Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST www.lyonstto.net

BOARD OF SCHOOL TRUSTEES

Shakana L. Kirksey, President Sara Andreas, Trustee Jessica A. Doherty, Trustee Carol A. McGowan, Trustee Zachary T. Stokes, Trustee Tonisha Sibley, Trustee

Dr. Troy J. Whalen, Trustee Steven J. Smidl, Trustee

Griffin L. Sonntag, Trustee Joseph M. Bonomo, Trustee Ryan M. Leonard, Trustee Dr. Catherine A. Hannigan, Trustee Dr. Joseph R. Rojek II, Trustee 6438 Joliet Road, Unit 103 Countryside, IL 60525 Phone 708-352-4480 Fax 708-888-5651

Minutes of the Special Meeting of the Board of Trustees of the Lyons Township School Treasurer's Office December 17, 2024 – 6:00 p.m.

Call to Order		
President Kirksey called the meeting	to order at 6:10 p.m.	
	In Attendance	Absent
Ms. Shakana L. Kirksey	X	
Ms. Jessica A. Doherty		X
Ms. Carol A. McGowan	X	
Mr. Zachary T. Stokes	X	
Ms. Tonisha Sibley	X	
Ms. Sara Andreas		X
Mr. Steven J. Smidl	X	
Dr. Troy J. Whalen	X	
Ms. Catherine A. Hannigan	X	
Mr. Griffin L. Sonntag	X	
Mr. Joseph M. Bonomo	X	
Mr. Ryan M. Leonard		X
Dr. Joseph R. Rojek II	X	

Staff Members Present

Mr. Kenneth T. Getty, Treasurer

Other Guests Present

Ms. Claudia E. Castro, Attorney for LTTO

Mr. David Jelonek, G.W. & Associates

Ms. Cynthia Schilsky, LaGrange

Dr. Michael Popp, Senior Director of Executive Support of West 40 ISC #2

Ms. Jayme Tighe, Assistant Executive Director of West 40 ISC #2

Ms. Christi Tyler, Chief School Business Official of West 40 ISC #2

Pledge of Allegiance

Public Comments—

No Comments.

Trustee Leonard joined the meeting at 6:25 p.m.

West 40 – Intent to Withdraw

Dr. Mark Klaisner (Executive Director) was not in attendance. Dr. Michael Popp (Senior Director of Executive Support), Ms. Jayme Tighe (Assistant Executive Director), Ms. Christi Tyler (Chief School Business Official) represented West 40 ICS #2. A discussion took place between the Trustees and the representatives from West 40 ICC #2 regarding financial and operational matters tied to the withdrawal of West 40 ICS #2) from the LTTO pooled investments. West 40 plans to begin self-managing its operations as of January 1, creating urgency for a resolution. Trustees discussed the complications of a mid-year withdrawal, with some advocating for a delayed or phased approach to mitigate disruptions. Treasurer Getty raised concerns about the lack of proper internal controls and significant accounting errors within the business office of West 40 ISC #2. A phased withdrawal was suggested, involving retained funds held in a separate account to address potential liabilities and facilitate smoother financial transitions. The group agreed that a formal Memorandum of Understanding (MOU) should outline the financial arrangements and withdrawal terms. This document would ensure transparency and enforceability over an extended period, potentially five years until audits are completed. A follow-up meeting was scheduled for December 23, 2024, to finalize and approve the MOU.

<u>Matters related to the possible withdrawal of Member Districts from the Township Trustees of Schools, Township 38 North, Range 12 East, County of Cook, State of Illinois at the conclusion of FY2025</u>

The Trustees discussed the Proposed FY2025 Billing for District 204 Uncollected Pro-Rata for Fiscal Years 2000 to 2012 in the amount of \$1,235,828.00 with the representative of West 40 and answered questions regarding their share of the District 204 Uncollected Pro-Rata for Fiscal Years 2000 to 2012.

FY2024 Audit Presentation - GW & Associates

Mr. David Jelonek, Partner at GW & Associates, presented LTTO's FY24 audit report.

Accept the FY2024 Lyons Township School Treasurer's Audit

Trustee Hannigan motioned to accept the FY2024 Lyons Township School Treasurer's Audit, as presented. Trustee Sonntag seconded the motion.

Roll Call:

Ayes:

Kirksey, McGowan, Stokes, Sibley, Whalen, Smidl, Hannigan,

Sonntag, Bonomo, Leonard, Rojek

Nays:

None

Absent:

Doherty, Andreas

Abstain:

None

Motion carried.

Review/Approval of Meeting Minutes

Trustee Smidl motioned to approve the October 15, 2024, Open Session meeting minutes, as discussed. Trustee Leonard seconded the motion.

Roll Call:

Ayes:

Kirksey, McGowan, Stokes, Sibley, Whalen, Smidl, Hannigan,

Sonntag, Bonomo, Leonard, Rojek

Nays:

None

Absent:

Doherty, Andreas

Abstain:

None

Trustee Smidl motioned to approve the October 15, 2024, Closed Session meeting minutes. Trustee Whalen seconded the motion.

Roll Call:

Ayes:

Kirksey, McGowan, Stokes, Sibley, Whalen, Smidl, Hannigan,

Sonntag, Bonomo, Leonard, Rojek

Nays:

None

Absent:

Doherty, Andreas

Abstain:

None

Motion carried.

Trustee Smidl motioned to approve the November 19, 2024, Open Session meeting minutes, as discussed. Trustee Hannigan seconded the motion.

Roll Call:

Ayes:

Kirksey, McGowan, Stokes, Sibley, Whalen, Smidl, Hannigan,

Sonntag, Bonomo, Leonard, Rojek

Navs:

None

Absent:

Doherty, Andreas

Abstain:

None

Motion carried.

Trustee Smidl motioned to approve the November 19, 2024, Closed Session meeting minutes. Trustee Sonntag seconded the motion.

Roll Call:

Ayes:

Kirksey, McGowan, Stokes, Sibley, Whalen, Smidl, Hannigan,

Sonntag, Bonomo, Leonard, Rojek

Nays:

None

Absent:

Doherty, Andreas

Abstain:

None

Motion carried.

Treasurer's Report

Treasurer Getty informed the Trustees that the Debt Service payments for December 1, 2024, and December 15, 2024, had been completed on behalf of the Member Districts. He also reported that the Member Districts' Annual Statement of Affairs was published in the local newspapers ahead of the November 30, 2024, deadline.

Review the Lyons Township Treasurer's Financial Reports

The Board of School Trustees reviewed and discussed the Lyons Township School Treasurer's November 2024 financial statements.

Review/Approval of Payables Lists

Trustee Hannigan motioned to approve December 17, 2024 LTTO payables in the amount of \$59,134.65, as presented. Trustee Sonntag seconded the motion.

Roll Call:

Ayes:

Kirksey, McGowan, Stokes, Sibley, Whalen, Smidl, Hannigan,

Sonntag, Bonomo, Leonard, Rojek

Nays:

None

Absent:

Doherty, Andreas

Abstain:

None

NEW BUSINESS:

Employment Recommendation

Trustee Whalen motioned to approve the hiring of Mrs. Heather Shepard for the vacant Senior Accountant position. Trustee Stokes seconded the motion.

Roll Call:

Ayes:

Kirksey, McGowan, Stokes, Sibley, Whalen, Smidl, Hannigan,

Sonntag, Bonomo, Leonard, Rojek

Nays:

None

Absent:

Doherty, Andreas

Abstain:

None

Motion carried.

Review/Approval of Consulting Agreement - Kelly Bradshaw

Trustee Smidl motioned to table the Consulting Agreement – Kelly Bradshaw to the January 21, 2025 Board Meeting. Trustee Rojek seconded the motion.

Roll Call:

Ayes:

Kirksey, McGowan, Stokes, Sibley, Whalen, Smidl, Hannigan,

Sonntag, Bonomo, Leonard, Rojek

Nays:

None

Absent:

Doherty, Andreas

Abstain:

None

Motion carried.

IMRF Annual Contribution Rate - Calendar Year 2025

Treasurer Getty informed the Trustees that the final IMRF employer contribution rate for the calendar year 2025, 3.44%, was released in November 2024.

OLD BUSINESS:

By-Laws on LTTO Membership

Board Attorney Claudia Castro handed out a preliminary draft of By-Laws for the Trustees review, which the Trustees discussed and provided comments on. The Trustees agreed to bring an updated version to the Board at the January 21, 2025 meeting.

<u>Matters related to the possible withdrawal of Member Districts from the Township</u> <u>Trustees of Schools, Township 38 North, Range 12 East, County of Cook, State of Illinois at the conclusion of FY2025</u>

Trustee Whalen motioned to approve the Proposed FY2025 Billing for District 204 Uncollected Pro-Rata for Fiscal Years 2000 to 2012 in the amount of \$1,235,828.00, as presented. Trustee Smidl seconded the motion.

Roll Call:

Ayes:

Kirksey, McGowan, Stokes, Whalen, Smidl, Hannigan, Sonntag,

Bonomo, Leonard, Rojek

Navs:

Sibley

Absent:

Doherty, Andreas

Abstain:

None

Trustee Smidl made a motion at 8:00 p.m. to suspend the Open Session Board Meeting for the purpose of entering Closed Session.

- Illinois Open Meetings Act, (5 ILCS 120/2 (c)(1), "Discussion on the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body."
- Illinois Open Meetings Act, (5 ILCS 120/2 (c)(11), "Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting."

Trustee Sonntag seconded the motion.

Roll Call:

Ayes:

Kirksey, McGowan, Stokes, Sibley, Whalen, Smidl, Hannigan,

Sonntag, Bonomo, Leonard, Rojek

Nays:

None

Absent:

Doherty, Andreas

Abstain:

None

Motion carried.

Motion to reconvene the Open Session Board Meeting of the Board of Trustees

Trustee Hannigan motioned at 8:23 p.m. to reconvene the December 17, 2024, Open Session Board Meeting. Trustee Smidl seconded the motion.

Roll Call:

Ayes:

Kirksey, McGowan, Stokes, Sibley, Whalen, Smidl, Hannigan,

Sonntag, Bonomo, Leonard, Rojek

Navs:

None

Absent:

Doherty, Andreas

Abstain:

None

Motion carried.

Action as a result of Closed Session

None.

Adjournment

Trustee Whalen motioned at 8:24 p.m. to adjourn the December 17, 2024, Open Session Board Meeting. Trustee Leonard seconded the motion.

Roll Call:

Ayes:

Kirksey, McGowan, Stokes, Sibley, Whalen, Smidl, Hannigan,

Sonntag, Bonomo, Leonard, Rojek

Nays:

None

Absent:

Doherty, Andreas

Abstain:

None

The Board meeting was adjourned at 8:24 p.m. Minutes Approved by:

President Shakana L. Kirksey	Trustee Jessica A. Doherty
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Trustee Carol A. McGowan	Trustee Zachary T. Stokes
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Trustee Tonisha Sibley	Trustee Sara Andreas
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Trustee Dr. Troy J. Whalen	Trustee Steven J. Smidl
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Trustee Dr. Catherine A. Mannigan	Trustee Griffin L. Sonntag
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Trustee Joseph M. Bonomo	Frustee Ryan M. Leonard
	Date: 61/21/225
Trustee Dr. Joseph R. Rojek II	

Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST www.lyonstto.net

BOARD OF SCHOOL TRUSTEES

Shakana L. Kirksey, President Sara Andreas, Trustee Jessica A. Doherty, Trustee Carol A. McGowan, Trustee Zachary T. Stokes, Trustee Tonisha Sibley, Trustee

Dr. Troy J. Whalen, Trustee Steven J. Smidl, Trustee Dr. Catherine A. Hannigan, Trustee Dr. Joseph R. Rojek II, Trustee

Griffin L. Sonntag, Trustee Joseph M. Bonomo, Trustee Ryan M. Leonard, Trustee

6438 Joliet Road, Unit 103 Countryside, IL 60525 Phone 708-352-4480 Fax 708-888-5651

MINUTES OF THE CLOSED MEETING OF THE LYONS TOWNSHIP TRUSTEES OF SCHOOLS

December 17, 2024

1. Call to Order.

The Closed Session of the Lyons Township Trustees of Schools was called to order by President Kirksey-Miller at the Township School Treasurer's Office, 6438 Joliet Rd, Countryside, Illinois 60525, at 8:05 pm.

2. Roll Call.

Taken by President Kirksey-Miller. Present were Trustee McGowan, Trustee Stokes, Trustee Sibley, Trustee Whalen, Trustee Smidl, Trustee Hannigan, Trustee Sonntag, Trustee Bonomo, Trustee Leonard, and Trustee Rojek. Also present were Treasurer Ken Getty, and Claudia E. Castro, Board Attorney. Absent from closed session were Trustee Doherty and Trustee Andreas.

3. Litigation.

Treasurer Getty discussed the lawsuit between ICRMT and Lyons Township Trustees of Schools. (Case #22CH06828) Treasurer Getty was present at the motion for summary judgment hearing on October 23, 2024. The Judge said she was going to issue a written opinion two weeks after the hearing. However, the opinion had not been issued as of December 17, 2024. The auditors were holding off on issuing financial statements waiting on the ruling. Trustees discussed possibly holding monies back for payment of the pro rata share in case the ruling came back not in favor of the LTTO. No action was taken on this matter.

4. Personnel.

Board attorney Claudia Castro presented on the idea of an RFP for the search of a new Treasurer to replace Ken Getty. The Trustees preferred to get quotes directly from search firms. Board attorney agreed to bring quotes at the next board meeting. No action was taken on this matter.

5. Compensation

Treasurer Getty discussed an issue regarding his IMRF maxed out contributions. He indicated he would have a staff member come to the December 23, 2024 meeting to explain. No action was taken on this matter.

6. Adjournment.

Trustee Smidl, moved to adjourn the Closed Session. Trustee Rojek seconded the motion. Closed session was adjourned by unanimous vote at 8:23 pm.

Minutes Approved by:

Trustee Jessica A. Doherty
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Trustee Zachary T. Stokes
Trustee Sara Andreas
SARO
Trustee Steven J. Smidl
A J J J
Trustee Griffin L. Sonntag
Trustee Ryan M. Leonard
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Date: 61/21/2025