

## IRWA Region 3 – Leadership Group Conference Call

Conference Call Minutes  
Taken by Carrol D. McCracken

December 13, 2019



The meeting was called to order at 9:01 a.m. by Penny Rolf, Chair. Those in attendance:

Penny Rolf, Region Chair	Chapter 37: Absent
Dan Leshar, Region Vice-chair	Chapter 41: Jay Walton and Amanda Vande Voorde
Carrol McCracken, Region Sec./Treasurer	Chapter 72: Ray Barchenger
Chapter 5: Martha Long and Natalie Meighan	Chapter 78: Absent
Chapter 20: Ben Barker and Mindy Leadholm	IEC: None

- 1) Chapter Attendance by Reg. Chair/Vice Chair
  - a) Please let Penny and Dan know about upcoming chapter meetings and events as they will try to schedule attendance by one of them at those events.
  - b) Penny participated in a conference call with Chapter 78 last month.
  
- 2) Financial update – Carrol McCracken

Region Checking:	\$2,753.35
YP Balance:	\$1,685.36
Region Money Market:	<u>\$4,130.67</u>
Total:	\$8,569.38
  
- 3) Reg. 3- Education Report – Dan Leshar
  - a) A couple weeks ago he sent out the latest tracker with the classes currently scheduled.
  - b) Trying to get people submitting courses for 2020
  - c) The winter education campaign is going on in December and January, this is a \$300 incentive from HQ to hold a class. HQ has also been giving a \$100 discount for courses. New CHIP was mentioned which will start July 1
  - d) Did copy PDC chairs on the email. Will continue to do this in the future.
  - e) Will set up a conference call early next year to discuss training schedule and CHIP program.
  - f) Chapter leaders, continue to talk with members and Education Chairs about how to get 2020 courses scheduled.
  
- 4) Presentation submittal for 2020 Conference
  - a) A couple of presentations have been submitted from consultants from Chapter 20.

- b) No determinations yet on courses to be offered at the Annual Conference. This will be a COP determination with the help of Jade from HQ.

#### 5) Nominations

- a) POTY nominations due 12-31-19 and need to be sent to Penny's attention.
  - i) We haven't seen anything yet. Penny will be sending a reminder.
  - ii) They will then be shared with Dan and Carrol with judging completed by end of January.
  - iii) There were six nominations last year.
- b) Other award applications due by end of January.
  - i) IEC Nomination Form
  - ii) SARPA Scholarship
  - iii) W. Howard Armstrong Instructor of the Year
  - iv) Frank C. Balfour Professional of the Year
  - v) Young Professional of the Year
  - vi) Regional Professional of the Year
  - vii) Website of the Year
  - viii) Employer of the Year (Govt' Agency, under 20 ROW Prof, over 20 ROW Prof.
  - ix) Newsletter of the Year
  - x) Chapter of the Year
- c) Region Secretary/Treasurer position candidates – no submissions to date.
  - i) Officer duty- 2-year commitment for Secretary/Treasurer
  - ii) After the 2-year term, there would be elections for Vice Chair and then Chair positions – each office is a 2 year commitment.
  - iii) Promote within their chapters for anyone interested
  - iv) Election would happen at the Spring Forum in Mpls – 2020.
  - v) Penny will send out a reminder email.

#### 6) YP Report

- a) Had a YP conference call earlier this week. Working with IRWA HQ on a college outreach program similar to what Chapter 20 has been doing.
- b) Looking at new avenues to bring in younger members, with possibility of some discounts or other solutions.
- c) Send out an email to plan Minneapolis YP event for Spring Forum. Possibly the Minnesota professional soccer team game.
- d) Scholarships – Hope to have something sent out in the next week or so.
- e) We may need to get some additional funds because of treasury balance. Some Chapters and others may donate.
- f) YP Representatives from each chapter
  - i) Missing a representative from Ch. 5 – Mandy Butkovich has volunteered
  - ii) Would like to add more names from the other chapters as well
  - iii) Set up Region 3 YP conference call? Most of YP's in Region 3 are from Chapters 20 and 41. Nothing set up yet for a call.

- 7) Spring Forum – A flyer should come out next week. Finalizing the YP and Monday night events. There will be a \$50 registration fee.
  - a) Minneapolis – Hilton
  - b) March 15-17, 2020
  - c) As part of Spring Forum, a tour of facilities will be provided for Conference volunteers
  
- 8) 2020 Conference activity for Ch. 20 –Mindy/Dan
  - i) Still looking for shirt design ideas for the Finnegan Fun Run by the end of the year. Information is on Chapter 20 and Region 3 websites. Feel free to inform your chapter members.
  - ii) Michelle MacMillan has been working on Sign Up Genius. Hope is to send it out to all of Region 3 for members. Will send out after the holidays, possibly January 6.
  
- 9) Website - Please review the website to make sure your chapter info is correct and that it is up to date on upcoming events, etc.
  
- 10) Membership renewals and incentives
  - a) Renewal numbers of Chapter 20 were mentioned. Some renewals will be slow and into next year.
  - b) Businesses typically wait until late in the year.
  - c) There was a question about retiree dues, Martha mentioned this was done by Chapter 5. No other chapters do this practice.
    - i) Another question was how retiree officers pay triple the dues of a retiree. This could be a Spring Forum agenda item for discussion.
    - ii) Dan and Penny may be able to ask a question about this at the upcoming IGC meeting.
  
- 11) Other business
  - a) Question on what happened with Deidre Alves. Can't discuss on a privacy standpoint. Understanding is she is no longer an employee of IRWA and there may be legal reasons which are not up for discussion.
  - b) IGC meeting will also be to work on recommendations of Governance Task Force.
  
- 12) The next call is scheduled for January 10, 2020.
  
- 13) The meeting adjourned at 9:29 a.m.