



Permit Checklist

- Complete Section 2 if no permit is required
- Permit Application signed
- Property Record Card
- "Disclosure Statement" if done by owner
- Provide a sketch showing the location and identification of tree(s) to be removed or replaced (if applicable). (Boundary Survey)
- Licensed Contractor if not by Owner
- HOA approval letter (if applicable)
- Payment for Permit Application \$25.00

SECTION 1

Permit Required for Tree Removal Process

Any person who proposed to cut down, move, remove, or destroy any tree, including those on single family lots, shall first obtain a tree removal permit from the City. Requests for tree removal permits shall be made to the city Permit Tech. Trees that are located on vacant, undeveloped land shall not be removed except as permitted through the development of the site.

SECTION 2

No Permit Required Exceptions

The following types of trees shall be exempt from the provisions of this article, and no permit or fees shall be required for the removal, cutting down or destruction of these trees:

- Melaleuca quinquenervia (Cajaput or Paperbark)
- Melaleuca leucadendra (Punk)
- Casuarina (spp), (Australian Pine), (Brazilian Oak)
- Schinus terebinthifolius (Brazilian Pepper)
- Araucaria excelsa (Norfolk Island Pine)
- Eucalyptus (all varieties except Eucalyptus Cinerea)
- Bischofia javanica (Bishopwood, Bischofia)
- Ricinus communis (Castorbean)
- Metopium toxiferum (Poison Wood)
- Melaiceae asedarach (Chinaberry)
- Enterolobium (spp), (Eartree)
- Trees located in state-licensed and governmental plant or tree nurseries or botanical gardens in which the trees are planted and growing for the sale or intended sale to the general public in the ordinary course of business or for some public purpose and which are sold



- Trees which are required to be removed by law; No permit fee shall be required for trees listed in the most recent Florida Invasive Species Council (FISC) published list of invasive plant species as Category I or II invasive, exotic species do not require a permit. Please check the complete list of invasive species can be viewed at <https://www.floridainvasives.org/plant-list>.
- Trees which, due to natural circumstances, are no longer viable, are in danger of falling, are too close to existing structures so as to endanger such structures, interfere with utility services, create unsafe vision clearance or constitute a safety hazard
- Trees located within three (3) feet of a survey line cut or cleared by a licensed land surveyor acting in the course of his profession or located within three (3) feet of any public utility main, pipe, wire, line or conduit;
- Trees on a single-family residential lot or on a two-family residential lot; provided, that after such removal the lot will contain a minimum of at least four (4) trees of any type

Certification

I certify that the tree(s) being removed is/are exempt from requiring a tree permit. I also certify that the information submitted herein is true and correct.

Signature Applicant

Date

Please Note: Any materials generated by tree trimming/removal entities is not considered collectible yard waste, and The City is not responsible for collection of tree debris removal. That is the responsibility of the homeowner/contractor to remove all debris from property of tree removal.

Any trees removed in violation of the City Code shall be subject to all penalty provisions afforded the City.



TREE REMOVAL FEE: \$25.00

Applicant/Owner Information		Alt. Key:	
Name			
Address			
City	State	Zip	
Property Address if Different from Above			
Phone		Email	
Cost Value:		Hiring a Contractor	Yes <input type="checkbox"/> No <input type="checkbox"/>
General Contractor Name			
Mailing Address			
City	State	Zip	
Phone			

Permit Information			
Reason for tree removal (select all that apply)			
Too close to existing structure	Yes <input type="checkbox"/>	Danger of falling	Yes <input type="checkbox"/>
Too close to existing utility services	Yes <input type="checkbox"/>	Infected by disease	Yes <input type="checkbox"/>
Constitute a safety hazard	Yes <input type="checkbox"/>	Threat to traffic visibility	Yes <input type="checkbox"/>
Other			
Tree Specimen(s) to be removed		Tree Specimen(s) Remaining on Property	
Number of trees to be removed:			
Approximate Height		Approximate Diameter	
General Location of the tree (s) on site			
Tree Specimen (s) to be replaced and general location (if applicable)			
Please Note: Any materials generated by tree trimming/removal entities is not considered collectible yard waste, and The City is not responsible for collection of tree debris removal. That is the responsibility of the homeowner/contractor to remove all debris from property of tree removal.			
Signature of Applicant		Date	



Per Florida Statute 163.045 Tree pruning, trimming, or removal on residential property.

(1) For purposes of this section, the term:

(a) "Documentation" means an onsite assessment performed in accordance with the tree risk assessment procedures outlined in Best Management Practices - Tree Risk Assessment, Second Edition (2017) by an arborist certified by the International Society of Arboriculture (ISA) or a Florida licensed landscape architect and signed by the certified arborist or licensed landscape architect.

(b) "Residential property" means a single-family, detached building located on a lot that is actively used for single-family residential purposes and that is either a conforming use or a legally recognized nonconforming use in accordance with the local jurisdiction's applicable land development regulations.

(2) A local government may not require a notice, application, approval, permit, fee, or mitigation for the pruning, trimming, or removal of a tree on a residential property if the property owner possesses documentation from an arborist certified by the ISA or a Florida licensed landscape architect that the tree poses an unacceptable risk to persons or property. A tree poses an unacceptable risk if removal is the only means of practically mitigating its risk below moderate, as determined by the tree risk assessment procedures outlined in Best Management Practices - Tree Risk Assessment, Second Edition (2017).

(3) A local government may not require a property owner to replant a tree that was pruned, trimmed, or removed in accordance with this section.

Please submit this documentation to Planning & Zoning for record of tree removal in lieu of a tree removal permit application.

Per Section 6.12 of the City of Mascotte Land Development Code

As part of the tree removal permit, mitigation may be required. When determining whether to permit the tree removal, the following issues will be evaluated:

1. Whether the tree is a species that is exempt from tree protection measures.
2. Whether the tree has hazardous branching structure such as a hollow trunk, low fork in the trunk, or other.
3. Whether the tree is injured or diseased beyond repair.
4. Whether there are no viable alternatives to locating structures or driveways on the site.
5. Whether the tree is impacting the foundation of a house or other building or structure.
6. Whether the tree poses a threat to traffic visibility.
7. Whether the tree is negatively impacting a more desirable tree.
8. Any other issue deemed important by the City.

Per Section 6.5

Each single-family lot will be required to have one (1) canopy tree with a DBH at planting of at least three (3) inches and two (2) understory trees each with a DBH at planting of at least two (2) inches. Existing trees may be counted as meeting this requirement, as long as they are of sufficient size. One (1) of the trees on each single-family lot shall be planted in the front yard, no less than five (5) feet and no more than eight (8) feet from the sidewalk.

Section 2.5 Definitions

Canopy Tree. Any tree indigenous to the state of Florida that grows to a minimum height of forty (40) feet and provides a thirty-foot radius of shade at full maturation.



City of Mascotte

100 East Myers Blvd. * Mascotte, Florida 34753 * Phone (352) 429-3341 * Fax (352) 429-3345

NOTICE OF UNDERSTANDING

If you have a Homeowners Association, The City of Mascotte highly recommends that you apply to your Homeowners Association Architectural Review Board for approval of your permit request to ensure it does not violate your association rules and regulations. The city cannot deny a permit if it meets city legal requirements, but you could face penalties and fines from your HOA if you go forward without the ARB (Architectural Review Board) approval.

By signing below, you are acknowledging that you did not receive HOA approval for the requested permit and that you understand the issuance of this permit without HOA approval does not give a property owner legal standing to circumvent your Homeowners Covenants and Restrictions.

Printed Name of Homeowner: _____

Signature of Homeowner: _____

Date: _____