

## **Site Construction Request Form**

### **Applicant Information:**

- Name: \_\_\_\_\_
- Site Number: \_\_\_\_\_
- Contact Number: \_\_\_\_\_
- Email Address: \_\_\_\_\_

### **Proposed Construction Details:**

2. Type of Construction (e.g., Deck, Fence, Shed, etc.):

3. Construction Plan (please attach detailed plans (drawings measurements):

o Measurements (Length x Width):

Length: \_\_\_\_\_ ft.

Width: \_\_\_\_\_ ft.

Height: \_\_\_\_\_ ft

Submission Date: \_\_\_\_\_

### **Guidelines Checklist**

(Please ensure your construction complies with the guidelines below. Check all that apply.)

- ☐ Construction plans have been submitted for review and approval by PBC Management.
- ☐ All plans include measurements, pictures, and a list of materials.
- ☐ Plans have been submitted with enough time to review, and I understand I must receive signatures before purchasing materials.
- ☐ I acknowledge that PCB Management reserves the right to veto any plans that do not meet these guidelines.

### **Specific Guidelines:**

- ☐ Decks can be no more than 10 ft in length (larger requests will require additional approval).
- ☐ Only one 10x12 gazebo/pergola/tent like structure will be allowed per site.
- ☐ No washer or dryer units are allowed or extra bathrooms added to porch areas.
- ☐ Boundaries for construction are from the electrical box to the road when building fences or other structures. Make sure to not encroach on other seasonal sites.
- ☐ The construction cannot obstruct another person's view.
- ☐ The construction cannot interfere with your site parking or the roadway.
- ☐ **Only** white panels can be used for patio construction.
- ☐ Trailer size limit 40 feet with slide outs and trailer hitch removed

- ☐ No metal roofing or shingles can be used on patio structures. o No metal roofing on trailer or porch structures.
- ☐ Only one shed is allowed per site (Measurements 8x6, non-wood material can ask for approval of additional shed)
- ☐ No construction can begin before 8:00 AM or continue after 10:00 PM.

Applicant Signature: I, the undersigned, acknowledge that I have read and agree to abide by the guidelines listed above. I understand that any construction done without proper approval will need to be removed.

Signature: \_\_\_\_\_

Print name: \_\_\_\_\_

Date: \_\_\_\_\_

PBC Management Approval: (For internal use)

Reviewed by: \_\_\_\_\_

Approval Signature: \_\_\_\_\_

Date: \_\_\_\_\_