



SMITHVILLE POLICE DEPARTMENT ADMINISTRATIVE HEARING REQUEST FORM

Under Tennessee State Law, the registered owner has the right to contest a civil violation by attending an Administrative Hearing. To request a hearing, please fill out the information &

Mail or Fax This Form To:
Smithville Police Department
Administrative Hearing Department
PO Box 19207
Chattanooga, TN 37416
Fax: (423) 702-4404
Email: Hearings@violationpayment.net

You will be notified by United States Postal Service of your hearing date.

Person Requesting Hearing: *Required*

Citation #: (Top Right Hand Corner of Violation) *Required*

Address: *Required*

Email: *Will respond via USPS.*

City, State, Zip Code: *Required*

Phone #: *Required*

Post Mark Date (On Envelope): *Required*

Date Received: *Required*

*The OWNER of the registered vehicle may contest through an Administrative Hearing. *

Please be advised that court dates are scheduled approximately 30-60 days after the request is received. And a court fee of \$100 may be assessed at the hearing

If you have questions regarding the hearing, or the hearing procedure please call **1.855.252.0086** or send an email to info@violationpayment.net

For Departmental Use Only (Do Not Write Below the Line Above)

Date Received: _____

Received by: _____

Hearing Date Scheduled: _____

Date Notice Sent to Above Named Party: _____