**EAST RANGE WATER BOARD**

**Regular Meeting Minutes**

**Wednesday, July 16, 2025**

**City/Town Government Center**

***Appointed Board Members for City of Aurora:*** *Doug Gregor, Dennis Schubbe.*

***Appointed Board Members for the Town of White:****Jon Skelton, Clark Niemi*

***Appointed Board Members for the City of Hoyt Lakes****: Dave Jarvela, Jake Berndt*

***Absent Board Members:****David Skelton*

***Others Present:*** *Kimberly Berens (COA), Jim Gentilini (COA), Jodi Knaus (TOW), Dean Weiberg (HL), Jeff Jacobson (COA), Brian Guldan (Bolton & Menk), Robert Rutka, Carter Femrite*

1. Call to Order/Roll Board meeting was called to order by Chair Gregor at 4:30 p.m.

2. Consent Agenda

 a. Approval of June 18, 2025 Regular Meeting Minutes – page 1-2

 b. Treasurer’s Report – Fund Balances – page 3

 c. Approval of Disbursements and Payroll for June 2025

 1. Employee wages, FICA/Medicare - $64.60

 2. Magney Construction Application for Payment No. 9 – Intake - $135,462.40 – pages 4-12

 3. Magney Construction Application for Payment No. 13 – Rev. 1 Plant - $746,512.57 – pages 13-16

 4. Bolton & Menk – Invoice #0365607 - $26,851.25 – pages 17-20

 5. Fryberger - $1,387.50 – page 21-22

 d. Correspondence – None

**IT WAS MOVED BY JON SKELTON, SUPPORTED BY DENNIS SCHUBBE APPROVING THE CONSENT AGENDA AS PRESENTED AND DISCUSSED.  MOTION CARRIED**

3. Legal Matters –Updates Including but not limited to:

1. Creation of New Legal Entity Timeline & Guidance – Tabled to later in the Project;
2. Hoyt Lakes Joining Water Board & Administrative Meetings – no administrative meeting this month was held; Bolton & Menk is working with Hoyt Lakes on their portion of the Project.
3. JPA – Board composition & voting – Guldan has reached out to Mia T. @ Fryberger for review of this language

4. Guests – None

5. Construction Management Updates – Bolton & Menk – July 2025 memo was reviewed – page 23-24

1. Funding Initiatives & Financing – Jeff Anderson is checking into legislative revision of language to the WIF @ PFA

b. Engineering Work

1. Construction Updates – Magney Change Order #3 for Value Engineering has been postponed to next month; things will move quickly for water treatment plant – 9 months to start-up; Pineville punch list will be checked into by Guldan to see if everything is completed. The CMAR (Construction Manager At Risk) process was discussed for the expansion part of the project which is a different project delivery method where costs are known up-front before bids.

 c. Permitting & Other Pending Items Discussion - none

6. Community Outreach – no discussion

7. Other Business

1. St. James Pit & Current Water Plant updates – Jim Gentilini
2. Jake Berndt is leaving the City of Hoyt Lakes so this is his last meeting.

8. Next Meeting Date: Wednesday, August 20, 2025, 4:30 p.m.

9. Adjournment

**MOVED BY DENNIS SCHUBBE, SUPPORTED BY CLARK NIEMI TO ADJOURN AT 5:10 PM. MOTION CARRIED**

Respectfully submitted,

Jodi Knaus, Administrative Recorder