

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20_____

MINUTES OF ELLSWORTH TWP BOARD OF TRUSTEE'S

REGULAR MEETING

April 11, 2018

Chairman Robert Toman called the April 11, 2018 regular meeting of the Ellsworth Trustees to order at 7:00 pm. A roll call was taken to establish a quorum: Trustee Fredrick Houston - present, Vice Chairman William Spellman - present, Chairman Robert Toman – present. Also present were Fiscal Officer James DeCenso, Maintenance Supervisor Matt Stroney, Zoning Inspector Wayne Sarna, Fire Chief Robert Sternburg and Assistant Chief Tom Powell. The Pledge of Allegiance was recited.

MINUTES: Fiscal Officer DeCenso presented the minutes from the March 7, 2018 regular meeting. No one in attendance requested that the minutes be read. Trustee Houston made a motion to accept the minutes from the regular meeting held March 7, 2018. Trustee Spellman seconded the motion. The roll call vote was all in favor.

FISCAL REPORT: March receipts were \$46,469.66. March's expenditures were \$47,536.70. Included in March's receipts was a property tax advance of \$36,000 and expenditures included the \$7,625.00 payment to the Mahoning County Sheriff for the Township's 25% share of the Western Reserve School Resource Officer and also spent was \$12,900.00 as the Township's 10% of the FEMA Air Pak grant awarded to the Fire Department. Receipts for the three months ended March 31, 2018 were \$93,828.00 and expenditures were \$228,632.94. Mr. DeCenso's report included a fund balance decrease in March of \$1,067.04 and that the fund has decreased by \$134,804.50 during the first three months of 2018. The fund balance as of March 31, 2018 was \$640,720.05 minus the outstanding SIB loan of \$142,627.28 for a net balance of \$498,092.77. The current amount encumbered for routine Township expenses is \$151,286.95 leaving an unencumbered balance of \$346,805.82. Mr. DeCenso then reported that all requested files for the 2016-2017 audits have been transferred to the auditor. He also indicated that the 2017 files for the Ohio Treasurer's Open Checkbook have been sent to the State. Mr. DeCenso reminded the Board that the primary elections will be May 8th and will be using the Fire Hall. The scheduled Township zoning commission meeting will be moved to the Town Hall. Mr. DeCenso then presented invoices for Mower repairs at Do Cut for \$569.13, An Invoice from Allstate Peterbilt for \$122.31 and the annual fee from Mahoning County Hazmat Response of \$221.70, which is calculated at \$0.10 per Township resident. Trustee Spellman made a motion to approve the \$913.14 total. Trustee Houston seconded the motion. The roll call vote was all in favor. Mr. DeCenso then presented a proposal to move some surplus funds from Farmers Bank to the Ohio State Treasury Asset Reserve (STAR) program. The state fund is currently paying 1.79% versus the 0.40% received from Farmers Sweep Account. After much discussion by the Board, Trustee Houston made a motion to authorize investment up to \$400,000 into the STAR or STAR plus programs, with each transfer in or out of the fund to be authorized by the signatures of the Trustees. Trustee Spellman seconded the motion. The roll call vote was all in favor.

MAINTENANCE REPORT: Mr. Matt Stroney advised the Board that there was one burial in Ellsworth last month and he assisted on one burial in Berlin Township. The fire hall restroom project is moving along well and that he and Earl would begin the women's room this week. He reported that he was able to acquire the legal size filing cabinet for the zoning office that was previously requested. Mr. Stroney advised the Board that he has met with the Western Reserve Baseball Organization to review the rules and procedures for the use of the ball fields during 2018. He then requested from the Board authorization to replace some flags and poles used in the Township. Trustee Houston made a motion to expend up to \$600.00 for flags and flagpoles for the Township. Trustee Spellman seconded the motion. The roll call vote was all in favor.

At that time, the Board recognized CJ Smith, the treasurer of WRBO who thanked the Board for their support to the baseball organization. The Board presented the annual Hold Harmless Agreement to Mr. Smith for signature. The Agreement was signed and returned to the Fiscal Officer. The Board requested from Mr. Smith that the WRBO post contact information at the field and the Fire Station, so that the public has the ability to check schedules with them for public use of the fields on their off dates. The Board confirmed that the Township would continue to pay for the Handicap Portable Toilet at the field. Mr. Smith was also reminded that WRBO cannot charge for parking on Township property but could ask for donations.

ZONING REPORT: Zoning Inspector Wayne Sarna reported that, since the last meeting, he has issued an exemption for an agricultural accessory structure on Leffingwell Rd, issued a permit for two porches to an existing home and received temporary sign applications for the annual swap meet at Canfield Fairgrounds. He is also reviewing an industrial site request for an enclosed batch plant to the industrial property located at the former coal tipple site on Route 45 and is awaiting drawings of the proposed buildings. He also received two complaints of property debris. One has been resolved after issuing a violation. The other complaint is under investigation. He also received a concern form a property owner adjacent to property owned by Leffingwell Properties, that the property might be developed without proper approvals. His investigation found that the property has been surveyed, but no further actions were taken. Mr. Sarna reported that he is still awaiting a property legal description of the Crory Rd property that has had a zoning change request. The rezoning process continues

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Regular Trustee Meeting April 11, 2018 Continued

to be on hold. Mr. Sarna attended the March 7th mediation hearing at Mahoning County Common Pleas Court in the case entitled Rasoch v. Harter case no. 17 CV 1519 and that the matter was not resolved. He reported that he had received an inquiry as to splitting an 80-acre parcel on Palmyra Road owned by Fibus Properties. The property will need to be resurveyed and application made to the Mahoning County Planning Commission.

FIRE DEPARTMENT: Chief Sternburg reported that, since the last meeting the Department responded to one service call, three false alarms, two motor vehicle crashes, four emergency medicals and had one EMS transport. There were five mutual aid responses to Berlin and one received from Canfield. Chief Sternburg then requested from the Board, reimbursement for Microsoft Office that he purchased for \$75.06. He then provided a list of needs including sending B-44 to Ashley Hawkins for brakes and to have a muffler installed; no price available, tow air struts for E-41 doors at \$50 each. He then discussed having the annual hose testing done by an outside contractor rather than done internally by the firefighters. The cost would be approximately \$1,600.00. He would also like to engage an outside consultant to provide an on-site Pump Class for seven hours at the station for a cost of \$20.00 per hour or \$140.00 total. He then reviewed a report by Battalion Chief Blosser on the department's boots and gloves inventory. He would like to replace fifteen pair of boots at \$360.00 per pair and fifteen pair of gloves at \$80.00 per pair for a total of \$6,600.00. The Chief then requested that the Board accept a probationary firefighter application from Nick Risi. The Chief also announced that Firefighters Brian Moracco, David Ashburn and Chief Jeremy Blosser have passed their Firefighter II class. The Board congratulated them on their achievement. The Chief and Board discussed the ability to loan funds from the General Fund to the Fire Fund to cover the boots and gloves, should the Fire Fund equipment appropriations run short. Trustee Houston made a motion to advance \$6,600 from the General Fund to the Fire Fund for the authorization to purchase the requested fifteen pairs of boots and gloves and that the funds be returned to the General Fund within one year. Trustee Spellman seconded the motion. The roll call vote was all in favor. Trustee Houston then made a motion to approve the \$1,600.00 for the hose testing, the \$75.06 reimbursement, the \$100.00 struts and the Pump Class for \$140.00 for a total of \$1,915.06. The motion also approved that B-44 be sent to Ashley Hawkins for brakes and muffler installation and to approve the application of Nick Risi. Trustee Spellman seconded the motion. The roll call vote was all in favor. The Board then discussed with the Chief, the overall satisfaction of the current EMS billing company. The Chief responded that they were satisfied but that other opportunities were being investigated.

EMS DEPARTMENT: There was no separate EMS report.

COMMITTEE REPORTS: Trustee Houston presented to the Board a letter addressed to County Engineer Pat Ginnetti requesting him to have three abandoned railroad crossings in the Township changed to exempted status which would eliminate the need for school buses to stop at these abandoned railroad crossings. Only the county engineer can request from the PUCO such action, as these are county roads. This is a safety issue in that other traffic may not expect these needless bus stops. He then made a motion to adopt the letter and have it signed and sent to Mr. Ginnetti. Trustee Spellman seconded the motion. The roll call vote was all in favor. The Board discussed the overall condition of many county roads and reiterated for residents to continue to call the Engineer's office to report potholes.

Trustee Spellman discussed the ability for local non-profits to use the Ellsworth School Park property for fundraising events. The Board agreed. He also requested that the Board continue to investigate improvements to the Pavilion for 4H meetings and other events. Trustee Spellman also reported that he had had some discussions with the Mahoning County Sanitary District to begin analysis of extending sewer lines in the Township. He would like to set up a formal meeting with the Board and the engineers to expand his request. The Board instructed him to set up a meeting.

OLD BUSINESS:

No old business was discussed.

NEW BUSINESS:

No new business was discussed.

The next meeting will be held at 7:00 pm on May 9, 2018.

At 8:32 pm, Trustee Spellman made a motion to adjourn the meeting. Trustee Houston seconded the motion. The roll call vote was all in favor.

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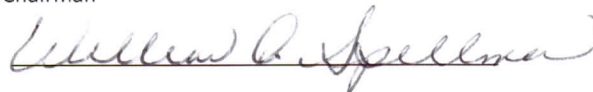
Regular Trustee Meeting April 11, 2018 Continued



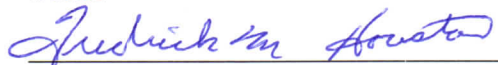
Fiscal Officer



Chairman



Trustee



Trustee