

REPUBLIC OF THE PHILIPPINES}
PROVINCE OF _____} S.S.
MUNICIPALITY OF _____}

SECRETARY'S CERTIFICATE

I, [Name of the Corporate Secretary], [nationality], of legal age, and with office address at [Address], after having duly sworn in accordance with law, hereby depose and state that:

1. I am the Corporate Secretary of [Name of Bidder/Company], a _____ duly organized and existing under and by virtue of the laws of the Philippines with principal office address at [Address].
2. At the meeting of the Board of Directors held on _____, during which meeting a quorum was present and acting throughout, the following resolution was unanimously passed and approved:

“RESOLVED, that the Board of Directors of [Name of Bidder/Company] authorize, as it hereby authorizes [Name of Authorized Representative/s]:

To sign the Power Supply Agreement (PSA) with Aklan Electric Cooperative, Inc. (AKELCO) resulting from the CSP;

To attest to the responsibilities of the bidder as declared in the PSA and related submitted documents;

To receive all Bid Bulletins, the Final Transaction Documents, communications, correspondences, notices and legal processes for and on behalf of the Bidder;

To submit the Bidder's Eligibility Documents and Bid Security, Technical Proposal, and Financial Proposal;

To act for and make representations on behalf of the Bidder during the opening and evaluation of Bids, post-qualification, and on all matters to be taken in the Transaction;

To verify any information indicated in the documents submitted as part of the bidder's eligibility requirements;

To join and participate in the submission of the bid offers for the CSP within the prescribed period of submission; and

To withdraw, through a letter, their bids or express their intention not to participate in the bidding before the deadline for the receipt of bids.”

3. This board resolution has not been revoked, amended or modified, and remains valid and binding on the _____ as of the date hereof.
4. The foregoing statements are in accordance with the records of the _____.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ at _____, Philippines.

Corporate Secretary

SUBSCRIBED AND SWORN to before me this _____ in _____. Affiant,
who is personally known to me, exhibited to me his/her identification _____
issued in _____ on _____.

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of 2025.