

HIGHVIEW FIRE PROTECTION DISTRICT
7308 Fegenbush Lane
Louisville, KY 40228
June 12, 2021

The meeting was called to order at 19:00 p.m. with the following members present: Bud Harbsmeier, Paul Weber, Denise Drexler, Cheryl Justice, and Junior Craig. Guests were, Chief Dave Goldsmith, Deputy Chief Rob Dwyer, Major Roger Cecil, Attorney Richard Head, and Joyce Shelton.

Secretary Craig presided over the meeting in the absence of Chairman Craigmyle.

Bud Harbsmeier made a motion to approve the May minutes. Motion seconded by Paul Weber. Motion carried.

Cheryl Justice made a motion to accept the May Financial Reports. Motion seconded by Paul Weber. Motion carried.

OLD BUSINESS:

It is noted that this is the last meeting for Secretary Craig and Paul Weber. Paperwork for the appointment of Dale Nason to replace Secretary Craig was approved to send to the Mayor's Office and the election for Paul Weber's position will be on June 26, 2021.

Cheryl Justice gave a report of the Handbook Committee. A fourth draft was received from HR Associates and is being reviewed section by section with Ms. Agee and the Handbook Committee. The next meeting is in the process of selecting a date for another meeting.

Cheryl Justice gave a report from the Benefit Committee.

Paul Weber made a motion to adopt the changes to the Benefit sections of the Member Handbook as presented. Motion seconded by Denise Drexler. Motion carried.

It is noted, in summary, that the changes to the Benefits for Career Employees is as follows:

- Addition of Martin Luther King, Jr. Holiday beginning January 2022
- Dissolution of Personal Time on a tiered scale and awarded as 40/60 hours (see below)
- Combination of Vacation and Personal Time into PTO (does not include Medical Time)
- PTO to begin on Start Date on a scale depending on month of start – retro to January 1, 2021
- It is noted that adjustments will be made to current employees to reflect these changes and that with the exception of 5 employees hired 2011 and prior, all employees will receive increases to PTO due to the dissolution of the tiered Personal Time. (5 employees are already at the maximum of 40/60 hours)

Bud Harbsmeier made a motion to adopt the 2021-22 Budget as presented by Dep. Chief Dwyer in May's meeting. Motion seconded by Denise Drexler.

Election Committee confirmed dates, times and BOT Member oversight of the upcoming Election.

Chief's Report was given.

Personnel Report was given.

EMS Report was given.

Cheryl Justice made a motion to approve the following four new EMS Career Employees and accept resignation of one EMS Career Employees and change from Full to Intermittent of another:

- Carla Rivas Hernandez Full Time Hire
- Rachel Whitaker Full Time Hire
- Daniel Brenyo Intermittent Hire
- Chelsea Clay Intermittent Hire
- Doug Comstock From Full Time to Intermittent
- Rachel Wilhelmus Full Time Resignation

Motion seconded by Denise Drexler. Motion carried.

It is noted that Angela Blankenship has returned to work from Short Term Disability as a Paramedic, receiving Paramedic pay as approved in previous meeting.

Bud Harbsmeier made a motion to approve the Final Amendments for the 2020-21 Budget. Motion seconded by Paul Weber. Motion carried.

NEW BUSINESS:

Cheryl Justice made a motion to approve the filing of tax documents on behalf of the Holding Company. Motion seconded by Denise Drexler. Motion carried.

Bud Harbsmeier made a motion to approve the following purchases:

- New Toughbook computer for Ambulance
- New Office Furniture
- New Computer for Administrative Assistant
- \$3,000 reimbursement to Paramedic Blankenship for completion of Paramedic Training.
- Payment in full of New Ambulance in the amount of \$200,030
- Pay off two ambulance leases in the amount of \$148,440.67

Motion seconded by Paul Weber. Motion carried.

Discussion held regarding Virtual Meetings. Subject tabled.

Cheryl Justice made a motion to adopt the change to SOP 120.1 to remove the word 'Probationary' and replace with 'Recruit' on #11 of the SOP. Motion seconded by Denise Drexler. Motion carried.

It is noted that invoices have been reviewed and there have been no unauthorized payments.

Bud Harbsmeier made a motion to approve and pay bills. Motion seconded by Denise Drexler. Motion carried.

Bud Harbsmeier made a motion to adjourn. Motion seconded by Denise Drexler. Motion carried.

The meeting adjourned at 20:00.



Secretary of the Board of Trustees
Highview Fire Protection District

Respectfully prepared and submitted by Joyce Shelton, Recording Secretary

Documents referenced in these minutes are kept at District Headquarters and are available for viewing and copying during regular business hours in accordance with Kentucky laws regarding Open Records and Record Retention.