

REGULAR MEETING
MASSAC COUNTY HOUSING AUTHORITY

November 28, 2016

Members of the Massac County Housing Authority Board of Commissioners met in regular session on November 28, 2016 at the Spence Apartments office in Metropolis, Illinois. The meeting was called to order by Vice Chair Burnett at 6:00 pm and upon roll call those present and absent were as follows:

Present

Absent

Nelda Burnett

Jeremy Staton

Randal Eskridge

Chris Cromeenes

Also in attendance were: Paul McKnight, executive director and Linda Vogt, office manager.

There being a quorum present and the meeting duly convened by the vice chair, business was conducted as follows:

Upon a motion by Commissioner Staton and seconded by Commissioner Eskridge, and a roll call of ayes from Commissioners Eskridge, Burnett, Cromeenes, and Staton, the October 24, 2016 meeting minutes were approved as read.

It was moved by Commissioner Cromeenes, seconded by Commissioner Staton, and approved by a roll call of ayes from Commissioners Eskridge, Burnett, Cromeenes, and Staton, that payment of the following bills be authorized from funds of projects IL 41-1 through 9: (October 21, 2016 – November 23, 2016).

Financial reports were available for discussion. Commissioners examined bank reconciliations for all accounts.

Tenants Accounts Receivable total for October 2016 was \$4,337.00.

Vacancies for all projects are: 1 (4 bedrooms) and 1 (1 bedroom) for a total of two vacancies.

Motion to accept board chair (Patricia Dry) resignation was made by Commissioner Eskridge, seconded by Commissioner Cromeenes and approved by a roll call of ayes from Commissioners Eskridge, Burnett, Cromeenes, and Staton.

Discussion was held on moving money from Mid Country Bank into other financial institutions, because Mid Country Bank refuses to sign HUD 51999 form General Depository Agreement as is. All Commissioners agreed to close out accounts at Mid Country and deposit them into our other three financial institutions that we do business with in Massac County. Motion to accept moving the money was made by Commissioner Cromeenes, seconded by Commissioner Staton and approved by a roll call of ayes from Commissioners Eskridge, Burnett, Cromeenes, and Staton.

All Commissioners: Eskridge, Burnett, Cromeenes, and Staton, agreed that performance awards be provided for all full time staff of \$300 , and \$150 awarded to part time worker Anthony Smith, and \$50 be awarded to part time worker Rebecca Thalheimer.

Discussion was held on:

- Tenant being evicted on a variety of issues
- Collecting money when tenant move out owing the PHA
- Lawn Mowing companies
- Reserve money
- Insurance claim for water leak
- Annual audit completed with no findings

Director's Report was provided.

Board Chair comments: Appreciates the work that staff is doing.

Public Comment: None

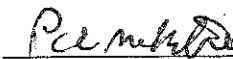
Annual meeting is scheduled for December 2, 2016 at 7:00 pm at Di Fratellies in Paducah.

Our next regular meeting is scheduled for January 23, 2017 at 6:00 pm at the housing authority office.

Upon a motion by Commissioner Staton, seconded by Commissioner Eskridge, and a roll call of ayes from Commissioner Burnett, Eskridge, Cromeenes, and Staton, the meeting was adjourned at 6:56 pm.



Nelda Burnett, Board Vice Chair



Paul McKnight, Secretary-Treasurer