

APPROVED

Arrowbear Park County Water District Regular Meeting June 15, 2023 6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held June 15, 2023, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Terisa Bonito
Vice-President Mark Bunyea
Director Seth Burt
Director Paul Miller
Director Sheila Wymer

Directors who were absent:

None

Also present were the following:

General Manager Huff
Secretary Rimmer

Visitors present:

None

Open Session

President Bonito called the meeting to order. Vice President Bunyea led the recitation of the Pledge of Allegiance. President Bonito certified the posting of the agenda. President Bonito performed a roll call, Directors that were present: Directors Miller, Wymer, Bunyea, Burt, and Bonito. Directors that were absent: None

Approval of Consent Agenda:

Director Wymer made a motion to accept the consent agenda, second was by Director Miller. Motion passed by unanimous vote.

Ayes: Burt, Bunyea, Bonito, Wymer, and Miller
Nays: None
Abstain: None
Absent: None.

Public Comments:

There were no public comments.

Staff Reports:

- A) Field Operations Supervisor Weber was excused for the meeting and General Manager Huff reported on his behalf to the Board. General Manager Huff reported that the personnel exercised valves, inspected and operated hydrants, and that Running Springs Water District water was turned back on at 35 GPM.
- B) Chief Lindley was excused from the meeting and Staff reminded the Board that the annual Firefighter's Association Picnic would be Saturday, July 1, 2023 at Tucker Field from 10:00 AM to 2:00 PM.

- C) General Manager Huff reported that the District received the funds from the Internal Revenue Service for CARES ACT Relief for payroll taxes and a portion of health insurance paid during the COVID 19 outbreak.

Discussion / Action Items:

A) Fire Department

1. There was a discussion regarding Resolution #2023-6-15, the adoption of Fire Department cost recovery fees. Motion to approve Resolution #2023-6-15 was made by Director Wymer, seconded by Director Burt, and approved by a unanimous vote.

Ayes: Miller, Wymer, Bunyea, Burt, and Bonito

Nays: None

Abstain: None

Absent: None

2. There was a discussion regarding amending the Fire Department SOP #3602, to increase coverage compensation to incentivize advancement and add additional coverage categories – effective July 1, 2023. Motion to amend Fire Department SOP #3602 was made by Director Wymer, seconded by Director Miller, and approved by a unanimous vote.

Ayes: Burt, Bunyea, Wymer, Miller, and Bonito

Nays: None

Abstain: None

Absent: None

B) Board

3. There was a discussion with a Motion to amend District Rules and Regulations #2060 Sewer Service Charges & Billing and #3050 Water Service Charges and Billing to reflect the Board approved rates effective for the July 2023 billing cycle. The motion to approve amending District Rules and Regulations #2060 and #3050 was made by Director Wymer, seconded by Director Miller, and approved by a unanimous vote.

Ayes: Burt, Bunyea, Bonito, Wymer, and Miller

Nays: None

Abstain: None

Absent: None

4. There was a discussion with a Motion to approve the financing of the sewer jetter, sewer inspection setup, and skid steer with attachments (\$294,378.08). The Board opted for financing with Leasing2, Inc. for a term of 5 years. The motion to approve the financing of the Master Plan equipment with Leasing2, Inc. and for the term of 5 years in the amount of \$294,378.08 was made by President Bonito, seconded by Director Wymer, and approved by a unanimous vote

Ayes: Miller, Wymer, Bonito, Bunyea, and Burt

Nays: None

Abstain: None

Absent: None

5. There was a discussion with a Motion to approve the allocation of budgeted master plan surplus, unused, or over budgeted funds from FY 2022-2023 (estimated \$327,589.98), and FY 2022-2023 budget surplus funds (estimated \$132,000.00) to unrestricted asset accounts specified in FY 2022-2023 Unrestricted Funds Allocation Report (for a total of an estimated \$459,589.98). Actual amounts will be distributed in a like manner upon

close of FY 2022-2023. The motion to approve the allocation of budgeted master plan surplus, unused, or over budgeted funds from FY 2022-2023 (estimated \$327,589.98), and FY 2022-2023 budget surplus funds (estimated \$132,000.00) to unrestricted asset accounts specified in FY 2022-2023 Unrestricted Funds Allocation Report (for a total of an estimated \$459,589.98). Actual amounts will be distributed in a like manner upon close of FY 2022-2023 was made by Director Wymer, seconded by Vice President Bunyea, and approved by a unanimous vote

Ayes: Burt, Bunyea, Bonito, Wymer, and Miller

Nays: None

Abstain: None

Absent: None

6. There was a discussion with a Motion to approve the proposed FY 2023-2024 Master Plan with allocation of FY 2023-2024 master plan funds from unrestricted asset accounts to master plan expense accounts specified in FY 2022-2023 Unrestricted Funds Allocation Report (\$665,598.01). The motion to approve the proposed FY 2023-2024 Master Plan with allocation of FY 2023-2024 master plan funds from unrestricted asset accounts to master plan expense accounts specified in FY 2022-2023 Unrestricted Funds Allocation Report (\$665,598.01) was made by Director Wymer,, seconded by Director Miller, and approved by a unanimous vote

Ayes: Miller, Wymer, Bonito, Bunyea, and Burt

Nays: None

Abstain: None

Absent: None

7. There was a discussion regarding approving the proposed FY 2023-2024 Budget (including Master Plan project allocations). Motion to approve the proposed FY 2023-2024 Budget (including Master Plan project allocations) was made by Director Wymer, seconded by Director Miller and approved by a unanimous vote.

Ayes: Bunyea, Burt, Wymer, Miller, and Bonito

Nays: None

Abstain: None

Absent: None

8. There was a discussion regarding voting for Directors in the SDRMA Board of Directors election. Motion to vote for Robert Swain, Acquanetta Warren, and Sandy Seifert-Raffleson for the SDRMA Board of Directors election was made by Director Burt, seconded by President Bonito and approved by a unanimous vote.

Ayes: Miller, Wymer, Bonito, Bunyea, and Burt

Nays: None

Abstain: None

Absent: None

9. There was a discussion regarding voting for Directors in the CSDA Board of Directors Elections Ballot (Term 2024-2026; Seat C – Southern Network. Motion to vote for Arlene Schafer for the CSDA Board of Directors Elections Ballot (Term 2024-2026; Seat C – Southern Network was made by President Bonito, seconded by Director Miller and approved by a unanimous vote.

Ayes: Burt, Bunyea, Bonito, Wymer, and Miller

Nays: None

Abstain: None

Absent: None

President Bonito announced that a Closed Session is being held pursuant to Code 54957(b) for the purpose of Employment Agreement negotiations. Position: General Manager.

Adjournment of Open Session: 7:50 PM

The Board took a brief recess.

Closed Session began: 8:00 PM

Closed Session was held pursuant to Code 54957(b) for the purpose of the Employment Agreement negotiations. Position: General Manager.

Adjournment of Closed Session: 8:30 PM

Open Session began: 8:30 PM

Public announcement of action taken (if any) during Closed Session.

In Closed Session a Motion was made to allow General Manager Huff's current Employment Agreement to expire at the end of its current term, effective August 28th, 2023, by consent of both parties to the agreement and grant General Manager Huff three (3) months' severance compensation. Motion was made by President Bonito, seconded by Director Wymer, and approved by a unanimous vote.

Ayes: Burt, Bunyea, Wymer, Miller, and Bonito

Nays: None

Abstain: None

Absent: None

The Board directed the Personnel Committee (Chairperson Bunyea and President Bonito), to meet and discuss recruitment options for the position of General Manager and directed staff to support the Committee by drafting and placing advertisements, placing an announcement on the District's website, as well as any other support needed.

Announcements:

- A) The President had no announcements.
- B) The Board had no announcements.
- C) Staff had no announcements.

The next Regular Board Meeting will be July 20, 2023, at 6:30 PM.

Adjournment of Open Meeting

There being no further business, President Bonito adjourned the meeting at 8:33 PM.



Terisa Bonito, President



Caroline V. Rimmer, Secretary