

# WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY

## MINUTES

**January 21, 2020**

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Chairman Chamberlain called the regular meeting of the Warren County (Pequest River) Municipal Utilities Authority to order at 7:30 p.m. The meeting was held at the Authority's Administration building located at 199 Foul Rift Road, Belvidere, New Jersey.

Roll Call:

Chad Chamberlain, Chairman	Everdina O'Connor	Absent
Morris Scott, Jr., Vice Chairman		
Laurel Napolitani, Secretary		
Robert Piazza, Treasurer		
Sidney Deutsch		
Drew Kiszonak		
Donald Niece		
Robert Nyland		

Also, in attendance: Stephen Donati, P.E., Authority Engineer; Brian Tipton, Esq., Authority Legal Counsel; Kim Francisco, Authority CFO; Kevin Shoudt, Authority Consultant; and Patricia Kaspereen, Administrative Assistant.

Chairman Chamberlain led everyone in the Pledge of Allegiance. Afterwards, he spoke of Billy Wauhop's passing and his accomplishments, both personally and professionally. He said BJ was a tremendous asset to this Board and would be missed. There was a moment of silence in memory of Billy Wauhop.

Chairman Chamberlain read the Introductory Statement.

He introduced Freeholder Director Richard Gardner, who was sitting in the audience. He is also our liaison. Mr. Gardner thanked Chairman Chamberlain.

## MINUTES

Mr. Nyland moved, and Ms. Napolitani seconded to approve the minutes of the Annual Public Rate Hearing held on December 17, 2019, as presented. The motion passed. Roll call was as follows:

Mr. Deutsch	Yes	Ms. O'Connor	Absent
Mr. Kiszonak	Abstain	Mr. Piazza	Yes
Ms. Napolitani	Yes	Mr. Scott	Abstain
Mr. Niece	Abstain	Chairman Chamberlain	Yes
Mr. Nyland	Yes		

Mr. Nyland moved, and Mr. Deutsch seconded to approve the minutes of the December 17, 2019 regular meeting, as presented. The motion passed. Roll call was as follows:

Mr. Deutsch	Yes	Ms. O'Connor	Absent
Mr. Kiszonak	Abstain	Mr. Piazza	Yes
Ms. Napolitani	Yes	Mr. Scott	Abstain
Mr. Niece	Abstain	Chairman Chamberlain	Yes
Mr. Nyland	Yes		

### CORRESPONDENCE

Ms. Napolitani recapped the correspondence listed below:

- 1) A letter dated December 19, 2019, from Kim Francisco, CFO, to Paul Ewert, CPA, Supervising Municipal Finance Auditor, NJDCA, providing two certified copies of our 2020 Budget.
- 2) A letter dated January 2, 2020, from Patricia Kaspereen, Administrative Assistant to Allen Thomas, President of New Jersey Analytical Laboratories, enclosing contracts for signature.
- 3) A memo dated January 6, 2020, from Alex Lazorisak, Warren County Administrator, to various department heads, boards, commissions and committees, enclosing reorganization meeting resolutions.
- 4) A letter dated January 8, 2020, from Brent Brad Carney, Maraziti Falcon, LLP, Attorneys at Law, to Patricia Kaspereen, enclosing their invoice, etc. regarding Jaindl.
- 5) A letter dated January 10, 2020, from Steve Donati, P.E., VP, CP Engineers, LLC to William Rosebrock, Chairman, Warren County Environmental Commission, notifying him that the WCMUA has submitted a TWA to the NJDEP for the Oxford WWTF UV Disinfection System Project.
- 6) A letter dated January 10, 2020, from Steve Donati, P.E., VP, CP Engineers, LLC to Oxford Township Mayor and Council, notifying them that the WCMUA has submitted a TWA to the NJDEP for the Oxford WWTF UV Disinfection System Project.
- 7) A letter dated January 10, 2020, from Steve Donati, P.E., VP, CP Engineers, LLC to Oxford Township Mayor and Council, enclosing a copy of the NJDEP TWA application for the proposed Oxford WWTF UV Disinfection System Project. The MUA is seeking Oxford's endorsement of the application.
- 8) A letter dated January 20, 2020, from Kevin Shoudt, Authority Consultant, to the NJDEP submitting the annual Wastewater Beneficial Reuse Report for 2019 for the Belvidere STP.
- 9) A letter dated January 20, 2020, from Kevin Shoudt, Authority Consultant, to the NJDEP submitting the annual Wastewater Beneficial Reuse Report for 2019 for the Oxford STP.

EXECUTIVE SESSION

At approximately 7:35 pm, Mr. Scott moved, and Mr. Nyland seconded to adopt Resolution #20-01, to enter an executive session to discuss personnel and contract matters. All in favor, motion carried. Returned to open session at 8:15 p.m.

CFO’S REPORT

Mr. Francisco informed the Board that the 5-year contract with the County for Financial Advisory Support Services expires next month. At the Freeholder meeting tomorrow night, the Freeholders will be voting on another 5-year contract. The fee will remain the same - \$1,000 per month.

Jaindl signed the Escrow Agreement and submitted a check for \$15,000 to establish the escrow account. Mr. Francisco opened a new account and deposited the check.

Mr. Piazza made a motion to adopt Resolution #20-02, authorizing the execution of an escrow agreement between the Authority and Jaindl Land Company for payment to the Authority’s professionals for matters related to Jaindl Land Company. Mr. Scott seconded. The motion passed unanimously on a roll call vote.

Mr. Francisco summarized the final financial report for 2019. Our cash balance at the end of the year was \$5.5 million dollars. This is less than our cash balance at the end 2018 by about \$870,000, but \$675,000 of that went to Tomar. So, our cash position went down by \$195,000 for operations plus capital. In our 2019 budget, we expected to use \$531,000 plus capital. So over \$300,000 was saved. This is attributed to the great job of operating the plants. Revenues were at 102% and expenses 87%. We came in well under budget. A new page has been added to the report to keep track of the Jaindl Escrow Account. This will be sent to Jaindl every month. If the escrow gets below \$5,000, Jaindl will need to replenish the account to \$15,000.

Chairman Chamberlain asked for a motion regarding raises for the employees.

Mr. Scott moved to give a 2% raise to all employees. Mr. Piazza seconded. Ms. Kaspereen asked if this was retroactive to January 1, 2020. The motion was amended to make the raises retroactive from January 1, 2020. The motion passed, roll call was as follows:

Mr. Deutsch	Yes	Ms. O’Connor	Absent
Mr. Kiszona	No	Mr. Piazza	Yes
Ms. Napolitani	Yes	Mr. Scott	Yes
Mr. Niece	Yes	Chairman Chamberlain	Yes
Mr. Nyland	Yes		

GENERAL COUNSEL’S REPORT

Mr. Tipton will be researching options for oversight of the Authority. He will report on this at our next meeting.

## ENGINEER'S REPORT

Mr. Donati's report was included in the agenda packets.

Oxford UV Installation: The design has been completed and the TWA application was submitted to the State.

Interceptor Inspection: Mr. Donati and Mr. Shoudt have been discussing this project. Some of the discussion concerns how much the Authority's personnel can do to save money on the overall project, as far as the inspection oversight.

Belvidere Clarifier Restoration: By our next meeting, documents should be ready to request authorization to go out to bid.

Mr. Nyland asked Mr. Donati if he was invited to the meeting at the Township of Oxford with NJDOT regarding their Furnace Brook Bridge Project. Neither Mr. Donati nor the Authority has heard anything from DOT about this meeting. Mr. Nyland will send Mr. Donati an email tomorrow with the information.

## AUTHORITY CONSULTANT

Mr. Shoudt said all the routine and scheduled maintenance was completed at both sewer plants this month.

Belvidere STP: One of the pumps at the pump station had to be removed and sent out for repair. A mixer from the aeration basin failed and is out for repair.

Oxford STP: A waste sludge pump failed and is out for repair. Repairs were done at Warren Haven Pump Station #1. There are still problems with getting the Sodium Bisulfite through the underground lines. The lines were dug up and flushed. Main Pool & Chemical was contacted and they are coming out to help with the issue. Mr. Shoudt suggested less product be stored on site.

The security system for the administration building's front door has been working for a few weeks.

The replacement doors for the Oxford plant have been ordered.

As suggested at last month's meeting, Mr. Shoudt contacted Donnelly Energy, who met with him earlier today to conduct an energy audit on both plants. Donnelly requested 12 months of our electric bills.

Paving: All Image Asphalt was able to regrade and pave the access road entrance.

CCTV: Mr. Shoudt asked the Board how much they wanted our employees to be involved in the project, in order to save money. He thought that since there is now a 5<sup>th</sup> operator, we could dedicate one operator to the project. The Board was agreeable to his suggestion.

Mr. Shoudt has started to work on a 5-year Capital Plan and suggested a subcommittee be created to discuss the plan. Chairman Chamberlain said it was a good idea. The rest of the Board agreed. We establish committees at the Reorganization Meeting in February and will look for volunteers then.

Climbing Screen: To honor Mr. Wauhop, Mr. Shoudt suggested that he and Mr. Donati review the plans that Mr. Wauhop has done already, before moving forward. Chairman Chamberlain stated Adelle Wauhop would send us whatever she had in her possession. Before our next meeting, Mr. Shoudt would like to meet with a subcommittee to discuss a plan. Chairman Chamberlain will contact Adelle to see when she can send us the information and then Mr. Shoudt can come back to the Board with his recommendations. Mr. Niece would also like to know what is not yet designed or complete and any additional costs. He would also like an opinion on how long it would last if it were to be installed. Mr. Kiszonak wanted more information on how fluid would move through it.

#### FINANCE

Mr. Piazza moved that Resolution #20-03 (Certificate No. 402: \$71,475.42) be approved to pay all bills from the Operating Fund, as presented. Mr. Scott seconded. The motion passed unanimously on a roll call vote.

Mr. Piazza moved that Resolution #20-04 (Certificate No. 409: \$14,772.80) be approved to pay all bills from the Capital Improvements Fund as presented. Mr. Scott seconded. The motion passed unanimously on roll call vote.

Mr. Piazza moved that Resolution #20-05 (Certificate No. 001: \$2,499.00) be approved to pay all bills from the Jaendl escrow account as presented. Mr. Scott seconded. The motion passed unanimously on roll call vote.

#### UNFINISHED BUSINESS

Ms. Napolitani suggested changing the past practice of swearing in the same slate of people year after year for officers at our Reorganization Meeting in February, and instead have a motion from the floor. Although she would be happy to remain as Secretary, she is fine if someone else wishes the position. Mr. Niece did not see any harm in doing this. Chairman Chamberlain said it could be discussed at the next meeting.

#### NEW BUSINESS

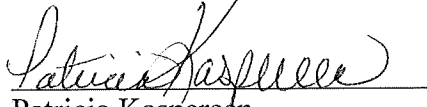
There was no new business to report.

#### PUBLIC COMMENT

Chairman Chamberlain asked Freeholder Director Gardner if he had any comments. Mr. Gardner wished everyone well and sees that PRMUA is busy at every meeting. “No brush fires here”, he said. Mr. Kiszonak asked what other Authority reduces its user rates as we have, are there any? No one knew of any. Mr. Gardner stated the County is also doing well. Department heads are like-minded, so most of the budgets are flat. Mr. Francisco said Warren County had very low debt.

Chairman Chamberlain thanked the County for allowing us to have Kim, Dan and Pete for support services. The commissioners agreed it was a wonderful relationship. Mr. Gardner appreciated that sentiment. He felt strongly that that was how government should work; shared agreements are what should be done to keep costs down. He hopes everyone has a great new year. The Board said the same.

As there was no more business to come before the Authority, Mr. Scott moved, and Mr. Nyland seconded that the meeting be adjourned. All in favor, motion carried. The meeting was adjourned at 8:42 p.m.

  
Patricia Kaspereen  
Administrative Assistant

**RESOLUTION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.


**NOW, THEREFORE, BE IT RESOLVED** by the Warren County (Pequest River) Municipal Utilities Authority of the Township of White, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The General nature of the subject matter to be discussed is as follows:

Personnel and Contract Matters

3. It is anticipated at this time that the above subject matter will be made public when appropriate.
4. This Resolution shall take effect immediately.

WARREN COUNTY (PEQUEST RIVER)  
MUNICIPAL UTILITIES AUTHORITY

  
\_\_\_\_\_  
Chad Chamberlain, Chairperson

  
\_\_\_\_\_  
Laurel Napolitani, Secretary

DATED: January 21, 2020

**RESOLUTION NO. 20 - 02**

**A RESOLUTION OF THE WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE EXECUTION OF AN ESCROW AGREEMENT BY AND BETWEEN THE AUTHORITY AND JAINDL LAND COMPANY FOR THE PAYMENT TO THE AUTHORITY OF PROFESSIONAL FEES**

**WHEREAS**, on October 15, 2019, the Authority adopted Resolution No. 19-41 retaining the firm of Maraziti Falcon, LLP having an office at 150 John F. Kennedy Parkway, Short Hills, New Jersey, 07078 as Special Counsel to provide legal services to the Authority in relation to all matters regarding the Jaindl Land Company; and

**WHEREAS**, the Authority has and continues to utilize the services of its professional engineering consultant, CP Professional Service, having a business address of 35 Sparta Avenue, Sparta, New Jersey 07871 to address engineering issues; and

**WHEREAS**, the Jaindl Land Company will be requesting sewerage capacity, connection and use for a proposed use on property it owns in White Township from the Authority and it is anticipated that such request will raise legal and engineering issues to be considered by the Authority; and

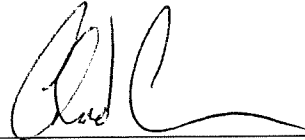
**WHEREAS**, in order to defray all legal and engineering costs that would otherwise be borne by the Authority's ratepayers regarding all matters regarding the Jaindl Land Company, the Authority desires that the payment of all such costs be reimbursed by the Jaindl Land Company to the Authority in accordance with the terms and conditions of the attached escrow agreement (the "Escrow Agreement"); and

**WHEREAS**, pursuant to N.J.S.A. 40:14B-20(14), the Authority has the power "[t]o enter into any and all contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the municipal authority . . . ."



**NOW, THEREFORE BE IT RESOLVED** by the Warren County (Pequest River) Municipal Utilities Authority, County of Warren, State of New Jersey, as follows:

1. The Chairperson is authorized to execute the attached Escrow Agreement in substantially the form attached hereto.
2. The Chairperson, together with all appropriate officers, employees, professionals and staff of the Authority, are hereby authorized and directed to take all steps necessary to effectuate the purposes of this Resolution and the Escrow Agreement upon full execution of the same.
3. This Resolution shall take effect immediately.

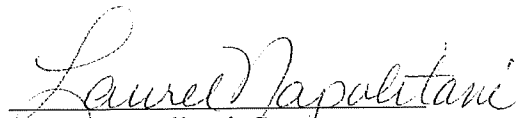


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Chad Chamberlain, Chairperson

**CERTIFICATION**

I, Laurel Napolitani, hereby certify the above to be a true and accurate copy of a Resolution that was adopted by the Warren County (Pequest River) Municipal Utilities Authority at a duly convened meeting on January 21, 2020.




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Laurel Napolitani, Secretary

**RESOLUTION RE:**

EXPENDITURES FROM THE OPERATING FUND  
DURING THE MONTH OF JANUARY 2020.

**I HEREBY CERTIFY**, that the bills listed on the attached Resolution of January 21, 2020, regarding payment of bills from the Operating Fund were for the operating expenses and were in accordance with the Authority's 2020 budget.

  
\_\_\_\_\_  
Chad Chamberlain, Chairperson

  
\_\_\_\_\_  
Laurel Napolitani, Secretary

Certificate No. OP 402

Dated: January 21, 2020

Moved by: Mr. Piazza

Seconded by: Mr. Scott

Yes 8

No 0

Abstain 0

Absent 1

**APPROVAL OF BILLS TO BE PAID FROM THE OPERATING FUND**

**Meeting: January 21, 2020**

**BE IT RESOLVED**, that the following bills are approved by the Authority for payment from the Operating Fund in accordance with the Authority's Bond Resolution:

Vendor Invoices:

Date:

Check #19488 - #19501

12/30/19-1/13/20 \$31,466.53

Due 1/21/20 40,008.89

Total \$71,475.42

PENTAMATION  
 DATE: 01/16/2020  
 TIME: 11:36:44

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER - BY FUND

PAGE NUMBER: 1  
 ACCTPA21

SELECTION CRITERIA: transact.fund='MUA01' and transact.key\_orgn='MUAOPER' and transact.ck\_date='12/30/2019'  
 ACCOUNTING PERIOD: 1/20

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	KEY BUDGET UNIT	ACCNT	DESCRIPTION	SALES TAX	AMOUNT
10101	19488	12/30/19	CENTURYLINK	MUAOPER	5076	TELE/ALRM S WTR ST	0.00	35.74
10101	19488	12/30/19	CENTURYLINK	MUAOPER	5076	TELE/ALRM BRKFLD	0.00	19.90
10101	19488	12/30/19	CENTURYLINK	MUAOPER	5076	TELE/ALRM	0.00	9.95
TOTAL CHECK							0.00	65.59
10101	19489	12/30/19	COMCAST	MUAOPER	5076	TELE/FAX/INT ADM	0.00	209.01
10101	19489	12/30/19	COMCAST	MUAOPER	5076	TELE/ALRM BEL STP	0.00	40.86
TOTAL CHECK							0.00	249.87
10101	19490	12/30/19	JCP&L	MUAOPER	5071	ELECT LIBERTY ST MT	0.00	3.10
10101	19492	12/30/19	VERIZON WIRELESS	MUAOPER	5076	MOBILE PHONES	0.00	113.52
TOTAL CASH ACCOUNT							0.00	432.08
TOTAL FUND							0.00	432.08
TOTAL REPORT							0.00	432.08

PENTAMATION  
 DATE: 08/31/2020  
 TIME: 09:31:07

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER INCLUDING SYSTEM VOIDS

PAGE NUMBER: 1  
 ACCTPA21  
 ACCOUNTING PERIOD: 8/20

SELECTION CRITERIA: chkstat.disp\_fund='MUA01' and chkstat.rundate='01/13/2020'

DISTRIBUTION FUND: MUA01

CHECK NUMBER	ISSUE DATE	VENDOR	STATUS	TOTAL DESCRIPTION
19493	01/13/2020	AMERIGAS	R	85.68 ACCOUNTS PAYABLE CHECK
19494	01/13/2020	CENTURYLINK	R	133.22 ACCOUNTS PAYABLE CHECK
19495	01/13/2020	FASTENAL COMPANY	R	20.99 ACCOUNTS PAYABLE CHECK
19496	01/13/2020	JCP&L	R	105.46 ACCOUNTS PAYABLE CHECK
19497	01/13/2020	NEW JERSEY ANALYTICAL LAB	R	1117.00 ACCOUNTS PAYABLE CHECK
19498	01/13/2020	NJUA JOINT INSURANCE FUND	R	20557.00 ACCOUNTS PAYABLE CHECK
19499	01/13/2020	ONE CALL CONCEPTS, INC.	R	4.08 ACCOUNTS PAYABLE CHECK
19500	01/13/2020	SANICO INC.	R	261.02 ACCOUNTS PAYABLE CHECK
19501	01/13/2020	WALTER N GROSS REMODELING	R	8750.00 ACCOUNTS PAYABLE CHECK
TOTAL FUND				31034.45

TOTAL REPORT

31034.45

PENTAMATION  
 DATE: 08/31/2020  
 TIME: 09:32:00

PAGE NUMBER: 1  
 ACCTPA21  
 ACCOUNTING PERIOD: 8/20

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER INCLUDING SYSTEM VOIDS

SELECTION CRITERIA: chkstat.disp\_fund='MUA01' and chkstat.rundate='01/21/2020'

DISTRIBUTION FUND: MUA01

CHECK NUMBER	ISSUE DATE	VENDOR	STATUS	TOTAL DESCRIPTION	TOTAL
19504	01/21/2020	AFA PROTECTIVE SYSTEMS, I	R	255.00 ACCOUNTS PAYABLE CHECK	255.00
19505	01/21/2020	AMERIGAS	R	269.76 ACCOUNTS PAYABLE CHECK	269.76
19506	01/21/2020	BILL HODGE ELECTRICAL CON	R	500.00 ACCOUNTS PAYABLE CHECK	500.00
19507	01/21/2020	C & M AUTO PARTS	R	249.80 ACCOUNTS PAYABLE CHECK	249.80
19508	01/21/2020	CINTAS CORPORATION #101	R	385.19 ACCOUNTS PAYABLE CHECK	385.19
19509	01/21/2020	COMCAST	R	251.50 ACCOUNTS PAYABLE CHECK	251.50
19510	01/21/2020	COOPER'S OIL COMPANY	R	237.30 ACCOUNTS PAYABLE CHECK	237.30
19511	01/21/2020	COUNTY OF WARREN	R	1000.00 ACCOUNTS PAYABLE CHECK	1000.00
19512	01/21/2020	CP ENGINEERS, LLC	R	2273.50 ACCOUNTS PAYABLE CHECK	2273.50
19513	01/21/2020	DEUTSCH, SIDNEY	R	166.67 ACCOUNTS PAYABLE CHECK	166.67
19514	01/21/2020	FLORIO PERRUCCI STEINHARD	R	512.00 ACCOUNTS PAYABLE CHECK	512.00
19515	01/21/2020	GERO, WAYNE	R	314.26 ACCOUNTS PAYABLE CHECK	314.26
19516	01/21/2020	HACH COMPANY	R	291.88 ACCOUNTS PAYABLE CHECK	291.88
19517	01/21/2020	JCP&L	R	14733.02 ACCOUNTS PAYABLE CHECK	14733.02
19518	01/21/2020	KISZONAK, DREW	R	166.67 ACCOUNTS PAYABLE CHECK	166.67
19519	01/21/2020	L.E. RITTER LUMBER CO.	R	164.94 ACCOUNTS PAYABLE CHECK	164.94
19520	01/21/2020	LIN SUPPLY INC.	R	125.26 ACCOUNTS PAYABLE CHECK	125.26
19521	01/21/2020	MAIN POOL & CHEMICAL CO.,	R	3760.40 ACCOUNTS PAYABLE CHECK	3760.40
19522	01/21/2020	NAPOSITANI, LAUREL	R	291.67 ACCOUNTS PAYABLE CHECK	291.67
19523	01/21/2020	NEW JERSEY AMERICAN WATER	R	19.21 ACCOUNTS PAYABLE CHECK	19.21
19524	01/21/2020	NIECE, DONALD L.	R	166.67 ACCOUNTS PAYABLE CHECK	166.67
19525	01/21/2020	NJ ADVANCE MEDIA	R	80.71 ACCOUNTS PAYABLE CHECK	80.71
19526	01/21/2020	NYLAND, ROBERT F.	R	166.67 ACCOUNTS PAYABLE CHECK	166.67
19527	01/21/2020	PASSAIC VALLEY SEWERAGE C	R	5320.00 ACCOUNTS PAYABLE CHECK	5320.00
19528	01/21/2020	PIAZZA, ROBERT	R	291.67 ACCOUNTS PAYABLE CHECK	291.67
19529	01/21/2020	PUMPING SERVICES, INC.	R	1806.00 ACCOUNTS PAYABLE CHECK	1806.00
19530	01/21/2020	REP PUMP SERVICES, LLC	R	1106.30 ACCOUNTS PAYABLE CHECK	1106.30
19531	01/21/2020	RIGO GENERAL HARDWARE	R	69.02 ACCOUNTS PAYABLE CHECK	69.02
19532	01/21/2020	SANICO INC.	R	261.02 ACCOUNTS PAYABLE CHECK	261.02
19533	01/21/2020	SMITH TRACTOR & EQUIPMENT	R	4677.59 ACCOUNTS PAYABLE CHECK	4677.59
19534	01/21/2020	THE COUNTY OF WARREN	R	95.21 ACCOUNTS PAYABLE CHECK	95.21
TOTAL FUND					40008.89
TOTAL REPORT					40008.89

**RESOLUTION RE:**

EXPENDITURES FROM THE CAPITAL IMPROVEMENTS  
FUND FOR THE MONTH OF JANUARY 2020.

**I HEREBY CERTIFY** that the bills listed for CAPITAL IMPROVEMENTS are in  
accordance with the Authority's budget.



\_\_\_\_\_  
Chad Chamberlain, Chairperson



\_\_\_\_\_  
Laurel Napolitani, Secretary

Certificate No. CI 409

Dated: January 21, 2020

Moved by: Mr. Piazza

Seconded by: Mr. Scott

Yes 8

No 0

Abstain 0

Absent 1

**CAPITAL IMPROVEMENT  
BILLS LIST**

**Dated: December 30, 2019**

1. Treasurer, State of NJ NJDEP UV System TWA Application Oxford WWTP	.....\$4,672.80
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**Dated: January 20, 2020**

2. CP Engineers, LLC Engineering Services UV System December 2019 Oxford WWTP	.....7,917.50
3. CP Engineers, LLC Engineering Services CCTV Inspection December 2019 Systemwide	..... <u>2,182.50</u>
Total	.....\$14,772.80



PENTAMATION  
DATE: 01/16/2020  
TIME: 11:27:58

MUNICIPAL UTILITY AUTHORITY  
CHECK REGISTER - BY FUND

PAGE NUMBER: 1  
ACCTPAZ1

SELECTION CRITERIA: transact.fund='MUA01' and transact.key\_orgn='MUA01' and transact.ck\_date='12/30/2019'  
ACCOUNTING PERIOD: 1/20

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CASH ACCT	CHECK NO	ISSUE DT	-----VENDOR-----	KEY BUDGET UNIT	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT	
10101	19491	12/30/19	1993 TREASURER, STATE OF MUA01	19050		TWA APPLICATION FEE	0.00	4,672.80	
TOTAL CASH ACCOUNT								0.00	4,672.80
TOTAL FUND								0.00	4,672.80
TOTAL REPORT								0.00	4,672.80

PENTAMATION  
DATE: 01/16/2020  
TIME: 13:22:15

PAGE NUMBER: 1  
VENCHK11  
ACCOUNTING PERIOD: 1/20

MUNICIPAL UTILITY AUTHORITY  
CHECK REGISTER

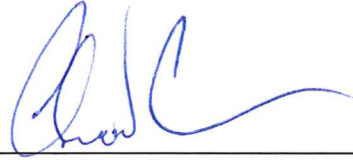
FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
19502	10101	01/20/20	292 CP ENGINEERS, LLC	19050	UV SYSTEM ENG SERVICES	7,917.50
19503	10101	01/20/20	292 CP ENGINEERS, LLC	19001	CCTV INSPECT ENG SERVICES	2,182.50
TOTAL FUND						10,100.00
TOTAL REPORT						10,100.00

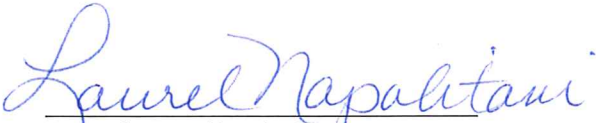
**RESOLUTION RE:**

EXPENDITURES FROM THE ESCROW FUND FOR THE MONTH OF JANUARY 2020.

**I HEREBY CERTIFY** that the bills listed for ESCROW are in accordance with the Authority's budget.



\_\_\_\_\_  
Chad Chamberlain, Chairperson



\_\_\_\_\_  
Laurel Napolitani, Secretary

Certificate No. ESC 001

Dated: January 21, 2020

Moved by: Mr. Piazza

Seconded by: Mr. Scott

Yes 8

No 0

Abstain 0

Absent 1

**ESCROW FUND  
BILLS LIST**

**Dated: January 22, 2020**

1. CP Engineers, LLC Engineering Services Jaindl Land Company Aug - Dec 2019 Jaindl Escrow Acct	.....\$1,280.00
2. Maraziti Falcon LLC Legal Services - Special Conflict Counsel Jaindl Land Company December 2019 Jaindl Escrow Acct	..... <u>1,219.00</u>
Total	.....\$2,499.00

PENTAMATION  
 DATE: 01/16/2020  
 TIME: 13:29:38

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER

PAGE NUMBER: 1  
 VENCHK11  
 ACCOUNTING PERIOD: 1/20

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
19535	10101	01/22/20	CP ENGINEERS, LLC	20500	ESCROW JANDL ENG 0819	120.00
19535	10101	01/22/20	CP ENGINEERS, LLC	20500	ESCROW JANDL ENG OCT	240.00
19535	10101	01/22/20	CP ENGINEERS, LLC	20500	ESCROW JANDL ENG 919	680.00
19535	10101	01/22/20	CP ENGINEERS, LLC	20500	ESCROW JANDL ENG DEC	240.00
			TOTAL CHECK			1,280.00
19536	10101	01/22/20	MARAZITI FALCON, LLP	20500	ESCROW JAINDL LEGAL DEC	1,219.00
			TOTAL FUND			2,499.00
			TOTAL REPORT			2,499.00