

**Retired State Employees Association Board Meeting**  
**RSEA Offices, 6901 N. Lamar, Austin, TX 78752**  
**Special Called Board Meeting**  
**Wednesday, June 1, 2016**

The meeting was called to order at 12:15 p.m. by President Bill Hamilton.

Board members attending: Bill Hamilton, Marie Moore, Justine Martone, Tom Griebel, Don Raschke, Bill Dally, Ed Dolzel, and Diane Thomas.

Board members absent: Willie Piña, Dan Van Cleve, and Lillie Gilligan.

Guests attending: None.

Others attending: None.

Update on Office Administration

a. Staff transition

Marie Moore and Don Raschke discussed work performance by the temporary employee. Upon motion by Ed Dolzel and second by Don Raschke, the board voted unanimously to continue the temporary employment services for forty additional hours.

b. Staff recruiting

There was conversation related to posting of the vacant office manager position; work schedule; and salary. Education, work experience, and required skills were listed and agreed upon.

c. Accounting system ideas

Discussion was deferred.

Annual Meeting Plans

Bill Hamilton had confirmed the date and location for the annual meeting. It will be held on Thursday, September 15 at the Best Western Austin City Hotel near Oltorf Street and IH-35 South. Additional planning will take place at the June 16 regular board meeting.

Scheduling a Volunteer Workshop

A lunch and volunteer workshop will be held in early August to seek ideas and assistance from members who previously expressed interest in volunteering with RSEA.

Other

Bill Hamilton and Bill Dally reported on a recent meeting of the board of the Employees Retirement System. They also discussed recent communications with legislative staff.

Upon motion by Don Raschke and second by Ed Dolzel, the meeting was adjourned at 2:05 p.m.