



Request to Add Event to Commission Calendar

*Only non-partisan civic education events submitted by
Commission members may be posted.*

Event Name: _____

Date: _____

Time: _____

Location: *(optional if member organization wants this included)*

Brief Description of Event: _____

Audience: _____

Open to General Public? Yes _____ No _____

Event Email Address *(if available)*: _____

Event Website (very important): _____

Event Sponsor: _____

Event Sponsor Website: _____

Event Sponsor Phone Number *(if available)*: _____

Event Sponsor Email *(if available)*: _____

Your Name *(required)*: _____

Print Name: _____

Your Email Address and Phone Number: _____

Commission Seat: _____

Submit online or request by email: Peggy.Cotogno@LSBA.org or fax: 504-528-9154

*Failure to include required information may result in the event not being posted, as the
administrator is not responsible for "tracking down" information.*