Discussion regarding employee 401K plan
4. Approval of minutes: 1/25/2012
5. Payment of bills
6. Executive Session: Idaho Code 67-2345 (b) Employee Benefits and Wages
7. Adjournment

**Meeting minutes:** For additional information, please reference the meeting recording.

Ms. Wellman stated that the inspection by City of Idaho Falls for Panorama Hills was received after the agenda was published.

**MOTION:** Mr. Blundell made a motion to add Panorama Hills – Update on status of development to the agenda. **MOTION SECONDED:** Mr. Esplin seconded. **MOTION PASSED:** 5-0 (Yay: Mr. Klingler, Mr. Blundell, Mr. Clark, Mr. Esplin, and Chairman Howell)  
00:01:05

00:01:05           **AMMON SEPARATION UPDATE**

Mr. Sasser stated a draft of the Ammon Separation agreement was sent from Ron Folsom, City of Ammon. Mr. Sasser is proposing some changes and would like an engineer to also evaluate. He has sent the draft to Marvin Fielding with Schiess & Associates for review.

Ms. Wellman reported that as a result of the construction of the Eagle Midway Interceptor line a portion of the customers that IBSD reimburses the City of Ammon for, known as Below the Meter patrons, have been separated. She has reviewed the new list with City of Ammon staff and verified any connections that were in question.

Mr. Clark stated that the cost of reimbursing Ammon in the long-term is not beneficial and is very expensive to IBSD. He would like to see total separation of the system and is proposing

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having an engineering company look at what is required for separation. The Board discussed which engineering firm should look at this. A report was prepared by Forsgren Associates for the City of Ammon but the Board decided having a new perspective from a different firm would be beneficial. The Board would like a study to determine what the best options would be for separation and since Centennial Ranch subdivision has perhaps the most feasibly possible solution it was discuss to have a study done for just this section.

**MOTION:** Mr. Clark made a motion to hire Schiess & Associates to perform a study of how to separate IBSD patrons from the City of Ammon sewer system in the Centennial Ranch area.

**MOTION SECONDED:** Mr. Klingler seconded. **MOTION PASSED:** 4-0 (Yay: Mr. Klingler, Mr. Blundell, Mr. Clark, and Chairman Howell; Abstain: Mr. Esplin)

00:33:50

The Board is requesting the report to be completed by the next monthly meeting. A task order will be prepared and executed for this project as soon as possible.

The Board reviewed and discussed the Separation Agreement draft prepared by the City of Ammon. Mr. Esplin would like a provision to allow a customer swap if IBSD would begin to service some of Ammon's customers in the future. This would be done at the cost of processing for each entity and then netting each ERU as a trade.

00:42:35

00:42:35

## PANORAMA HILLS – UPDATE ON STATUS OF DEVELOPMENT

The City of Idaho Falls has prepared a list of items to be corrected before the lines in Panorama Hills in the lower section can be accepted. The Board discussed the possible cost of repair and the best way to take care of the issue of serving customers on a system that is not acceptable to IBSD or the City of Idaho Falls in the current condition. Most of the manholes need work which includes setting rings and collars and grouting as well as the manhole with the force main connection may need to be moved.

Mr. Blundell proposed that IBSD proceed with having the work done and then have a special assessment for future permits in the area to cover the cost. This would be charged as permits are issued. Mr. Clark proposed having Kelly Landon submit a bid for the work. This will allow IBSD to solve the problem of accepting the lines on the lower portion of the hill where existing customers are connected. The City of Idaho Falls has also recommended acquiring a generator to be used if there is a power failure.

**MOTION:** Mr. Klingler made a motion to have Kelly Landon submit a bid for the work that needs to be done on Panorama Hills as detailed in the City of Idaho Falls inspection and include cost of plugging the manhole to prevent flow from upper portion of the unaccepted lines in the upper portions of Alpha Division and Beta Division and proceed with the work if the bid is less than \$25,000.00. It was also moved that the Development agreement be revised. **MOTION SECONDED:** Mr. Clark seconded. **MOTION PASSED:** 5-0 (Yay: Mr. Klingler, Mr. Blundell, Mr. Clark, Mr. Esplin, and Chairman Howell)

01:00:00

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Ms. Wellman asked if it would be okay to inform the lot owners that sewer service would be available in the near future. The Board stated that the staff can tell patrons that IBSD is working on this issue and service may be available soon.

**MOTION:** Mr. Klingler made a motion that lots in the Panorama Hills development be assessed an additional prorata share of the costs of the repairs. The additional fee for the lift station will remain in place. **MOTION SECONDED:** Mr. Blundell seconded. **MOTION PASSED:** 5-0 (Yay: Mr. Klingler, Mr. Blundell, Mr. Clark, Mr. Esplin, and Chairman Howell)

01:02:30

## 01:02:30 DISCUSSION REGARDING EMPLOYEE 401K PLAN

Ms. Wellman stated that previously the Board has looked at PERSI as a retirement plan for the employees. Due to one employee not wanting to participate in the mandatory contribution it was decided not to participate. She would like to move forward with another plan and is asking for direction.

Mr. Blundell stated that his problem with a 401K is that it forces the Board to make decisions on investments and he thinks this is too much responsibility as a government entity.

Mr. Klingler stated that since the discussion of 401K and retirement benefits includes speaking about employees' benefits and wages he believes that it should be discussed in Executive Session.

**MOTION:** Mr. Klingler moved to add Executive Session: Idaho Code 67-2345 (a) Employee Benefits and Wages to the agenda since the discussion regarding 401K plans deals with specific employees' wages and benefits and should be discussed in Executive Session. **MOTION SECONDED:** Mr. Esplin seconded. **MOTION PASSED:** 5-0 (Yay: Mr. Klingler, Mr. Blundell, Mr. Clark, Mr. Esplin, and Chairman Howell)

01:12:20

00:00:10 Tape 2

**MOTION:** Mr. Blundell moved that since PERSI is a standard retirement plan for government entities and municipalities and so that IBSD is consistent with other similar entities that IBSD should move forward implementing PERSI. **MOTION SECONDED:** Mr. Esplin seconded. **MOTION PASSED:** 5-0 (Yay: Mr. Klingler, Mr. Blundell, Mr. Clark, Mr. Esplin, and Chairman Howell)

00:00:55 Tape 2

## 01:12:20 APPROVAL OF MINUTES: 1/25/2012

This item tabled since the minutes have not been distributed.

01:12:30

## 01:12:30 PAYMENT OF BILLS

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**MOTION:** Mr. Blundell made a motion to approve the bills. **MOTION SECONDED:** Mr. Clark seconded. **MOTION PASSED:** 5-0 (Yay: Mr. Klingler, Mr. Blundell, Mr. Clark, Mr. Esplin, and Chairman Howell)

01:20:30

01:20:30 EXECUTIVE SESSION: IDAHO CODE 67-2345 (B) PENDING LITIGATION

The Board moved into Executive Session.

01:21:30

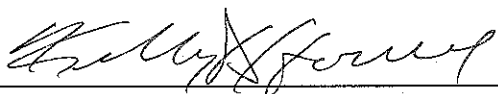
00:00:00 Tape 2

The Board returned from Executive Session and continued discussion regarding Employee 401K plan.

00:00:10 Tape 2

00:00:55 Tape 2 ADJOURNMENT

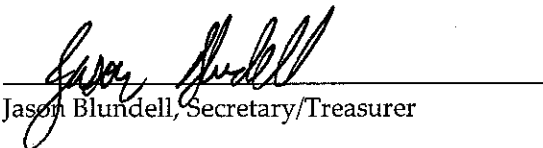
The meeting adjourned at 9:45 p.m.



Kelly Howell, Chairman of the Board of Directors

3-29-2012

Date



Jason Blundell, Secretary/Treasurer

03/31/2012

Date