



Institute for Career Development
 USW/Goodyear-Fayetteville, NC
 5411 Ramsey Street, Suite C
 Fayetteville, NC 28311
 910-568-5915
 Ron Sandy, Site Coordinator

**TUITION ASSISTANCE PLAN
 REQUEST FOR TUITION REIMBURSEMENT**

Name				Clock Card #	
Address				City, State Zip	
Telephone		Mobile		Crew	
Email				Department	
Continuous Service Date				Last 4 SS#	
Learning Institution Information					
Institution Name				Telephone	
Address				City, State Zip	
Study Plans - Program Type					
	Associate Degree		Continuing Education		Other
	Bachelor Degree		Graduate Degree		
	Certificate		High School Completion/GED		
Class Location					
	Online Course		In-Class Course		
Describe Each Course Covered by this Tuition Request for Assistance					
Course Name(s)		Course Number(s)	Credit Hours	Cost per Hour	Fees
				\$	\$
Term Beginning Date				Term Ending Date	
Tuition Costs	\$	Fees	\$	Total Request	\$

I agree that:

- * This request does not include tuition assistance from any other source.
- * This request covers tuition and direct course related fees only. (Does not include application, material, equipment, parking fees or any other non-tuition costs.)
- * I will attend classes on my own time.
- * When I finish my studies, I will provide proof of completion, such as a grade report, to the Career Development Program. (Failure to do so will prohibit me from receiving further Tuition Assistance.)

Signature		Date	
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Please return the completed form to: ICD Office