

Naunton Parish Council

Clerk's Report for Tuesday Thursday 13th January to Monday 14th March 2022 (Points numbered according to the minutes of the last meeting.)

- 5) **Minutes.** Clerk posted the minutes of the previous meeting (November 2021) to the website and sent the minutes to the village distribution list.
- 7) **Planning applications.**
Clerk posted comments on applications to the CDC planning portal, including further applications 22/00903/TCONR, 22/00755/TCONR and 22/00571/TCONR which were received between meetings and which were applications to carry out tree maintenance.
- 8) **Assets and risk assessment**
Clerk booked the village hall lounge for Parish Council meetings in 2022/23.
- 9) **Review of dog waste bag suppliers**
Clerk ordered further dog waste bags from existing supplier.
- 10) **Budget**
Clerk noted £100 ringfenced contingency funds for contested elections within the budget.
- 11) **Banking arrangements**
Clerk wrote to Lloyds Bank requesting permission for online banking access.

Clerk updated the Council's Financial Regulations to include references to online banking.

Clerk phoned Lloyds bank to find out why access had not been given and why the request to update the standing order in favour of PATA had not been carried out. The bank informed the clerk that letters would not be dealt with and that all request had to be carried out online. Clerk has since completed 'Mandate change' form for registered online councillors to sign, and asked registered councillors to amend the PATA standing order.

- 12) **Auditor**
Clerk requested GAPTC to provide an independent auditor. Clerk has provided requested information to the auditor.
- 13) **Littons access**
Clerk contacted GCC re: Littons access PROW status and forwarded response to the Chairman.

Other

Platinum Jubilee celebration products (click on the blue underlined text to visit the websites)

[Platinum Jubilee | Coins, Mugs & Party Supplies - Running Imp](#)

This company provides:

Commemorative awards
Commemorative Coins

Commemorative Medals (with free personalised engraving)
Commemorative Mugs (£4.49 personalised, min 72 mugs)
Jubilee event bunting and signs
Union Jack party supplies

[Royal British Legion Jubilee products](#)

Bunting
Large flag
Streetlamp sign

[Clerks & Councils direct mugs](#)

(£5.88 + VAT personalised, min 36 mugs)

[Other suppliers](#)

Mugs, Coins, Rulers, Bears

[Official royal products](#)

Mugs, medals, scarves, bags, crockery, glass, biscuits etc (£££)

Litter picking bags -

[Keep Britain Tidy litter bag hoop](#) @ £12.99

[Helping Hand](#) litter bag 'Handy hoop' with handle @ £10.41 +VAT (£12.49)

[Oceanhaul](#) recycled plastic litter bag hoop @ £12.00

Naunton Social Committee - responded to emails from the Naunton Social Committee.

Banking - banked GPFA £2000 grant at Lloyds, Moreton in Marsh.

Precept – forwarded precept request forms to CDC

Newsletter - provided text for the village newsletter regarding 'Star Count' and Litter Picking. Keith Russell and Penelope Hanks expressed an interest in litter picking.

Road closure fees - informed social committee of the GCC decision to waive road closure fees for Platinum Jubilee celebrations.

Cotswold Flood Resilience project - liaised with the Cotswold Flood Resilience project re a visit to Naunton. The representative then cancelled the meeting. Clerk will rearrange.

Quarry whips - emailed the GCC Ash Dieback project 4 times asking for confirmation that the whips for Summerhill had been delivered to the quarry. Confirmation received 13th March.

Community Emergency Plan – compared existing plan from Jan 2016 with latest template. Emailed councillors with differences and proposed updates.

CDC Local Plan – attended online training for responding to the plan. Not directly relevant to Naunton PC.

NLC annual pay rate for 2021/22 - notified PATA of the change in pay rate as per the contract. Back pay is due from 1st April 2021.